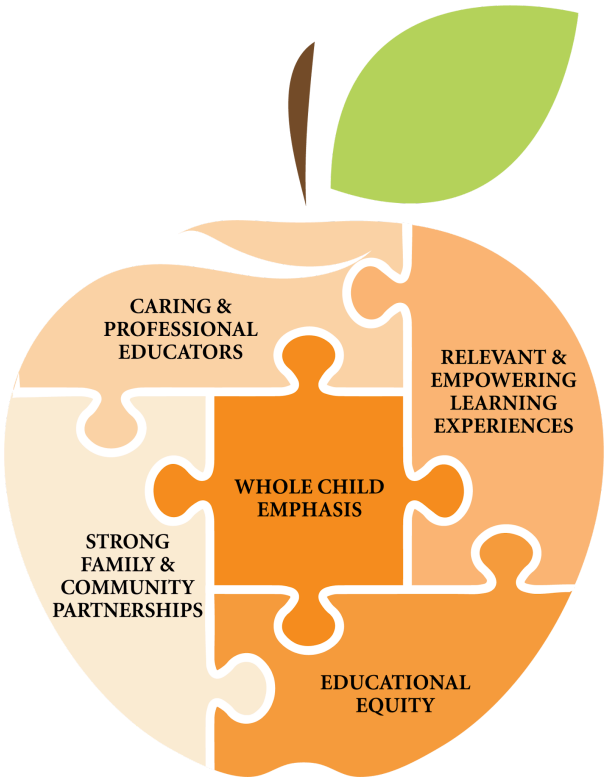
Actively Building
Competency, Character, Culture & Community
OREGON SCHOOL DISTRICT

Oregon School District
123 East Grove Street, Oregon WI 53575
608-835-4000
www.OregonSD.org

Oregon School District
Oregon Middle School



Family Handbook
2026 - 2027

"...Helping students acquire the skills, knowledge and attitudes needed to achieve their individual potential..."

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WELCOME!

Dear Families,

We are excited to welcome you to the 2026-2027 school year. Whether you are new to the Oregon School District (OSD) or have had students in our schools for many years, we are happy that you are part of the OSD family. This handbook provides information about Oregon Middle School.

Our collective mission is centered around "helping students acquire the skills, knowledge and attitudes needed to achieve their individual potential." The apple graphic on the front cover of this handbook is a symbol of five values that were created, together with our community, and is the foundation for our district operations.

Partnering together with families and having open and honest communication is the foundation of a successful school experience. Know that we are here to help and support your family, and we welcome you to contact us with questions now and throughout the school year. It is by working together that we can create the best learning experience and support for students.

We look forward to welcoming you to school and seeing you soon!

Sincerely,

Dr. Shannon Anderson - District Superintendent
Ms. Heidi Walter - Oregon Middle School Principal
Mr. Jason Zurawik - Oregon Middle School Associate Principal
Ms. Janelle Jeter-Smiley - Oregon Middle School Administrative Intern

FREQUENT CONTACT INFORMATION			
Role	Name	Phone	Email
Oregon Middle School	Main Office	835-4800	
OMS Attendance	Cindy Halvensleben	835-4800	clhalvensleben@oregonsd.net
OMS Health Office	Lindsey Trumpy	835-4811	lntrumpy@oregonsd.net
Principal	Heidi Walter	835-4801	hlwalter@oregonsd.net
Asst. Principal	Jason Zurawik	835-4802	jtzurawik@oregonsd.net
Admin. Intern	Janelle Jeter-Smiley	835-4808	jksmiley@oregonsd.net
Head Admin Asst.	Michelle Jenson	835-4803	mmjenson@oregonsd.net
School Counselor	Kati Telford	835-4816	kmtelford@oregonsd.net
School Counselor	Jena Acker	835-1327	jdacker@oregonsd.net
School Psychologist	Gina Bednarek	835-4807	gtbednarek@oregonsd.net
School Social Worker	Naomi Presley	835-4806	npresley@oregonsd.net
SEL Coach	Elizabeth Delzer	835-4808	eadelzer@oregonsd.net
Student Svc. Admin Asst.	Jan Neumann	835-4810	jmneumann@oregonsd.net
District Nurse	Rebecca McCabe	835-4109	rlm@oregonsd.net
Director of Transportation	Larry Mayo	835-4032	lwmayo@oregonsd.net
Director of Nutrition	Amanda Bienlein	835-4036	osdmeals@oregonsd.net

We want to be strong partners with our families to support our students in their success. We encourage you to contact us if you have any questions or concerns. If after making the initial contact you feel you would like more clarification or discussion, contact the next person listed. You can reach all our staff by calling the OMS Main Office at (608) 835-4891. There is also an OMS staff directory available on the district website found here: Oregon School District Staff Directory

SCHOOL OPERATIONS

School Hours & Bell Schedule

On Mondays, the school day for students is 9:35 a.m. - 3:50 p.m. Doors to the school open at 9:20 a.m. Buses will run one hour later than usual. On Tuesdays - Fridays, the school day for students is 8:35 a.m. - 3:50 p.m. Doors to the school open at 8:20 a.m.

DAILY BELL SCHEDULE			
PERIOD	MONDAY	PERIOD	TUESDAY - FRIDAY
Announcements	9:35 - 9:41	Connections	8:35 - 8:58
1	9:41 - 10:20	1	9:01 - 9:45
2	10:23 - 11:02	2	9:48 - 10:32
3	11:05 - 11:44	3	10:35 - 11:19
4	11:47 - 12:26	4	11:22 - 12:06
Lunch (8th)	12:29 - 1:01	Lunch (8th)	12:09 - 12:41
5 (8th)	1:04 - 1:43	5 (8th)	12:44 - 1:28
5 (7th)	12:29 - 1:08	5 (7th)	12:09 - 12:53
Lunch (7th)	1:11 - 1:43	Lunch (7th)	12:56 - 1:28
6	1:46 - 2:25	6	1:31 - 2:15
7	2:28 - 3:08	7	2:18 - 3:03
8	3:11 - 3:50	8	3:06 - 3:50

BELL SCHEDULE - 2 HOUR DELAY			
PERIOD	7TH GRADE	PERIOD	8TH GRADE
1	10:35 - 11:05	1	10:35 - 11:05
2	11:08 - 11:38	2	11:08 - 11:38
3	11:41- 12:11	3	11:41- 12:11
4	12:14 - 12:54	Lunch	12:14 - 12:54
Lunch	12:58 - 1:38	4	12:58 - 1:38
5	1:41 - 2:11	5	1:41 - 2:11
6	2:14 - 2:44	6	2:14 - 2:44
7	2:47 - 3:17	7	2:47 - 3:17
8	3:20 - 3:50	8	3:20 - 3:50

Attendance

We know that a key to student success is attending school. We also know there are times when a student must be absent, whether for illness or family commitments.

Wisconsin State law and school board policies have specific language around attendance requirements. We have provided a general overview on attendance below. For more detailed information on attendance, see Board Policy 433 or contact your building administrator.

Under Wisconsin State Statute 118.15, generally all students between 6 and 18 years of age must attend school full time until the end of the term, quarter or semester in which they become 18 years of age. A parent/guardian may excuse a student for up to ten school days per year. When your student has reached ten days, we will contact you. Absences that have a note from a medical provider will not count as part of these ten days. If your student has missed more than ten days, your student may be considered truant pursuant to state law or Board Policy 433.

