Myton Gardens Primary School

Remote Learning Policy

Chair of Governors: Hannah Webber

Head Teacher: Sarah Sheepy

Ratified: November 2026

Review date: November 2027

Person responsible for implementation: Sarah Sheepy

Aims

This remote learning policy aims to ensure consistency in the approach to remote learning for pupils who are not in school, set out expectations for all members of the school community and provide appropriate guidelines for data protection.

Circumstances where remote learning may be implemented due to a full-school closure

All pupils should attend school wherever possible. Remote education is not viewed as an equal alternative to attendance in school, but may be used where circumstances require it. Remote learning should be supervised by parents/carers as appropriate.

School closures

Remote learning may be provided during closures caused by adverse weather, interruption of essential utilities, or where closure is advised by relevant public health authorities. Staff will endeavour to provide approximately three hours per day for KS1 pupils and four hours per day for KS2 pupils, with reduced expectations for younger children.

How remote learning will be delivered

Learning may include pre-recorded teaching videos, phonics videos, BBC Bitesize, Oak National Academy lessons, White Rose Maths videos and recorded story sessions. EYFS learning will normally be shared through Tapestry. KS1 and KS2 learning will normally be communicated through MyChildAtSchool (MCAS), email and other agreed digital platforms. Paper packs may be provided where required. Microsoft Teams may be used for live teaching or pupil contact during extended closures or where considered appropriate by the school.

Long-term closures

Where closure extends beyond one week, staff may provide live teaching through Microsoft Teams, alongside independent learning activities. Teaching assistants may support pupils online, with priority given to pupils with Special Educational Needs and Disabilities (SEND) and disadvantaged pupils.

Individual pupils receiving remote education

Remote education may be considered for pupils with medical conditions, those recovering from injury or surgery, or where attendance is affected by SEND or mental health needs and remote learning will not negatively affect wellbeing.

Reduced timetables

Any reduced timetable will be exceptional, temporary and implemented only where it is in the best interests of the pupil. Arrangements will be formally recorded and reviewed at least every two weeks. The clear intention will be to support reintegration into full-time education as soon as appropriate. The school, parents/carers and relevant professionals will work together through a structured plan-do-check-act approach to increase attendance and participation.

Suspensions

Remote education will not be used as a justification for sending pupils home because of misbehaviour. Where a pupil is suspended, work may be provided for completion at home and a reintegration plan will be implemented.

Safeguarding

The Designated Safeguarding Lead will oversee arrangements for pupils accessing remote learning. Any welfare concerns arising during remote learning will be managed in line with the school's Child Protection and Safeguarding Policy.

Pupil and parent responsibilities

Parents/carers and pupils should engage with learning, maintain communication with school, complete work where possible, seek support when required and follow online safety expectations.

Equipment

Where appropriate and subject to availability, the school will endeavour to provide temporary loan devices for pupils who do not have suitable access to technology.

Links with other policies

This policy should be read alongside the Behaviour Policy, Child Protection and Safeguarding Policy, Data Protection Policy, Online Safety Policy, SEND and Inclusion Policy and Children with Health Needs Who Cannot Attend School Policy.

Responsibilities of the Senior Leadership Team

The Senior Leadership Team will monitor the effectiveness, security, safeguarding compliance and workload implications of remote learning and review arrangements periodically.

Support for individuals

Training and guidance will be provided to staff, pupils and parents/carers regarding remote learning platforms. Records of pupils with limited access to devices or the internet will be maintained and alternative arrangements provided where necessary.

Data protection, information security and online safety

The school will ensure secure systems are used, provide appropriate training, review privacy settings and take reasonable steps to reduce online risks for pupils and staff.