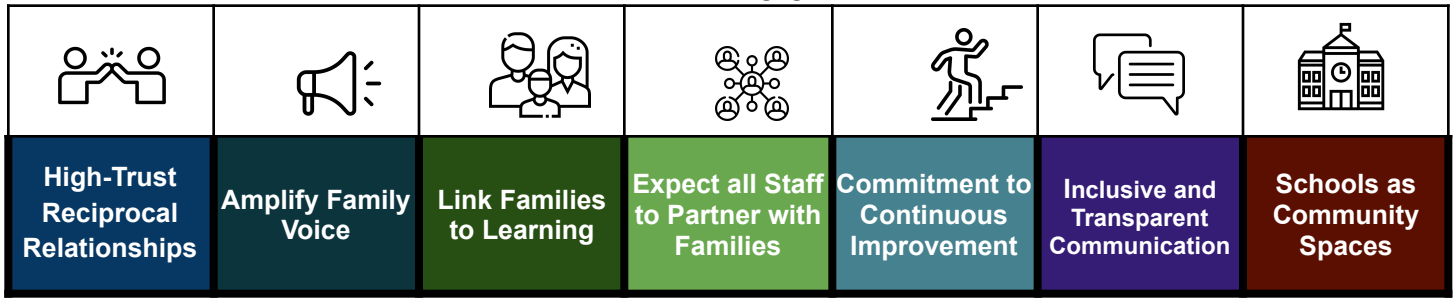
Birch Lake Elementary 2026-27 Title I Family Engagement Plan

Birch Lake Elementary is committed to partnering with families as essential partners in student learning and school improvement. Our family engagement plan describes how we will inform, listen to, and partner with families throughout the year to strengthen student achievement and student experiences.

Our 7 Priorities of Family Engagement



Annual Title I Meeting

Purpose: Families must be informed about the school's participation in Title I, Part A, and know their rights to be involved.

Our Plan: We will hold an annual Title I meeting to:

- Explain our school's participation in Title I, Part A.
- Share information about our Schoolwide Plan and school improvement priorities.
- Explain family rights and opportunities for involvement.
- Share information about curriculum, assessments, and student learning expectations.
- Provide opportunities for families to ask questions and provide input.

When: Thursday, October 22, 2026; 7:35-8:35 AM (Drop Off, Donuts, and Discussion)

How families will be notified: Families were notified via the Birch Lake Family Newsletter, as well as a stand-alone ParentSquare Message directly from the building principal. Families were also invited by phone calls made by our Academic Engagement Specialist. The Title I Meeting information will also be shared in the school newsletter and posted on our school webpage

---

Family Voice in Planning and Decision Making

Purpose: Families have meaningful opportunities to influence school improvement and Title I programming.

Our Plan: Families will have opportunities to:

- Review and provide input on the Schoolwide Plan, the Family Engagement Plan, and the School-Family Compact.
- Participate in school improvement conversations.
- Share perspectives through surveys, focus groups, listening sessions, advisory groups, and other family engagement opportunities.
- Provide feedback on the effectiveness of family engagement activities.
- After sharing the rights and responsibilities, provide an opportunity to discuss in small groups with staff and share feedback for planning and, when possible, decision-making.

When: Title I Drop Off, Donuts, and Discussion 10/22/2026, Winter and Spring Family Conferences, and May Feedback Session

How families will be notified: Families were notified via the Birch Lake Family Newsletter, as well as a stand-alone ParentSquare Message directly from the building principal. Our Equity Specialist also invited families by phone.

School Family Compact

Purpose: The school will develop and review a School-Family Compact jointly with families.

The compact will describe shared responsibilities for supporting student learning, including:

- School Responsibilities, Family Responsibilities, and Student Responsibilities

When: Annual Title I Meeting: October 22, 2026, shared schoolwide by November 2, 2026
How families will be notified: The School Family Compact will be uploaded and shared via ParentSquare to ensure it is accessible to all families in their chosen language. The School Family Compact will also be shared during conferences, as well as posted on our school webpage.

Building Staff and Family Capacity for Family Engagement

Purpose: Staff and families will receive support to develop the knowledge and skills needed to partner effectively to increase student achievement.
Our Plan: Staff and families will have the following opportunities to build capacity to strengthen family engagement.

Staff Opportunities	Family Opportunities
• Multilingual Learning professional development opportunity • Literacy Intervention training and refresher • ParentSquare asynchronous training • Collaboration with our co-located services for training opportunities	• Welcome Back Conferences • Math Curriculum Night • Winter and Spring Family Conferences • Title I Family Information Event • PTA Events

---

Flexible Opportunities for Family Engagement and Decision Making

We will provide multiple opportunities for families to participate in our Family Feedback Cycles at different times and in different ways throughout the year.

Family Feedback Cycle: Gather → Listen → Analyze → Act → Communicate Back

Date	Opportunity	Purpose	Evidence We Keep
August 31, 2026	Welcome Back Family Conferences	Meet staff and learn about grade-level expectations.	Sign-in sheets, family feedback
October 22, 2026	Annual Title I Meeting	Review compact and family engagement plans and give feedback.	Agenda, sign-in sheets, presentation, family feedback
December 1st & 3rd, 2026 March 23rd & 25th, 2027	Family Conferences	Connect families to their students' academic achievement and progress and gather family perspectives	Surveys, focus groups, listening sessions, feedback, and actions
May 11, 2027	End-of-Year Planning and Feedback @ PTA Meeting	Evaluate our Title I schoolwide plan and Family Engagement Plan and identify priorities for next year.	Survey & feedback conversation

Accessibility and Participation

When needed, we will provide translation/interpretation, childcare, flexible scheduling, including but not limited to virtual participation, and other supports to reduce barriers to participation to the extent practicable. We will use family feedback and participation data to identify and address family engagement barriers.