November 2, 2026

Kate Koch-Sundquist
Manchester Essex Regional School Committee
36 Lincoln St
Manchester-by-the-Sea, MA 01944

Dear Ms. Koch-Sundquist,

Mr. Jeffrey Delaney is Manchester-by-the-Sea's representative to the Essex North Shore Agricultural & Technical School District (ENSATSD) School Committee. His current term will be expiring on December 31, 2026. This letter is to notify the Manchester Essex Regional School District (MERSD) School Committee that I shall, with the consent of the MERSD School Committee, be re-appointing Mr. Delaney to a 3-year term on the ENSATSD School Committee beginning January 1, 2027. Per the ENSATSD By-Laws, members of the MERSD School Committee must vote to approve this appointment, and I would appreciate it if the MERSD School Committee could take this up at their next meeting, so that I may make a timely notification to the ENSATSD School Committee.

I have attached a letter from the ENSATSD Superintendent regarding this appointment, including relevant text from the ENSATSD By-Laws concerning the appointment process. Section 2.2 of the By-Laws describe the process, as well as relevant information regarding the voting requirements for the MERSD School Committee members.

I would appreciate it if you could notify me by email at bolinge@manchester.ma.us of the date and time of the MERSD School Committee meeting at which this matter will be taken up.

Sincerely,

Eli G. Boling
Moderator, Manchester-by-the-Sea

Enclosure
Cc: Chris Reed, MERSD School Committee
Jeffrey Delaney, ENSATSD School Committee
Pam Beaudoin, MERSD Superintendent

ESSEX NORTH SHORE
AGRICULTURAL & TECHNICAL SCHOOL

Heidi T. Riccio, Ed.D.
Superintendent - Director

October 28, 2026

Mr. Eli Boling, Town Moderator
10 Central Street
Manchester-by-the-Sea, MA 01944

Dear Mr. Boling,

Mr. Jeffrey Delaney has been a wonderful addition to the Essex North Shore Agricultural & Technical School Committee since his reappointment on January 1, 2024.

Mr. Delaney's term expires on December 31, 2026. The appointment to fill this vacancy is made by the Town Moderator and must be approved by the Manchester-by-the-Sea School Committee. Please find enclosed the relevant sections of the Essex North Shore Agricultural and Technical School District By-Laws *Sections 2.2 Appointments and Terms and Section 2.3 Vacancies* that explain this process.

It is necessary for you to notify this District in writing of the member's reappointment or appointment of a successor. An early notification will ensure the orderly continuity of the District's business.

Thank you in advance for your attention to this matter. Should you have any questions, please feel free to call me.

Sincerely,

Heidi T. Riccio, Ed.D.
Superintendent-Director

Enclosure
c: Jeffrey Delaney, Essex North Shore Agricultural & Technical School Committee

THE REGIONAL DISTRICT SCHOOL COMMITTEE

Section 2.2 Appointments and Terms

The initial representatives from each of the Member Municipalities shall have terms that expire as follows: (i) the terms of the representatives from the City of Peabody, the Towns of Rockport, Nahant, Boxford, Lynnfield and Essex shall expire on December 31, 2012; (ii) the terms of the representatives from the City of Beverly, the Towns of Topsfield, Hamilton, Swampscott, Wenham, and Marblehead and of Agricultural Representative 1 shall expire on December 31, 2013, and (iii) the terms of the representatives from the Cities of Gloucester and Salem, the Towns of Danvers, Manchester-by-the-Sea, and Middleton and of Agricultural Representatives 2 and 3 shall expire on December 31, 2014. Members serve on a rotational basis to ensure institutional history, based on the terms laid out in initial bylaws adopted 1/6/11.

Within the sixty-day period prior to the expiration of the term of any Member, as determined above, the Commissioner of Agriculture, the Mayor of the City of Peabody, and the Mayor of the City or the Moderator of the Town which such Member represents shall with the consent of the School Committee of such city or town other than Peabody, reappoint such Member, or appoint a successor, for a term of three years beginning on the first day of January next following such appointment; and shall likewise make such appointment or reappointment every third year thereafter. The Committee shall be responsible for notifying in writing, the Mayor or Moderator and the school committee of a city or town at least sixty days prior to the expiration of the term of a Member representing such city or town; and the mayor or moderator shall be responsible for notifying the Committee in writing of the appointment or reappointment of any Member representing such city or town. The time of appointment and the term of a Member representing a municipality subsequently admitted to the District under Part VI of these by-laws shall be specified in the Amendment authorizing such admission.

For the purposes of this section, the consent of the School Committee of a Member Municipality shall mean, in the case of a Member Municipality which is part of a regional high school district, the consent of those members of the regional high school district committee who are residents of such Member Municipality.

Section 2.3 Vacancies

If a Member of the Committee dies, or resigns, or ceases to be a resident of the city or town which he or she represents, such office shall be deemed vacant; and the Committee shall notify the Commissioner of Agriculture, or the mayor or moderator represented by such Member, as appropriate, in writing of such vacancy. A vacancy shall be filled in the same manner as provided in Section 2.2 for regular appointments; and the term of a person appointed to fill a vacancy shall begin on receipt by the Committee of a written notification of his or her appointment from the Commissioner of Agriculture, the mayor or moderator concerned and shall expire on the same date as the term of his predecessor. If any Member fails to attend three successive regularly scheduled meetings of the Committee, the Committee shall so notify the Commissioner of Agriculture or the Mayor or Moderator of the Member Municipality concerned, as appropriate.