Cashmere School District
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Cashmere, WA 98815
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Student Enrollment Checklist

It is recommended you utilize this checklist for collecting necessary information and documents while completing your child's enrollment with Cashmere School District.

Registration packet includes the following forms. All forms need to be completed and signed:

☐ Student Registration
☐ Ethnicity and Race
☐ Student Health Information
☐ Home Language Survey
☐ Electronic Information Consent
☐ Certificate of Immunization (CIS)

- Starting August 1, 2020, all immunization records turned in to schools or child care centers are required by state law to be medically verified. Immunization records must be turned into the school on or before the first day of attendance. This means immunization records turned in to the school must be from a health care provider, or you must attach paperwork from a health care provider to your handwritten form that shows your child's records are accurate. Your child cannot attend school until you provide these records.

Additional Forms Needed:

☐ Preschool Addendum (Pre-K enrollment only)
☐ Child Nutrition Eligibility & Education Benefit Application
☐ Choice Transfer Request (required if NOT a Cashmere resident)

Documents:

☐ Proof of Guardianship Documents

- Proof of custody / guardianship is required to identify who is legally responsible for the child and who can be contacted in case of an emergency. This tells the school authorities who can make educational decisions for the child. Accepted documents include, a court order, a separation or divorce decree, parenting plan, or a birth certificate that identifies the parents.

☐ Proof of Residency (must have parent / guardian name and been dated within the last 8 weeks)

- Where a child lives determines his / her local public school. Accepted documents are current utility bills containing applicant's name and address, or a current property tax bill. If your child does not reside within the Cashmere School District boundaries, you must fill out a Choice Transfer Request.

☐ Proof of Legal Name and Age

- Proof of age is particularly important the first time a child enrolls in school. It helps determine which services and programs are available to the child. Accepted documentation include a birth certificate, passport or visa.

☐ Transcript (for grades 9-12)

☐ 504 / IEP