NORTH CAPE SCHOOL DISTRICT

BOARD OF EDUCATION REGULAR MEETING

11926 W. HWY K

FRANKSVILLE, WI 53126

5:30 p.m. **Minutes** **October 26, 2026**

North Cape Library

1. Call meeting to order President Dan Hying called meeting to order at 5:52 pm School Board Members present: Ryan Malchine, Tom Henningfeld, Ryan Menken and Keith Jacobson. Also present were Dr Lehnen, Ms. Hansen, Mrs. Holden, Mr. Olszewski, Mrs. Peter, Mrs. Serak.

2. Approval of Minutes from September 21, 2026. Motion to approve as presented by Keith Jacobson, second Ryan Malchine. No additional discussion, All in favor, Motion carries.

3. Good News-Mrs Peter and Mrs. Serak

In literacy, 4K learned all about the special names we were given! We just finished up a name study where students read their name, count the letters in their name, study (say) the letters in their name, clap the beats in their name, and we CHEER their name! 4K also read some great letter books including Chicka Chicka Boom Boom, to help learn the letters of the alphabet! After reading the story, 4K made crowns where they had to sort the letters in their name into the correct order and glue them on their crowns! Our current literacy theme is all things Fall! Pumpkins, leaves, scarecrows, and Halloween!
Leaders in Action went to Waterford Senior Living on October 8th and played Bingo with the residents in assisted living and memory care. Our students are so patient and friendly with the residents. They really enjoy our visits and we look forward to returning soon!
Trades day for middle school was a huge success! The students were able to experience a variety of activities including welding, plumbing, HV/AC, excavating, WE energies and working with sheet metal. It was a great way to expose students to all the opportunities available to them in the Trades!
North Cape welcomed David McCreary on October 9th for a magical performance that included a positive message about how we treat each other and being the best person you can be by working hard and being KIND. We are all still wondering how that soda can still had soda in it at the end….
Haven Dahl received the Yell and Tell Hero award! Jean Davidson, founder of the program came to North Cape to present Haven with a certificate and T-shirt! Haven alerted her Mom when she noticed a dumpster fire at their home. A true HERO!
Ms. Witzeling received my AODA mini grant for $1000 to fund the Leaders In Action group this year.
5K & 5th are Buddies! We meet each Friday for reading, writing, and seasonal fun!
4K through 2nd grade field trip to Raymond Fire Station! Students learned about fire safety, saw the fire trucks and ambulances, and got to spray the hose!
Exciting news for First Grade! We have welcomed Xiomara Pulido, a student teacher from UW-Parkside, to our classroom community. She will be joining us a few days a week over the next couple of months as she works towards completing her Elementary Education degree. Mrs. Pulido is originally from Peru and hopes to be an ESL teacher in the future. I love mentoring new teachers, and our class is so lucky to have extra support, care, and hands-on learning.
5th grade through Middle School are finishing up “Would you rather” comics.
2nd grade through 4th finished Tim Burton inspired portraits using shading tools, pencils and white pastel pencils. They engaged in “Table Talks” about their artwork and talked about how they created contrast, which art tools they preferred and what they liked about their portrait. This was after their Dot

mandalas with yarn for Dot Day.
1st grade finished their Rainbow Typewriter, exploring the color wheel colors in a rainbow of torn paper and other mediums to cut and paste for each color.
Kindergarten and 4K are finishing their Rainbow Snails exploring primary and secondary colors in the color wheel with watercolor paints after drawing spiraling circles for the the snail's body.
Middle School has been hard at work putting together their interactive notebooks full of vocabulary and grammar to use in class.
We will be talking about El DíA de los Muertos this week and next, reviewing the similarities and differences to our Halloween.
Middle Also recorded themselves reading aloud from the ¿Qué Tal? magazines with a partner or individually.
Every class period every student gets a chance to ask and answer a question from their Interactive Notebooks.

4. Treasurer's Report:
   a. Review of Financials (Revenue, Expenditure, Balance Sheet) Menken
      Motion to approve as presented by Ryan Malchine, second by Tom Henningfeld. No additional discussion. All in favor, motion carries.

   b. Approval of payroll and disbursement checks Menken

      20956 reimbursement for a class. $450 per course, $900 total

      Motion to approve as presented Keith Jacobson, second by Ryan Malchine. No additional discussion. All in favor, motion carries.

   c. Update on CD renewal on 10/1/26, maturity date 5/1/27, rate 3.25% Menken

5. Old Business
   a. Facilities Update: Asphalt Contractors update. Water line broken to shed. A few other things need to be finished yet,

6. New Business
   a. Motion and Approval of the Tax Levy Certification, in the tax amount of $1,622,399.00 to pay the ordinary and necessary expenses for the 2026-2027 school year, with a proposed levy rate of 3.45%. Motion to approve as presented by Ryan Menken, second Tom Henningfeld. No additional discussion. All in favor, motion carries.
   b. Motion and Approval of the 2026-2027 Balanced Budget as presented, with total revenues and expenditures each for Fund 10 of $3,410,503.00, for Fund 21 of $0, for Fund 27 of $605,771.00 and Fund 50 of $15,100.00. The grand total for all funds is $4,031,374.00. Motion to approve as presented by Dan Hying, second by Ryan Malchine. No additional discussion, all in favor, motion passes.
   c. Discussion, Motion and Approval of Neola policy 0000's and 9000's. The newly approved Neola policies shall supersede and take precedence over any existing WASB policies that address the same or substantially similar subject matter and have not yet been formally rescinded.
      Motion: Approve the Neola Policies as listed and attached in PDF format in 0000's and 9000's. The motion must include the urgency to waive the standard two-meeting adoption

process to meet the necessary timeline for all Neola policy adoption by the end of the school year 2027. Motion made by Ryan Malchine, second by Ryan Menken. No additional discussion. All in favor, motion carries.

d. Motion and Approval of Office of School Safety Plan and Written Evaluation of School Safety Drills (ALICE). Motion to approve as presented by Tom Henningfeld, second by Keith Jacobson. No additional discussion. All in favor, motion carries.

e. Motion and Approval to accept the resignation of School Board President, Dan Hying, effective November 1, 2026. Letter read. Motion to approve as presented by Ryan Malchine, second by Ryan Menken. No additional discussion. All in favor, motion carries.

f. Motion and Approval to appoint Dan Hying as advisor to the Board for the Superintendent Search process. Motion to approve as presented by Keith Jacobson, second by Ryan Malchine. No additional discussion. All in favor, motion carries.

7. Motion to Adjourn to Executive Session under State Statute 19.85(1)(c) for discussion of specific public employee's/s' performance evaluation/s. Motion made at 6:17 p.m. by Ryan Menken, second by Ryan Malchine. No additional discussion. All in favor, motion carries.

8. Motion to Adjourn Executive Session and return to Open Session at 6:33 p.m. by Ryan Menken, second by Keith Jacobson. No additional discussion. All in favor, motion carries.

9.Motion to adjourn at 6:33 p.m. by Ryan Menken, second by Keith Jacobson. No additional discussion. All in favor, motion carries.