How To Report An Absence:
If your student must be absent, please call your student's school attendance line found on page 5. You may leave a message 24 hours a day. Please call before 8:20 a.m. for a same day absence.

Please clearly state:

a. Student's name (first and last)
b. Teacher's name (if applicable)
c. Date of absence
d. Reason for absence
e. Your name

Attendance Due to Illness / Medical Appointments
The health and safety of our students is a top priority. The Oregon School District adheres to guidance from public health agencies and our medical advisor.

Please help keep our school community healthy by keeping your student home if your student is showing signs of illness. Students who have a fever of 100 degrees or higher may not attend school, and must stay home until fever-free for at least 24 hours without

medication. Students who vomit or have diarrhea may not attend school, and must stay home until symptom free for at least 24 hours without medication.

If we believe your student has a fever, is vomiting, has diarrhea, or is showing signs of other symptoms that make it difficult for them to learn, we will contact you to pick up your student immediately. If we are unable to reach you, we will contact your student's emergency contact(s) to pick up your student. Please be sure to update all of your contact information in Infinite Campus. If you need assistance, please call the District Office at (608) 835-4091.

If your student has an appointment with a health professional (e.g., doctor, dentist, orthodontist, etc.), please provide the main office with written documentation from the health professional excusing the student from school. You will then see the absence marked as "M" in Infinite Campus and it will not count toward the student's ten days of absence.

Excused Absences

A parent/guardian may excuse a student for up to ten school days per year. A day is defined as the total number of periods included in the school's daily schedule. For example, at OMS the schedule includes nine "periods." A student might be absent for four periods on one day, and five periods on a different day. The total absence of nine periods would equal one full day of absence.

Parent/guardian excused absences will appear in Infinite Campus as "Absent-Parent/Guardian Request" (AP), "Absent Club Guardian" (ACG), "Absent Illness" (AI), or "Pre-Absence" (PA). If such absences combined exceed ten full days, the absences will be unexcused and will appear in Infinite Campus as "Parent/Guardian Unexcused" (PUX).

Extended Absences

When scheduling vacations, please keep in mind that the time missed from school is difficult to make up. However, we understand there are times when a vacation during the school year is a family's only option. Special situations (e.g., competitions or performances) may arise during the school year. Please call our attendance line to report any extended absences for your student.

Unexcused Absences

Absences that do not meet the criteria established above or in Policy 433 will be classified as unexcused. An unexcused absence is defined as all or part of a day. Some examples of unexcused absences include, but are not limited to, the following:

- Student absence not reported to school office
- Missing more than ten minutes of a class
- Oversleeping
- Not reporting to a class
- Refusing to go to class/school
- Leaving school property without permission
- Absences beyond the ten parent/guardian excused days in the school year

Students with unexcused absences may be referred for a meeting with an administrator and/or student services member. A detention, community service, truancy citation, or other action deemed by the administration may be assigned.

Making Up School Work
All teachers use Google Classroom, so your student's work can be accessed there. If, however, someone needs to pick up work/instrument/books for an absent student, we ask that you contact the teacher or office early in the morning. You may also leave a message on the attendance line. The teachers will then have time to gather materials.

Returning to School or Leaving School During The School Day
Students who must leave school during the school day for an appointment or illness must check out and leave through the main office. Parents/Guardians must contact the office prior to their student leaving. Students returning to school during the school day must check in through the main office before returning to class. Students who are late for school should also enter through the main office. Parents/Guardians must contact the office regarding the reason for the tardiness. Students will, in turn, receive a pass to be admitted to class.

Once students arrive in the morning, they do not have permission to leave school property without Parent/Guardian permission.

Single Period Truancy
When a student is unexcused from any class, the student may receive a single period truancy citation (Oregon Village Ordinance 9.22). If the student accumulates five or more unexcused absences in a semester, the student could be issued a habitual truancy citation. [Wisconsin Statute 118.16 (1)]

Habitual Truancy
When a student has accrued five or more unexcused absences in a semester, they are considered habitually truant. At this point, the Associate Principal / Admin Intern will meet

with the student and contact Parent/Guardian to discuss the unexcused absences. If a habitual truancy citation is issued, a Parent/Guardian must appear with the student in court. The court can fine habitual truants. Each successive ticket will carry greater consequences to the student.

Tardies

Upon arrival at school, students are expected to be in their class by 8:35 a.m. If a student arrives at school after the start of the day, they are to report to the office for a pass.

> Excused tardy: An excused tardy is defined as the student arriving to class with a signed pass from a staff member. A student who comes to class prior to the bell ringing, asks to use the restroom or go to their locker, and is given permission is also granted an excused tardy.
>
> Unexcused tardy: An unexcused tardy is defined as any student who walks through the door after the bell rings without a pass. After three tardies in the same class in a quarter, the teacher will meet with the student to problem solve. After four tardies the teacher will contact home. After five tardies in the same class in the quarter, an administrator will meet with the students and contact home. If a student is 10 or more minutes late to class, it will be marked as an unexcused absence. In addition, if a student leaves class without permission, staff will mark their attendance as unexcused.

Open Enrolled Students and Truancy

If the District determines that a nonresident student is habitually truant, pursuant to the District's applicable attendance and truancy policies during either semester in a given school year, the District may prohibit the student from continuing to attend school in the District as an open enrollment student in the succeeding semester or school year. The District must have clear documentation that the parent or guardian or student: 1) had notice of the truancy and attendance policies; 2) was allowed to explain why they believed there were any errors in the list of unexcused absences; 3) know or should have known that the student's open enrollment could be terminated for habitual truancy and the student had at least one notice; and 4) received an opportunity to correct the truant behavior before being found to be habitually truant or before terminating the open enrollment.

Visitor Attendance

Visitation to OMS by students from other districts is generally not permitted. Exceptions may be made when a family is considering enrollment in the Oregon School District and the visit is a part of acclimation to the building. Additionally, former OSD students who left the

district in good standing may visit for a day. In this case, the request must be made to the Building Principal one week in advance, a current student must agree to host the former student for the day, and both sets of parents/guardians must give permission. OMS reserves the right to end the visit if it causes a disruption during the school day. This policy is based on concerns for safety as well as maintaining an orderly learning environment as a top priority.

Attendance After School Hours

Students should not be in the building after 4:00 p.m. unless they are involved in extracurricular activities or accompanied by a staff member or chaperone of a reported event. Any student who must return to the building after school for any other reason must come through the main office. The main office is open until 4:15 p.m. Students who walk home should leave school property once the school day is over.

Attendance at After School Activities

Students who participate in after school activities will be expected to conduct themselves in a courteous and respectful manner.

- Stay with supervisors at all times.
- Treat officials with respect.
- Practice good sportsmanship and citizenship.
- Abide by all building policies and procedures.
- Attend school the last three periods of the day in order to participate in or attend a school activity or function.
- Stay until the event is over. Students who leave will not be able to return.
- Students who live in town are expected to go home when their activity ends. Students waiting for rides must do so in a calm, orderly manner.

