International College
إنترناشونال كولدج
P.O.Box : 113 - 5373 - Beirut - Lebanon
ص.ب. : ٥٣٧٣ - ١١٣ بيروت - لبنان

Early Childhood Admissions
Ras Beirut Campus
2027 - 2028

Dear Guardians,

We appreciate your interest in International College (IC) and what the school offers to its learning community. We understand that the educational pathway you choose for your child is a significant decision. We have provided you with clear and comprehensive information to assist in this process.

Since its establishment in 1891, IC has been at the forefront of delivering a high-quality learning experience that caters to the development of the whole person. Our vision is to "*empower learners of today to become global citizen leaders*."

We understand that the world our students will inherit is complex and interconnected. Thus, our educational philosophy equips them with the skills, knowledge, understanding, and dispositions to navigate this world confidently and honestly. We proudly offer four diverse educational programs: French Baccalaureate, International Baccalaureate Diploma Programme (IBDP), Lebanese Baccalaureate, and American program. Each program blends rigorous academics with creative expression, critical thinking, and community engagement opportunities.

In addition to core academics, our curriculum is enriched with a wide range of programs, from athletics to the arts, emphasizing civic engagement and service learning. We encourage students to give back to their communities and make a positive impact. At IC, education extends beyond the classroom, fostering a deep sense of social responsibility and a lifelong love of learning.

We invite you to learn more and see how IC shapes the next generation of leaders. Please refer to the subsequent pages for detailed information on beginning the application process and gaining insights into our enriching learning environment. They provide a step-by-step guide for enrolling your child at IC Early Childhood.

- PreK/PS Admissions Information
- KG1/MS and KG2/GS Admissions Information

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Admission Information

PreK/Petite Section

Dear Guardians,

We are pleased that you have selected International College (IC) as a prospective school for your child for the **2027-2028** academic year at the PreK/Petite Section grade level. Kindly find the important admissions information outlined below.

I. REQUIREMENTS

A. Age limit

PreK / Petite Section grade-level applicants must be three years old by **October 15, 2027.**

Grade Level	Cutoff Date	Date of Birth
PreK/PS	3 years old by October 15, 2027	**Between:** October 16, 2023 - October 15, 2024

B. Readiness

All PreK/ Petite Section students must be **toilet-trained** before starting the 2027-2028 school year. Children must be able to communicate their basic needs, including needing to use the bathroom.

II. ADMISSIONS PROCESS

1. Submission of Application (SA)

The application form is available online on Eduka platform.

Kindly ensure that the documents listed below are properly uploaded to the online application portal.

1. A passport-sized individual photo of the applicant
2. A copy of the ID card, passport, or individual civil status record (إخراج قيد فردي).
3. A copy of the birth certificate from the hospital where the child was born
4. A copy of the diploma if the parent(s) is/are an IC graduate(s)

Online admissions application forms will be available starting **October 28, 2026**. The deadline for submitting applications is **December 28, 2026**. Applications submitted after this date will be reviewed and evaluated on a space-available basis only.

2. Qualified Submitted Applications (QSA)

Following the initial screening phase, applicants who meet the eligibility criteria and have submitted **complete** applications will be identified as Qualified Submitted Applicants **- QSA**.

These candidates will receive the **QSA** invitation to pay the **non-refundable** application fee of **USD 199** to proceed to the next stage of the admissions process.

Guardians may pay the application fee using either of the following methods:
- **In cash:** At the **Business Office**, located in **Thomson Hall, IC Ras Beirut campus**.
- **Through the Whish application:** By following the payment instructions included in the **QSA** email.

Only applicants who have received the **Qualified Submitted Application (QSA) invitation** are eligible to pay the application fee.

Cashier's working hours:
- Monday, Tuesday, Thursday, and Friday: 7:30 a.m.–3:00 p.m.
- Wednesday: 7:30 a.m.–2:00 p.m.

Before visiting to make a payment, kindly consult the school website and official social media page for holidays or school closures.

Following payment of the application fee, please either present the official receipt at the **Admissions Office**, located in Thomson Hall adjacent to the Business Office, or email proof of payment to admissions@ic.edu.lb. Payment verification is required to proceed to the next phase of the admissions process.

3. Guardians' Meeting with the Early Childhood Principal and/or the Assistant Principal

Once **QSA** verification is complete, the Early Childhood administration will schedule an **online meeting** with both the Early Childhood Principal or Assistant Principal. This meeting offers an opportunity to connect and lay the foundation for a partnership between the family and the school.

4. Video Submission and Teacher-Child Interview

Following the guardians' meeting, the Early Childhood administration will share the video submission guidelines. Guardians must submit a video of their child **within one week of the interview.**.

The **in-person teacher-child interview will take place on January 9, 2027**. The Early Childhood administration will communicate the scheduled interview time and instructions to families at a later stage of the admissions process.

5. Admissions Results

The Admissions Committee will conduct a holistic review of each applicant's file. The Admissions Office will communicate the committee's decision to families by email at the **beginning of February 2027**.

