218-894-5400 - isd2170.org - 905 4th Street NE, Staples, MN 56479

RESPECT - INTEGRITY - RELATIONSHIPS

PRIDE - COMMUNICATION - EXCELLENCE

SCHOOL BOARD MEETING AGENDA

Meeting #8 - Monday, November 23, 2026 @ 6:00pm - District Office

1. **Call to Order (_____pm)**
   - **a.** Roll call, determination of quorum and pledge of allegiance
   - **b.** Adopt the Agenda
     Motion by _____, second by _____, to approve the addition of items 5g, 5h and 5i. **MC MF**
     Motion by _____, second by _____, to adopt the agenda. **MC MF**

2. **Recognize the public**

3. **School/Community Forum** - *(Groups or individuals must contact the Board Chair or Superintendent by noon on the Friday prior to the board meeting)*

4. **Audit Report**
   - **a.** Presentation of the 2025-2026 Audit by Brady Martz.
   - **b.** Accept the 2025-2026 Audit as presented by Brady Martz
     Motion by _____, second by _____, to accept the 2025-2026 Audit as presented by Brady Martz. **MC MF**

5. **Consent Agenda**
   - **a.** Approve the minutes from the 11-2-2026 board meeting
   - **b.** Approve the minutes from the 11-10-2026 Special board meeting
   - **c.** Accept the resignations of
     - i. Kayla Vejtasa, MS/HS Secretary
     - ii. Gary Sampton, Bus Driver
     - iii. Nicolette Paskewitz, Head Tennis Coach
     - iv. Melissa Richards, Nest Assistant
   - **d.** Approve the winter coaching contracts
   - **e.** Approve the hire of Kody Dause, MS/HS Custodian
   - **f.** Approve the hire of Kayla Vejtasa, AD/CE Administrative Assistant
   - **g.** Approve the hire of Brianna Francis, MS/HS Secretary
   - **h.** Approve the hire of Joann Stewart, Bus Driver
   - **i.** Approve the contract with Tivity Health(Silver Sneakers)
     Motion by _____, second by _____, to approve the consent agenda. **MC MF**

6. **Donations and In-Kind Contributions**
   - **a.** Approve the Resolution to accept donations in the amount of $14,000 and in-kind donations in the amount of $5,663.17.
     Motion by _____, second by _____, to approve the Resolution to accept donations in the amount of $14,000 and in-kind donations in the amount of $5,663.17. **MC MF**

7. **Finance Items** *(Finance Committee Minutes 11/20/2026)*
   - **a.** Financial Report by Finance Director Hill

i. Monthly Budget Update

b. Approve the October disbursements

General Fund	$ 756,304.38
Food Service	$ 48,486.03
Community Service	$ 25,900.52
Construction Fund	$ 103,209.35
Debt Service	$ 0.00
Fund 21 Student Activities	$ 6,141.09
Fund 45	$ 0.00

Motion by _____, second by _____, to approve the October disbursements. **MC MF**

c. Approve the October receipts

General Fund	$ 1,368,733.94
Food Service	$ 82,179.20
Community Service	$ 48,298.05
Construction Fund	$ 0.00
Debt Service	$ 1,291,951.96
Fund 21 Student Activities	$ 12,246.66
Fund 45	$ 0.00

Motion by _____, second by _____, to approve the October receipts. **MC MF**

8. ICS Update

a. Approve ICS Consulting, Inc. to solicit and receive construction bids for the Staples-Motley Middle/High School Additions and Renovations – Bid Pack #1 Precast.
Motion by _____, second by _____, to approve ICS Consulting, Inc. to solicit and receive construction bids for the Staples-Motley Middle/High School Additions and Renovations – Bid Pack #1 Precast. **MC MF**

9. Cabinet Presentation - Communications & Marketing

10. Other

a. Approve the sealed bids for miscellaneous items.
Motion by _____, second by _____, to approve the sealed bids for miscellaneous items. **MC MF**

11. Reports

a. School Board:
i. Freshwater
ii. Sourcewell - *Sept. & Oct. Minutes*

b. Elementary Principal
c. Middle/High School Principal
d. Activities/Community Ed Director
e. SMEA
f. Superintendent
g. Other

12. Adjournment (_____pm)

Motion by _____, second by _____, to adjourn the meeting. **MC MF**

Upcoming Meetings & Events:

November 26 & 27, 2026 - Thanksgiving Break 🦃
December 7, 2026 - School Board Meeting*(Truth in taxation Meeting)*; District Office @ 6pm
December 16, 2026 - Policy Committee Meeting*(Trout, Reese)*; District Office @ 7:45am
December 21, 2026 - School Board Meeting; District Office @ 6pm
December 24, 2026 - January 1, 2027 - Christmas Break🎄

January 4, 2027 - School Board Organizational Meeting; District Office @ 6pm