Attendance at Dances

All participants will abide by school policies. General procedures for dances are as follows:

- The dance will have a nominal fee to attend. No refunds will be issued.
- Students must be in school for the entire school day in order to attend the dance (unless they have a medically excused absence or prior arrangements have been approved by school administrators). Students who have an unexcused absence for any part of the day of the dance are not able to attend.
- A permission slip signed by a Parent/Guardian is required for attendance.
- Students must enter the dance no later than fifteen minutes after the start of the dance (unless previous arrangements have been made).

- The 8th grade dance is held near the end of the school year and is only for OMS 8th grade students. This is a semi-formal event. All dress attire should comply with the OMS dress code.
- Students must remain at the dance the entire time and may leave only if their parent/guardian enters the building to pick them up.

Transportation

OSD provides bus transportation to students living a half mile or more from school. Families are responsible for ensuring the EZ Routing transportation system is updated with accurate contact information and any alternate pick up / drop off requests. Step-by-step instructions for EZ Routing can be found here.

Bus Behavior & Expectations

To ensure a safe and enjoyable ride for everyone, we encourage students to:

- Be Respectful: Cooperate with the bus driver and fellow students.
- Follow Directions: Listen to the bus driver's instructions.
- Wait Safely: Line up away from the curb at the bus stop.
- Cross Carefully: Cross in front of the bus only when the STOP paddle is out and lights are flashing. At intersections, cross with the green light and WALK signal.
- Board and Exit Safely: Wait for the bus to stop completely.
- Find Your Seat: Sit in your assigned seat or a vacant seat, keeping the aisle clear.
- Stay Seated: Remain in your seat while the bus is moving.
- Buckle Up: If available, fasten your seat belt.
- Keep It Clean: Help keep the bus tidy by disposing of trash properly.
- Use Devices Respectfully: Keep phone use appropriate and considerate of others.
- Be On Time: Arrive at your stop 5-10 minutes early in the morning.
- Exit at Your Stop: Get off the bus only at your designated stop.

To ensure everyone's safety and comfort, please refrain from:

- Standing while the bus is moving.
- Putting any body parts outside the windows.
- Bringing heavy, sharp, bulky, or unsafe items on the bus.
- Eating or drinking on the bus.
- Bringing matches or tobacco on the bus.
- Opening windows without the driver's permission.
- Taking photos or videos without permission.
- Touching others or engaging in physical behavior

By working together and following these guidelines, we can create a positive and safe bus environment for everyone. Remember, respect and safety are key to a great bus ride!
*All behavior expectations and regulations listed above apply to any trips sponsored by the school including field trips and athletic events. Students who do not follow the bus rules may be given a School Bus Behavior Report. Repeated offenses may result in a suspension of bus riding privileges.

Guest Riders

In order for a student to be a guest rider on a bus, that student has to have an official "Bus Pass" that they receive from the main office of their school. In order for a student to ride a bus that they are not assigned to ride, their parent/guardian must contact the school and confirm that they are giving permission for their student to ride home on a particular bus. If the parent sends a note with the student to school giving permission, that student will have to give that note to the main office who will in turn contact the parent and confirm that they have given permission. Once that confirmation happens, the main office will fill out a "Bus Pass" slip and give it to the student. The student will give that pass to the driver of the bus. Any student that does not have an official bus pass from the office will not be permitted to ride the bus.

Adults on the Buses

Drivers will NOT allow any unauthorized adults on a bus. If you have discipline concerns regarding any other student on the bus, please call the school or the bus company or contact the Director of Transportation at (608) 835-4032 or email transportation@OregonSD.org to resolve the issues.

Questions regarding bus transportation safety or EZ Routing may be directed to the Director of Transportation at (608) 835-4032 or transportation@OregonSD.org.

Walking or Biking To School

Students are welcome to walk or bike to school. OMS has racks for students to lock their bikes, skateboards, and scooters. Please walk bikes, skateboards, and scooters when on school property. Other wheeled items such as roller blades, roller shoes, etc., may only be used off school property for safety purposes.

Students who walk to school should avoid Highway MM/Wolfe Street as it does not have sidewalks and is a very dangerous thoroughfare along which to walk. Students are encouraged to find an alternate route and not to walk along Highway MM.

Inclement Weather / School Closure

If school is canceled or started one or two hours later than normal, an email message will be sent to families via the Infinite Campus portal. A notice will also be placed on the Oregon School District website (OregonSD.org) and on OSD social media outlets. We make every effort to make this announcement by 6:15 a.m. If an announcement is made stating that school is to start late, bus drivers will make arrangements to pick up students one to two hours later.

Sometimes we need to dismiss students early. Please make plans for your student if an early dismissal is called. Your student must be knowledgeable of where to go and what to do in the case of school being dismissed early. This requires that you and your student devise a definite plan of action. Set up a procedure for them to follow if you will not be home on such days. A plan may include any or all of the following:

- The location of an extra key where your student can easily find it to enter your home.
- Your cell and business telephone numbers are posted in a visible place at home so you can be reached.
- Arrangements with a friend and/or neighbor to have a place for your student to go should you not be home.
- Arrangements for a Parent/Guardian in your area or neighborhood to be the responsible person in the event that your student does not know what to do.

If we are open, but you feel that the conditions are not right for your student to attend school, you have the option of keeping your student at home on those days. Please notify the school's main office via the attendance line if your student will be absent and it will be excused.

Appropriate Dress

Students should dress appropriately for their wellness, comfort and activity level during the day, while at school.

It is the student's and family's responsibility to make choices that ensure physical safety and wellbeing while outside. Therefore, please help your student make good choices based on daily weather conditions. We recommend hats, gloves, and coats throughout the winter months.

Allowable Dress & Grooming -

- Clothing must cover undergarments.
- Fabric covering all undergarments must not be see through (opaque)
- Sunglasses may not be worn inside the building.
- Headwear must allow the face to be visible and not interfere with the line of sight to any student or staff.
- Clothing must be suitable for all scheduled classroom activities. Certain courses (e.g. physical education, science labs, technology education) may require specialized attire (e.g. athletic footwear and appropriate clothing for physical activity, safety gear).

Non-Allowable Dress & Grooming -

- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, e-cigarettes, vaping, cannabis, marijuana, THC or other controlled substances, or other items not allowed on school property.
- Clothing may not depict pornography, nudity, or sexual acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected class.
- Clothing may not depict unlawful use of weapons, promote violence and/or threaten the health or safety of others.
- Clothing may not disrupt the learning environment.

Any clothing created to represent OSD or its schools must be approved by the school administration.

Students who do not follow the appropriate dress guidelines may be subject to, but not limited to, any combination of the following:

- Request to cover the clothing and/or change to appropriate attire;
- Confiscation of item;
- Conference with school staff or administration;
- Verbal warning;
- Parental/Guardian conference;
- Student sent home with Parent/Guardian approval to change clothing;
- Assignment to a different learning environment; and/or
- Assignment of educational learning opportunities.

School Meals

We are proud to offer a nutritious breakfast and/or lunch to our students. Our breakfast and lunch menus are available on the food service website at OregonSD.org/food. You can choose to print a hard copy or use our online interactive menus. Each breakfast includes an entree, fruit, and milk, and the lunch includes protein, grains, fruit, vegetables, and milk.