If accepted, guardians must formally accept the offer of admission and complete registration payments within the period specified in the acceptance letter. All required registration documents, including those

required by MEHE, must also be submitted. Should you decide not to proceed with enrollment, please notify the Admissions Office promptly so that the place may be offered to another applicant.

Placement on the Qualified Candidates List (QCL)

The school receives a number of applications that surpass the available openings. Accordingly, the school may not be able to offer a place to every qualified applicant.

Candidates who meet the admissions criteria but for whom no immediate vacancies are available will be placed on the **QCL** for the relevant academic year. They may be offered admission if a place becomes available.

The **QCL** is valid only for the academic year for which the application was submitted. If no vacancy becomes available, families wishing to apply for the following academic year must submit a new application and complete the full admissions process.

III. Registration Fee Payment

The deadline for the down payment of the first-trimester tuition fee and the development fee will be specified upon receiving the acceptance offer.

Kindly note that:

- The first-trimester fee is non-refundable.
- The development fee for new students is non- refundable.

IV. Open House

Prospective families will have the opportunity to attend one of the following upcoming Open House events:

- **On-campus Open House**: November 12, 2026, at 4:30 p.m.
- **Virtual Open House:** November 25, 2026, at 5:00 p.m.

These events offer an opportunity to explore your child's prospective learning environment and learn more about IC's guiding statements and educational programs. Please visit the Open House invitation webpage for further details.

V. Onsite Tours

The Early Childhood administration will host on-site tours on **November 18 and 26, and December 3 and 11, 2026**. These tours offer guardians an opportunity to explore the school's environment, culture, and learning experiences. Two tours will be offered each day, each lasting approximately 45 minutes. We welcome two members from each family to join us for one of these tours. **Tours are for adults only; children should not attend.**

Please click here to select your preferred date and time and reserve your place.

For information, visit the International College website at www.ic.edu.lb or contact the Admissions Office at admissions@ic.edu.lb or by phone at +961 1 374980 Ext. 276.

For Early Childhood inquiries, please contact the **Early Childhood RasBeirut office** at **+961 1360837/8**. Our phone lines are open Monday to Friday between 7:30 a.m. and 3:30 pm.

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Admissions Information

KG1/MS (Kindergarten 1/Moyenne Section) and
KG2/GS (Kindergarten 2/Grande Section)

Dear Guardians,

We thank you for your interest in International College (IC) for your child's education in the academic year **2027-2028**. Admissions to **KG1/MS and KG2/GS** are subject to seat availability at each grade level. Applications will be reviewed and evaluated on a space-available basis. To ensure a seamless admissions process, we have outlined some information below to guide you through the admissions process.

I. REQUIREMENTS

A. Age limit:

KG1/MS grade-level applicants must be four years old by **October 15, 2027.**
KG2/GS grade-level applicants must be five years old by **October 15, 2027.**

Grade Level	Cutoff Date	Date of Birth
KG1/MS	4 years old by October 15, 2027	**Between:** October 15, 2023 - October 16, 2022
KG2/GS	5 years old by October 15, 2027	**Between:** October 15, 2022 - October 16, 2021

B. Readiness

All KG1/MS (Kindergarten 1/Moyenne Section) and KG2/GS (Kindergarten 2/Grande Section) students must undergo a qualifying interview as part of the admissions process. Applicants must also present records of their previous schooling.

II. ADMISSIONs PROCESS

1. Submission of Application (SA)

The application form is available online on Eduka platform.
Kindly ensure that the documents listed below are properly uploaded to the online application portal.

1. A passport-sized individual photo of the applicant
2. A copy of the ID card, passport, or individual civil status record (إخراج قيد فردي).
3. A copy of the diploma if the parent(s) is/are an IC graduate(s)
4. A record of previous schooling (report cards from the previous school)

Online admissions application forms will be available starting **November 16, 2026**, exclusively for grade levels with potential openings. If the desired grade level or stream does not appear in the application

form, it is currently at full capacity. You may join the Admissions notification list for 2027-2028 to receive an email notification if a vacancy becomes available.

This list is for notification purposes only. Submitting the form **does not constitute an admissions application, reserve a place, or guarantee admission**. Joining the list does not guarantee that a vacancy will become available.

2. **Qualified Submitted Applications (QSA)**
Following the initial screening phase, applicants who meet the eligibility criteria and have submitted **complete** applications will be identified as Qualified Submitted Applicants **- QSA**.

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Once **QSA** verification is complete, the Early Childhood administration will schedule an **online meeting** with both guardians and the Early Childhood Principal or Assistant Principal. This meeting offers an opportunity to connect and lay the foundation for a partnership between the family and the school.

4. **Teacher-Child Interview**
The Early Childhood administration will share the scheduled time and instructions of the **in-person teacher-child interview with** families at a later stage of the admissions process.

5. Admissions Results

The Admissions Committee will conduct a holistic review of each applicant's file. The Admissions Office will communicate the committee's decision by email.

Upon acceptance, guardians must formally accept the offer of admission and complete registration payments within the period stipulated in the acceptance letter. All required registration documents, including those required by MEHE, must also be submitted.

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International College Admissions Office