Revised Date: 3/11/2026

PERMIT # - _____

TOWN OF SUFFIELD
WATER POLLUTION CONTROL AUTHORITY

BUSINESS OFFICE
(860)668-3856
FAX: (860)668-3858

TREATMENT PLANT
(860)668-3853
FAX: (860)668-3858

844 East Street South
Suffield, Connecticut 06078-2402

SEWER DISCONNECTION PERMIT

GENERAL

Completely fill out all sections under **Applicant (Page 1)**

Applicant

1. Building Residence:

   Name: _____ Telephone Number: _____

   Address: _____ Email: _____
   _____

2. Applicant (**Drain Layer performing the work**):

   Name: _____ Telephone Number: _____

   Address: _____ Email: _____
   _____

3. Checklist:
   Permit Fee ($100.00): _____ Insurance: _____ Drain layer's License: _____
   Bond ($5,000.): _____ Drain Layer's Driver License (Verification purposes): _____
   Copies of other boards or commissions approval's if applicable: _____
   Call Before You Dig Ticket Number: _____

4. **Rights & Limitations of Permit (From WPCA Policies)**
   a. Under no condition shall the pipe be covered until there has been an inspection by the WPCA.
   b. Who Can Do the Work: Only a contractor that holds a valid Drain Layer's license may perform the work.
   c. The cost for all inspection performed by the WPCA shall be borne by the Applicant.
   d. It is the responsibility of the Applicant to provide a minimum of **7 days'** notice before work begins.

5. Applicant Signature: _____ Date: _____

   Contractor Signature (If different than applicant): _____Date: _____

Official Use Only

Permit Issued ____YES ___NO

Reviewed by (Print name): _____ Title: _____

Date issued: _____ Signature: _____

Inspection

A copy of the permit shall be given to the property owner and one copy maintained by the WPCA.

An as-built drawing must be provided to the WPCA for the disconnection of the lateral line.

Must include one stationary landmark for use to determine distance and length. Examples include telephone poles, manholes, or houses.

The pictures must have the address or parcel number, the date, and permit number included in the description.

Inspection Date: _____

Inspector/Agent:

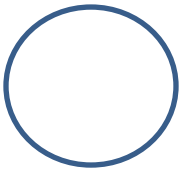
Name:_____

Signature: _____

Inspector's report: _____

Drawing of disconnection (Must include a minimum of three measurements, one of which must be based from nearest manhole to connection point):

Draw Below:



Show North with Arrow

Signed by Inspector: _____ DATE: _____

WPCA Superintendent: _____ DATE: _____

NO SIGNATURES WITHOUT PROOF OF DRAWING AND PICTURES