A la Carte items are available to students in grades 7-8 during lunch hours. These items include fresh fruit, milk, crackers, 100% fruit juices, yogurt parfaits, pretzels, granola bars, chips, and frozen yogurt. A la carte sales come out of the same account as lunch sales. A parent/guardian can request that a block be placed on an account so that no a la carte items are purchased. Account holders are responsible for all purchases made on the account. Students with negative balances will not be allowed to purchase a la carte items.

You may deposit money to student meal accounts in two ways - online through the Infinite Campus Parent/Guardian Portal, or by sending a check to the school. Please always note your student's meal account number when sending a check.

If you are interested in breakfast or lunch, but need financial assistance, please fill out our Free and Reduced Application that is available on the Food Service website OregonSD.org/frmeals. If you need a hard copy, or have questions about the form, please call the Director of Nutrition at (608) 835-4036. You may submit an application at any point in the school year.

Eating Lunch With Students

Parents/Guardians are welcome to join their student/s for lunch. At the middle school level Parents/Guardians wishing to visit over lunch will eat in an alternative location. Parents/Guardians should contact OMS administration to receive pre-approval, as alternative space is limited and not always available. Please follow our visitor process.

If anyone other than a Parent/Guardian is planning to visit during lunch, we must have written permission from the Parent/Guardian. You may email building administration using an email address that is listed in the Infinite Campus family account, or a written note can also be given to the main office along with a Parent/Guardian signature. We will need the name of the visitor and date of the visit. Each visitor will need to follow our visitor process.

Food & Beverages Locations

Student beverages should be limited to the cafeteria or teams area except that students may have water or milk in the classroom. Classroom teachers will set the expectation for snacks and gum in their classroom. We strongly encourage that students not consume

caffeine during the school day because it may impact student regulation. Students are responsible for cleaning up after themselves and throwing away unwanted food and containers in an appropriate receptacle.

Celebrations

OSD welcomes students from all backgrounds, beliefs and holiday traditions. In order to respect the diversity of our school community, we are not able to celebrate holidays based on religions in our schools. Therefore, celebrations at school will focus on building community, connections and friendships.

Additionally, OSD supports healthy eating habits for staff and for students, and recognizes that more and more students have food allergies. As a result, our celebrations focus on celebrating your student/s rather than food.

For these reasons, we ask that you not provide food for birthdays or other celebrations. Homemade or store purchased cupcakes, brownies, cookies etc. brought into classrooms will be individually bagged and sent home with the students in the student's classroom.

Medication

Over-the-counter medications and prescription medications except controlled substances may be carried and self-administered by students in grade 7 and above with written parental/guardian permission (https://www.oregonsd.org/well-being/health). Otherwise, parents/guardians should bring medication to the main office and complete a medication form to provide us with all instructions (https://www.oregonsd.org/well-being/health). Medication will be secured in the main office.

BE A PART OF OUR SCHOOL COMMUNITY

Community & Family Partnerships

As part of our 411: Graduation Requirements - Portrait of a Graduate, we strive for our students to have an "understanding and appreciation of the importance of being a responsible community member who exchanges ideas respectfully and values the input of ideas different from their own." We ask that our families, visitors, volunteers and members of our community model this commitment by communicating with all staff respectfully.

Visitors / Volunteers

To help keep everyone safe, all visitors and volunteers must enter through the main door and check in with the main office before entering the school. Please bring a photo ID. Your ID will be entered into the Visitor Aware system in order for us to issue you a visitor badge. Your visitor badge should be visible when in our buildings. If you do not have a photo ID, please call the District Office at (608) 835-4091 and we will assist you.

All volunteers must apply in advance and pass a criminal background check. The application can be found on our website under the "Families" tab: OregonSD.org/volunteer.

Please park only in designated parking areas and never leave unattended vehicles in the traffic pick-up/drop-off/fire lane so that emergency vehicles can access our schools, if needed. Our schools are green and healthy, so everyone is strongly encouraged to turn off their vehicles when parked.

While visiting or volunteering in our schools, please refrain from taking photos of students to protect the privacy of others. You are welcome to take photos of your own student while on field trips, but not of other students as field trips are an extension of our classroom and have student confidentiality requirements.

Substitutes

We are always looking for dedicated adults who want to work in our schools, whether as a substitute teacher, paraprofessional, food service staff or custodian. You choose when, where and how often you work! You can find more information on substitutes and other job openings here: Join the Oregon School District - Competitive Benefits & Diverse, Family-Friendly Environment.

ACADEMIC EXCELLENCE

We strive to provide all students with a challenging and developmentally appropriate learning experience while at OMS. Literacy and math skills are tools for success in all later academic and life pursuits and, as such, are afforded a special emphasis at OMS. We subscribe to the notion that all teachers are math and literacy teachers regardless of the discipline. We will utilize data on student achievement to determine appropriate levels of support or intervention when needed. We will also seek to provide a classroom environment

that focuses on differentiated learning experiences so that all students can continue to develop their academic skills regardless of where their skills are within the given subject area. Individual, paired and cooperative group experiences keep learning varied and provide opportunities for development of the "soft skills" that are so important for success within life.

Grading Practices at OMS

Oregon Middle School utilizes a standards-based grading system. Standards-based assessment provides clear targets for student learning. Teachers create pathways for students to demonstrate their mastery of the standards-based learning targets. A four point proficiency scale is used to evaluate student work within each of the content area "reporting strands".

Formative Assessment

Formative assessment is assessment *for* learning. Teachers provide students feedback on their formative work so that students can increase their learning. Formative assessment is an opportunity for students and teachers to reflect, refine and adjust the teaching and learning that is a part of the journey to a student's proficiency. Formative work is evaluated as a means of demonstrating student progress during the learning process. These grades are reported, but they are not included in the student's final summative grade.

Summative Assessment

Summative assessment is assessment *of* learning. At the end of a unit or longer-term activity, students complete a summative assessment to show what they have learned. Summative assessments may be tests, projects, papers, etc. Summative assessment is the grading of student learning after sufficient formative practice has occurred. The summative scores are stored in Infinite Campus as a means of demonstrating a student's level of proficiency on the standards-based assessment. Teachers will utilize the available evidence to assign a final rating of the student's proficiency within the given reporting strand.

Formative and Summative Assessment Grading Scale		
4	Above and beyond expectations	The student demonstrates a deeper level of understanding and a deeper application of skills or analysis of the content beyond grade level expectations.
3	Fully proficient, meets expectations	The student has fully developed content mastery and skill application of the expected outcomes for the particular summative assessment. *This is the expected level of*

		performance.
2	Still progressing	The student has demonstrated partial mastery of the expected content/skills in the assessment. Partial development indicates progress with gaps in understanding or perhaps misconceptions. Progress means not yet fully meeting the expected grade level performance.
1	Minimal effort shown	The student shows little or no evidence of mastering the expected content. The student has large gaps in understanding and application and may be able to show success, but only with significant assistance.
IE	Insufficient Evidence	The assessment was not completed or turned in, or there was not enough evidence available for the teacher to determine a score.

<u>Reporting of Student Grades</u>

Parents/Guardians can monitor the scoring of both formative and summative grades within the reporting strands through the Infinite Campus Parent Portal. Each quarter, teachers will assess student proficiency, in the assessed standards, on a 4-point scale. The number of standards reported will vary by course. Teachers will exercise professional judgment when assigning proficiency ratings for each standard. These judgments will be based on evidence of student mastery of standards as assessed throughout the grading period.

