Board Policy 1120: Taking Office

Status: ADOPTED

Original Adopted Date: 08/09/2010 | Last Reviewed Date: 09/14/2020

At the time of nomination and election or appointment, each trustee shall be a school district elector of the district and a resident of the trustee zone from which nominated and elected, or appointed.

Each trustee shall qualify for and assume office on the next July 1 following his or her election, or, if appointed, at the regular meeting of the board of trustees next following such appointment.

A trustee holds office from Jan. 1 following their election in November until Jan. 1 in the year in which his/her term of office expires, unless he/she:

1. **Dies;**
2. **Resigns as a trustee;**
3. **Removes him/herself from the trustee zone of residence;**
4. **No longer is a resident or school district elector of the District;**
5. **Refused to serve as a trustee;**
6. **Fails to attend four (4) consecutive regular meetings of the Board without an acceptable excuse to the Board of Trustees; or**
7. **Is recalled and discharged from office.**

If the trustee is appointed he/she holds office from the time he/she takes the oath of office until Jan. 1 in the year in which the original term of the office to which he/she was appointed expires, unless he/she:

1. **Dies;**
2. **Resigns as a trustee;**
3. **Removes him/herself from the trustee zone of residence;**
4. **No longer is a resident or school district elector of the District;**
5. **Refused to serve as a trustee;**
6. **Fails to attend four (4) consecutive regular meetings of the Board without an acceptable excuse to the Board of Trustees; or**
7. **Is recalled and discharged from office.**

Oath of Office

An oath of office shall be administered to each trustee, whether elected, re-elected or appointed. The oath may be administered by the clerk, or by a trustee of the district. The records of the district shall show such oath of office to have been taken, by whom the oath was administered and shall be filed with the official records of the district.

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Legal References	Description
IC § 33-501	Board of Trustees
IC § 59-401	Loyalty Oath—Form
IC § 59-402	Time of Taking Oath

Other References	Description
ISBA Policy Services	https://www.idsba.org/member-services/policy/

Cross References

Code	Description
1140	Vacancies