Board Policy 1140: Vacancies

Status: ADOPTED

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A vacancy shall be declared by the board of trustees within thirty (30) days of when any of the following occurs:

1. A trustee dies;
2. A trustee resigns;
3. A trustee removes him/herself from the trustee's zone of residence;
4. A trustee no longer is a resident or school district elector of the district;
5. A trustee refuses to serve as trustee;
6. A trustee, without excuse acceptable to the board of trustees fails to attend four (4) consecutive regular meetings of the board; or
7. A trustee is recalled and discharged from office.

A trustee position also shall be vacant when an elected candidate fails to qualify.

A declaration of vacancy shall be made at any regular or special meeting of the board of trustees, when any of the above-mentioned conditions are determined to exist.

In the case of a trustee vacancy, the remaining trustees shall fill the vacancy by appointment. The Board will receive applications from any qualified persons seeking to fill the position after suitable public notice. Public notice shall consist of posting the vacancy at the school district office along with 2 or more public buildings within the school district. The Board will consider all applications from qualified persons seeking to fill the position in open session. The Board will appoint one (1) candidate to serve until the annual meeting of school district trustees following such appointment. In the event the board of trustees is unable to appoint a trustee from the zone vacated after ninety (90) days from the date the board declared the vacancy, the board of trustees may appoint a person at-large from within the boundaries of the school district to serve as the trustee from the zone where the vacancy occurred. Otherwise, after one hundred and twenty (120) days of the declaration of vacancy, the county commissioners of the county in which the district is situated (or of the home county if the district is a joint school district) shall appoint a qualified person to fill such vacancy.

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Legal References	Description
IC § 33-501	Board of Trustees
IC § 33-504	Vacancies on Boards of Trustees
IC § 74-206	Executive Sessions – When Authorized

Other References	Description
ISBA Policy Services	https://www.idsba.org/member-services/policy/

Cross References

Code	Description
1100	Membership
1120	Taking Office
1120-P(1)	Taking Office - Oath of Office
1240	Duties of Individual Trustees
1500	Board Meetings
1500-B(1)	Board Meetings - Board Operating Procedure & Protocol
1500-P(1)	Board Meetings - Board Meeting Procedure