Learning Skills

Learning skills are to be evaluated separately from measures that contribute to the student's final summative grade. These skills are important for feedback but should not be a factor in the student's final grade. Students will receive learning skills grades based on the following three criteria:

- Consistently completes class assignments and homework in a timely fashion;
- Cooperates well with students and staff; and
- Student is actively engaged in classroom learning.

The learning skills grades will be assessed based on the following scale:

U = Usually	Student usually demonstrates success in the learning skills.

S = Sometimes	Student sometimes/inconsistently demonstrates success.
R = Rarely	Student rarely demonstrates success in this learning skill

Homework Guidelines

Homework is one key piece in the learning process. There are several guiding principles that we subscribe to when issuing homework. They are:

- Homework will have a clear academic purpose and will enhance or reinforce classroom learning rather than being a means for introducing new learning.
- Homework will be a key opportunity for students to demonstrate their developing understanding of concepts. Homework will serve as feedback for teachers and students in the teaching/learning process.
- The amount of homework assigned should be reasonable and should be do-able without excessive adult assistance. A child who cannot complete homework without Parent/Guardian help or regularly spends an exceedingly large amount of time on homework should be a signal that increased communication with the teacher is needed.
- Formative homework will be evaluated but will not be included in the final summative grade that a student receives at the end of a term.
- Long range projects or research papers require that students organize the use of their time over the duration of the project. Helping students develop these organizational skills will be a focus for teachers; however parent/guardian reinforcement of project planning is a key support.

Retake Policy

Students may be afforded additional opportunities to demonstrate mastery once they have completed additional formative work necessary to address the learning misconceptions or difficulties. This work will be defined by the classroom teacher. Students are encouraged to retake summatives if they did not receive proficient scores.

Homework Club

We will offer an after school quiet study time for students who would like some additional assistance. Teachers may also encourage students to this intervention if they believe it will help a student work on the mastery of the curriculum through homework or projects. Students who are not productive or who disrupt the learning of others during Homework Club may be asked to be picked up early by Parents/Guardians.

Academic Honesty

Students who complete their own work will get the most out of the learning process. Students have a right to fair and consistent review of their own work. Therefore, they have the responsibility to complete and submit their own work, following the established procedures.

Dishonesty, cheating, and plagiarism are defined as, but not limited to the following:

- Copying or stealing another person's work and submitting it as one's own;
- Copying from the Internet;
- Using ideas from other sources without giving credit;
- Allowing another person to copy one's own work and submit it as their own;
- Doing another person's work;
- Taking pictures of assessments;
- Copying or stealing teachers' answer keys;
- Altering a document already assessed; and
- Altering a teacher's gradebook.

Next steps for students who engage in academic dishonesty might include, but are not limited to the following:

- Contact parent/guardian;
- Retake project or test;
- Complete a different assessment;
- Educational experience;
- Restorative Practices;
- Loss of privileges; and
- Detention.

STUDENT EXPECTATIONS

Student Behavior Expectations

OSD is committed to providing a safe and respectful environment where all students feel welcome. To do this, all schools utilize a *Positive Behavior Intervention & Supports (PBIS)* approach to positively and explicitly teach children behaviors that are expected in our schools and to establish a social environment where all children can succeed. Through PBIS, students learn how to be safe, respectful, responsible, and productive learners. These school-wide expectations are taught directly throughout all areas of our building, including settings such as classrooms, hallways, lunchrooms, and playgrounds. Students helped

develop our OMS Matrix of expected behaviors, and these expectations are explicitly taught and reinforced (attached as Appendix B). At OMS we have both staff and student PBIS teams participating in decision making regarding our school wide expectations and the teaching of behavior, acknowledgements. See also 432: Code of Conduct.

Oregon Middle School behavior expectations are part of the Oregon School District's Board Policies. A copy of Board Policies may be obtained from the OMS office or at OregonSD.org/policies. OMS behavior expectations are current at the time of publication, but may be changed as needed during the school year.

Legal Rights & Responsibilities

Student Confidentiality (Policy 156)
OSD shall maintain the confidentiality of a student's personally identifiable information in student records in compliance with state and federal law. Parents/Guardians shall have the right to inspect, review and amend student records as provided for by Board Policy and state and federal law (Board Policy 156: Student Records; Admin Guidelines Policy 156).

Notice of Non-Discrimination (Policy 157 and Policy 165)
OSD shall not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, or gender variance in its programs and activities and shall provide equal access to the Boy Scouts and other designated youth groups. (Board Policy 157: Anti-Harassment / Non-Discrimination) (Board Policy 165: Sexual Harassment Under Title IX)

In addition, the District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. (Board Policy 165: Sexual Harassment Under Title IX)

For questions, concerns or complaints about discrimination or harassment based on gender under Title IX, please contact one of the Title IX Coordinators listed below. The District's Title IX Coordinators are:

Tamara Sutor Asst. Dir. Student Services District Office 123 E. Grove Street Oregon, WI 53575 P: (608) 835-40084303	Amie Mitchell School Social Worker Oregon High School 456 N. Perry Pkwy Oregon, WI 53575 P: (608) 835-4471

E:tmsutor@OregonSD.org	E: ammitchell@OregonSD.org

Anyone who believes that an education institution that receives federal financial assistance has discriminated against someone on the basis of race, color, national origin, sex, disability or age, or who believes that a public elementary or secondary school, or state or local education agency has violated the Boy Scouts of America Equal Access Act, may also contact the U.S. Department of Education, Office of Civil Rights. The person or organization filing the complaint need not be a victim of the alleged discrimination but may complain on behalf of another person or group. The Office of Civil Rights, Chicago Office, may be contacted at (312) 730-1560 or OCR.Chicago@ed.gov. (*See* OCR: Discrimination Complaint Form)

We also have Board Policies that not only reflect who we are as a school community and how we treat each other, but also to inform you of your legal rights and responsibilities, and provide you with guidance if your student is not feeling welcome at school. Here are specific policies we want to draw your attention to:

Anti-Harassment (Policies 157, 164 and 165)
OSD is committed to providing an environment free from harassment (Board Policy 157: Anti-Harassment / Non-Discrimination) (Board Policy 165: Sexual Harassment Under Title IX) and hate speech (Board Policy 164: Anti-Hate Speech).

"Harassment" means behavior toward pupils based, in whole or in part, on sex, race, national origin, ancestry, creed, pregnancy, marital or Parent/Guardian status, sexual orientation or physical, mental, emotional or learning disability which substantially interferes with a pupil's school performance or creates an intimidating, hostile, or offensive school environment.

"Hate Speech" means any form of communication that attacks, threatens, degrades or insults a person or group based on their race, color, national origin, ancestry, creed, age, gender, disability, sexual orientation, gender variance or any other group protected by Board Policy 157. It includes, but is not limited to:

1. Language, gestures or other actions such as using racial slurs;
2. Displaying, writing, or wearing items; or
3. Communications on social media or other technology.

If you have any questions, concerns or complaints regarding discrimination, harassment or hate speech, please contact your Building Administrator or notify the following District Office administrators:

Jina L. Jonen
Legal Counsel / Director of HR
District Office
123 E. Grove Street
Oregon, WI 53575
P: (608) 835-4015
E: jljonen@oregonsd.net

Dr. Brian Johnson
Director of Student Services
District Office
123 E. Grove Street
Oregon, WI 53575
P: (608) 835-4004
E: bajohnson@oregonsd.net

Bullying (Policy 163)
OSD is committed to providing an environment free from bullying (Board Policy 163: Anti-Bullying).

"Bullying" means deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. It is a form of victimization and involves an imbalance of power.

If your student is experiencing bullying, please see Board Policy 163 and contact Student Services staff or your Building Administrator right away. If you prefer to report to the District Office, please contact:

Jina L. Jonen
Legal Counsel / Director of Human Resources
123 E. Grove Street
Oregon, WI 53575
P: (608) 835-4015
E: jljonen@OregonSD.org

Bringing Items To School

Deliveries To School
For the safety and security of our school community, items may not be delivered to school for students that are from third-party vendors, such as food, beverages, flowers, balloons, etc.

Desks/Lockers

Each student will be assigned a padlock and locker to secure their personal belongings. Students may not share and/or switch locks or lockers with other students. The lockers are the property of the Oregon School District. Student lockers, desks, and other such property are owned by the school. The school exercises exclusive control over the school property, and students should not expect privacy regarding items placed in school property because school property is subject to search at any time by school officials, with or without the consent or notification of the student and/or the Parent/Guardian. Students are responsible for whatever is contained in desks and lockers issued to them by the school.

If a student loses their lock, they should check with the Main Office. If the lock is not found, they will be charged the cost of a new one ($15.00). If the old lock is found, money will be refunded. Please keep your locker, valuables, clothes, and books locked up at all times. Backpacks should be kept locked in lockers throughout the school day.

Student Property

Students are entitled to the guarantees of the Fourth Amendment, and they are subject to reasonable searches and seizures. School officials are empowered to conduct reasonable searches of students and school property when there is reasonable belief that students may be in possession of drugs, weapons, alcohol and other materials in violation of school policy or state law.

Phones, Smartwatches & Other Personal Electronic Devices - - Board Policy 771

We value creating a safe and conducive learning environment for all students. We recognize the role of technology in today's world but also understand the potential distractions it can pose to the learning environment. As such, students are encouraged to leave personal devices and other items at home. OSD will not be responsible for any damaged, lost or stolen items if a student chooses to bring personal items to school.

To provide the best learning environment all cellular phones and other personal wireless communication devices must be turned OFF and be AWAY during the school day, except that students may wear smartwatches only if they are being used as a watch or pedometer, and not as a communication device. This means:

1.) Personal electronic devices must be turned Off and be Away. Cellular phones should be securely stored ideally in the student's locker, but may be in the student's backpack. Devices are not allowed during lunch or in the hallways during the school day.
2.) Cell phones may not be on the student's person.

3.) Parent/Guardians may request an exception for medical reasons in their student's health plan.
4.) Students may use personal wired headphones for instructional purposes at the direction of school staff.
5.) Under no circumstances shall cellular phones or other electronic devices with photographic capabilities be used in locker rooms, bathrooms, the health office or other areas where privacy is expected.

Students may use these personal devices outside of the school day, and on school-provided transportation to and from school provided such use is silent and not disruptive to others.

Parent/Guardian Responsibility:
Parents/Guardians are encouraged to support this policy by discussing its importance with their student and ensuring they understand the guidelines. Parents/Guardians should also ensure their student's devices are appropriately equipped for responsible use. If a student needs to contact a parent/guardian while at school, the student should come to the Main Office for assistance. Likewise, if a parent/guardian needs to communicate with a student during the school day, please contact the Main Office.

Below is the District's general protocol for addressing students who are not meeting PWCD expectations; the District may address student behavior at any level depending on the situation and severity.

First Time Not Meeting Expectations :
- The student will place the device on the Educator's desk.
- At the end of class, the Educator will follow up with the student and reinforce the expectations regarding OFF and AWAY.

Second Time :
- The student will place the device on the Educator's desk.
- The Educator will follow up with the student and reinforce the classroom expectations regarding OFF and AWAY. The device will be turned into the office and the student can retrieve it at the end of the day.
- A behavior referral will be entered in IC for Inappropriate Use of Personal Technology.
- Home adults will be notified.

Third Time :
- The student will place the device on the Educator's desk.

- The Educator will follow up with the student and reinforce the classroom expectations regarding OFF and AWAY.
- The device will be turned into the office and the student can retrieve it at the end of the day.
- A behavior referral will be entered in IC for Inappropriate Use of Personal Technology.
- Home adults will be notified.
- A personal electronic plan will begin requiring the student to turn their device into the office at the beginning of the day for two weeks or leave the device at home.

Additional Infractions:

- Additional infractions will result in a meeting with the home adult to determine a plan for moving forward.

Refusal to Follow Expectations :

- If the student refuses to put the PWCD on an Educator's desk, the Educator will call the main office or send the student to the Main Office to work with an Administrator. The Administrator will call home. Students must turn the device into the Main Office for the remainder of the day.
- Failure to meet expectations may result in a disciplinary consequence, up to and including suspension and/or expulsion.

No Personal Recording

To protect student confidentiality, there shall be no recording by students, families, volunteers or other members of the public while at school except for events open to the public.

Fidgets

Appropriate fidgets can help students who need sensory support stay focused. Fidgets should fit in the palm of the student's hand, be silent, and kept to oneself unless otherwise specified in an approved IEP, 504 Plan or medical plan. Fidgets are not toys, should not create a mess, or distract others. The District is not responsible for damages or loss of personal property. Should a student's fidget damage school property or injure the student or others, families may be responsible.

Firearms/Weapons

Firearms, knives, pepper spray, tasers or other weapons of any kind, or toys that replicate weapons such as cap guns or squirt guns are not allowed on school grounds, at school-sponsored events or on buses.

Substance Use Prevention

We strive to create a safe, substance free learning environment for all students, and where students refrain from using alcohol, nicotine, cannabis, marijuana, THC and other drugs. Alcohol, illegal drugs, or controlled substances where the person does not have a prescription, nicotine, tobacco, vaping, or other types of e-cigarettes, or look alike items, are prohibited on school grounds and on school provided transportation. (Board Policy 436). Items containing CBD oil are generally prohibited, but see Board Policy 558 for more details. Students may not sell, possess nor be under the influence of alcohol, nicotine, tobacco or other controlled substances not appropriate or legal for minors while on school property, school provided transportation or school-sponsored events.

The use, huffing, vaping, ingesting, snorting, injecting, possession, sale, or furnishing of alcohol, non-prescribed drugs, prescription drugs, drug paraphernalia, chemicals, or illegal substances, or look alike items, anywhere on the school premises or within the drug-free zone of 1000 feet by a student at any time is prohibited. Oregon Village Ordinance – Juvenile Drinking 125.07(4)(B); Wisconsin Statutes 118.29, 947.04 and 948.983.

Behavior Responses

Setting expectations and explicit teaching of behaviors are important steps in creating a safe and respectful learning environment. If students engage in inappropriate behavior, they will be subject to action as determined by the school or teachers, which may include, but are not limited to, the following depending on the extent and severity of the behavior.

Educational Learning Opportunity

School staff will engage students in an educational learning opportunity related to the behavior event that has occurred. Examples of learning opportunities may include conferencing with an administrator, referral to student services, developing a behavior plan, re-teaching PBIS expectations, knowledge and skill acquisition via learning plan, etc.

Restorative Practices

In some situations, students may be provided the opportunity to participate in a Restorative Practice. The Restorative Practice process provides students with the opportunity to reflect on their behavior, repair relationships, and develop a plan for moving forward. This practice will be facilitated by staff.

Short Term Removal From Class

When a student behaves in a manner that disrupts the learning environment and or is not accepting redirection from school personnel, they may be removed from class to have a private conversation with the teacher or school administrator. The conference allows the student time and space to reflect on choices with an adult, share concerns, and develop a plan to move forward. In most cases, the students are able to return to class as soon as possible.

Loss of Privileges
In some situations, students might lose related privileges as a consequence to their actions. This might include, but is not limited to, short term removal from bus transportation, supervised passing time, change of locker location, etc.

Detention
The purpose of detention is to provide extended reflection time for a student who has demonstrated the inability to meet expectations. Staff members work to give students opportunities to problem solve and fix the circumstances they have created. If students are unable to redirect their behavior or if it has risen to the level of an automatic detention referral, students are issued detentions. Detentions are issued by administration and served during lunches and may also be assigned after school. The late bus picks up students Monday-Friday at OMS at 5:15 PM to assist with transportation needs.

Restitution
When a student has made a mess, damaged or destroyed property, or harmed our community in some way, they might be expected to repair the harm through restitution. This might look like picking up trash on the playground, helping to clean the lunchroom, or fixing what was broken.

In-School Suspension (ISS)
When a student causes a more serious disruption of the learning environment or violates a more serious behavior expectation, they will be given more time to reflect on their choices. Traditionally this has been called In-School Suspension. This may range from half a day to several days.

Out-Of-School Suspension (OSS)
When a student has repeatedly behaved inappropriately and/or have violated major school behavior expectations and/or violated municipal, state, or federal law, they will be suspended from school to reflect on their choice(s). It is an option we would rather not use, because when a student is away from school they misses out on the learning. However, we must have students in school who have the ability to self-monitor and learn how to behave appropriately to help foster a positive learning environment for themselves and others.

Pre-Expulsion Conference
When a student commits an expellable offense, the administration shall schedule a pre-expulsion conference for the purpose of exchanging facts related to the incident, ensuring the rights of students and parents/guardians and assisting the administration in making its decision concerning the incident. The student and their Parents/Guardians will be invited and encouraged to attend, but are not legally required to appear.

You can find more information in Board Policy 434: Suspensions and Expulsions. If you would like a hard copy, please contact your school office.

Video Surveillance

The Oregon School District has authorized installation of a video camera system at OMS and on buses. The system exists for the purpose of establishing and maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft and vandalism, and for enforcing school policies and rules. Students, staff, volunteers and other persons present on school property shall not have an expectation of privacy while in common areas, such as hallways, cafeterias, gymnasiums or on school provided transportation, except where required by law.

SCHOOL SAFETY SUPPORTS & EXPECTATIONS

Daily Safety Expectations

In order for Oregon Middle School to remain a safe environment for all, students and staff are required to adhere to the daily safety expectations listed below.

- Students and staff may NOT open locked exterior doors for anyone. Doors are locked at all times to ensure that unauthorized people who have not been through a safety check are not admitted to the building or have access to classrooms or spaces within OMS.

- All students/guests must enter the building through the Main Office (Door 1) when exterior doors are locked. This ensures that all students present in the building are accounted for and that guests go through the required security screening before being admitted to the building.

- Students and staff may NOT prop open any exterior doors.

- Students may not have items delivered to school from third-party vendors, such as food, beverages, flowers, balloons, etc.

- If you see something concerning, say something. Report any safety issues immediately to a trusted adult or use the Speak Up Speak Out platform. SUSO is a confidential Wisconsin tip line that allows anyone to share concerns about someone who is struggling or potentially violent. Your report will be read and responded to 24/7. Text SUSO to 738477 or CALL 1-800-MY-SUSO.

- Take safety drills seriously. Practicing will ensure we all know what to do in the event of a real emergency.

School Resource Officer/Law Enforcement

Please see the School Resource Officer Agreement on our website at School Resource Officer Information. You may also contact the Main Office for a hard copy.

TECHNOLOGY USE

OSD provides a Chromebook, charger and other technology to students to support instruction. Students are expected to return all technology (including chargers) by the last day of school or they will be charged a fee for a replacement. All students and adults using OSD owned or provided chromebooks, email accounts, remote wireless internet devices, and other technology must adhere to the expectations set forth in the Board Policies 771 and 441.

In general, students and adults should be sure to:

- Use respectful behavior and language;
- Stick to appropriate topic discussions;
- Send only appropriate video transmissions;
- Use only appropriate icon, emoji, and avatar submissions;
- Wear school appropriate clothing if attending meetings via video;
- Be honest and use academic integrity by not copying others' work;

- Protect passwords; and
- Not falsify information about oneself or impersonate others online.

Privacy
All OSD issued technology remains the property of the OSD. To meet our legal requirements under federal and state law, and follow our policies, the OSD retains the right to access and review all electronic communications, transmissions, etc., contained in or used in conjunction with the OSD issued technology. Students and adults should have no expectation of privacy or confidentiality when using OSD owned or provided devices, internet access, electronic communications or other technology.

Treat Technology With Care
Please treat all technology with care. Users may be responsible for lost or damaged technology. The OSD assumes no responsibility or liability for any unauthorized access, charges, costs or damages incurred while using OSD computers, devices, internet or other OSD owned or provided technology.

Need Help? Questions About These Guidelines?
Contact the OSD Technology Department for support at helpdesk@OregonSD.org or (608) 835-4025.

STUDENT SUPPORT

Student Services

Students In Need Of Support
We know that these are challenging times and that students may need extra support. We encourage you to contact Student Services so that we may ensure your student receives the support they need. You can call your school's Main Office and they will connect you.

How to Request Mental Health Therapy or Nicotine Cessation Support
OSD uses a continuum of supports, organized based on the level of need, to match student's mental health, behavioral, social, and emotional strengths and needs. School counselors at each school can assist students and their families connect with the supports to best meet their needs. In addition to in-school supports, OSD partners with several community agencies that provide in-school mental health therapy. Students might be eligible to receive in-person or teletherapy with non-OSD partners (please see policy 723).

Students and families can seek additional information about seeing mental health providers in school or accessing nicotine cessation support from their school counselors.

How To Request A 504 Plan or Programming in Special Education

OSD seeks to ensure that all students have equitable access to education. This includes identifying and locating students with qualified impairments or disabilities who need accommodations or services to make progress in their education. Accommodations may be provided through classroom accommodations and interventions or through more formal measures such as health plans, Section 504 Plans, or Individualized Education Plans (IEPs).

Referrals may be made by any student, staff member, Parent/Guardian, or concerned individual who believes that because of an impairment, a student needs an accommodation(s). Concerns may be brought to the teacher, nurse, principal, school psychologist, or Director of Special Education, or they may be referred directly to the building consultation team for further discussion.

The school's team will review student data, problem solve, and determine interventions that can be implemented through an Equitable Multi Level System of Support framework (EMLSS). This framework provides interventions in incremental levels of intensity or frequency beginning with the teacher and the general education classroom. Some examples may include but are not limited to accommodations such as preferential seating or sensory breaks, behavior plans or specific reinforcement or supports, or small group reading or math instruction in the general classroom at a tier 1 level; check-in/check-out connections or small group academic, social, or behavioral instruction occurring in or outside of the general education classroom at a tier 2 level; or more intense levels of instruction provided more frequently and often delivered outside of the general education classroom at a tier 3 level. The EMLSS framework emphasizes equitable practices and ensures that interventions are data based and provided in the least restrictive, most inclusive manner possible for all students.

If, after problem solving a concern and/or implementing interventions, the school team determines that a 504 or IEP referral is appropriate, a Referral Form will be completed. Following Parent/Guardian notification of the referral and procedural rights, the school psychologist or other special educator (teacher, speech pathologist) will assemble a team of knowledgeable school staff to be appointed for an evaluation of the student. An evaluation will be completed to determine eligibility. If a student is identified with a disability and found eligible, a 504 accommodation plan outlining student strengths, needs, and accommodations will be developed. If a student is identified with an impairment and needs specially designed instruction, an Individual Education Plan (IEP) outlining student strengths,

needs, goals, accommodations, and specially designed instruction and services will be developed.

Parents/Guardians are valued members of the team at each step of the EMLSS, referral, and/or evaluation process. Although, least restrictive, incremental, interventions through the EMLSS process are strongly encouraged, nothing precludes Parents/Guardians from requesting an evaluation for special education at any point in the process.

Outside medical providers or mental health professionals can make referrals, express concerns, and provide information to assist school professionals in determining eligibility or appropriate accommodations. Although information from outside medical or mental health providers or agencies is always considered by the school team, these outside sources cannot prescribe a plan or determine eligibility or what, if any, services are needed.

Significant health concerns should be brought to the attention of the teacher, principal, or the school nurse. The school nurse may develop a health plan to address the student's needs. Alternatively, the nurse may initiate a referral for a 504 Accommodation Plan or an IEP and follow the procedures outlined above.

COMMUNITY EDUCATION

The Oregon Community Education & Recreation Department offers classes for adults and students throughout the year. See their webpage for more details or contact Alex Marks, Director of Communication Education at (608) 835- 4041: OregonSD.org/community

WHO SHOULD I CONTACT ABOUT MY STUDENT?

We encourage you to contact us whenever you have a concern. While everyone at OMS is willing to be of service to you, the following chart may be helpful. If after making the initial contact you would like more clarification or discussion, contact the next person listed. All contacts can be made by calling the OMS Main Office.

Concern/Question	1st Contact	2nd Contact	3rd Contact
Academic progress in a class	Teacher of the class	Counselor	Principal
Grading question	Teacher of the class	Principal	

Discipline in a class	Teacher of the class	Associate Principal	Principal
Attendance	Attendance Office 835-4891	Associate Principal	Principal
Lunch accounts	Food Service Office 835-4031		
Course selection or class schedule	Admin Assistant to Student Services	Principal	
Alcohol/drug use or abuse	Counselor	SAP Coordinator 835-4471	Associate Principal or Principal
Medication and health needs	Health Office Lindsey Trumpy 835-4811	School Nurse Becky McCabe 835-4811 or 835-4109	
IEP question	Student's Case Manager	School Psychologist Gina Bednarek 835-4807	Associate Principal or Principal

WHO SHOULD I CONTACT ABOUT MY STUDENT? (cont'd)

Concern/Question	1st Contact	2nd Contact	3rd Contact
Special education or 504 referral	School Psychologist Gina Bednarek 835-4807	Director of Special Education Brian Johnson 835-4004	
Special education or 504 referral	School Psychologist Gina Bednarek 835-4807	Director of Special Education Brian Johnson 835-4004	
Athletic program or sport	Coach of the Sport	OMS Athletic Coordinator 608-835-4800	OSD Director of Athletics Brittany Spencer Grant 835-4335
Calendar	Main Office 835-4800	Associate Principal or Principal	

Legal Matters	School Resource Officer 835-4445	Oregon Police Department 835-3111	
Overall school policies	Main Office 835-4800	Associate Principal or Principal	

OMS 2025-26 CALENDAR OF EVENTS

Note: Dates/Times are subject to change. Please check the Oregon Middle School Website Calendar for up-to-date information on OMS activities and events.

August

Wednesday	19	Jump Start, 8:15 am - 11:15 am
Monday	24	Orientation for Parents/Guardians of: 7th Grade Students & New 8th Grade Students, 6:00 pm - 7:30 pm
Wednesday	26	Ready-Set-Go Conferences, 3:00 pm - 7:00 pm
Thursday	27	Ready-Set-Go Conferences, 8:00 am - 11:00 am

September

Tuesday	01	First Day of School for Students
Monday	07	No School - Labor Day
Thursday	17	Picture Day (LMC)

October

Thursday	15	Fall Conferences, 4:30 pm - 8:00 pm
Friday	16	Picture Retake Day (LMC)
Tuesday	20	Fall Conferences, 4:30 pm - 8:00 pm
Thursday	22	Orchestra (7&8) Performance, 7:00 pm (PAC)
Friday	23	No School for Staff or Students
Monday	26	Staff Professional Development (No School for Students)

November

Monday	06	End of First Quarter
Monday	09	Second Quarter Begins
Tuesday	17	Band (7&8) Performance, 7:00 pm (PAC)
Wed - Fri	25-27	No School for Staff or Students

December

Thursday	03	Choir (7&8) Performance, 7:00 pm (PAC)
Wed - Thur	23–31	Winter Break

January

Friday	01	Winter Break
Monday	04	Classes Resume
Monday	11	8th Grade Orchestra Performance, 7:00 pm (PAC)
Tuesday	12	7th Grade Orchestra Performance, 7:00 pm (PAC)
Monday	18	No School for Staff or Students
Friday	22	End of First Semester
Monday	25	Staff Professional Development / No School for Students
Tuesday	26	Third Quarter Begins

February

Monday	22	Staff Professional Development / No School for Students
Tuesday	23	Band (7&8) Performance, 7:30 pm (PAC)

March

Thursday	11	Choir (7&8) Performance, 7:00 pm (PAC)
Tue - Fri	16-19	Forward Testing
Friday	26	End of Third Quarter
Mon - Wed	29-31	Spring Break

April

Thur - Fri	01-02	Spring Break
Monday	05	Fourth Quarter Begins

Tuesday	13	Student-Led Conferences, 4:30 pm - 8:00 pm
Thursday	15	Student-Led Conferences, 4:30 pm - 8:00 pm

May

Wednesday	19	Choir (7&8) Performance, 7:00 pm (PAC)
Monday	24	Band (7&8) Performance, 7:00 pm (PAC)
Thursday	27	Orchestra (7&8) Performance, 7:00 pm (PAC)
Monday	31	No School – Memorial Day

June

Thursday	10	Fourth Quarter Ends
Thursday	12	*Last Day of School – Students (Full Day)
Friday	11	*Staff Professional Development

***Last day of school will be determined in mid-April depending on snow days used.**