CLARK-SHAWNEE LOCAL SCHOOL DISTRICT
Clark County, Ohio

BOARD OF EDUCATION MEETING
October 22, 2026
6:30 p.m.
Clark-Shawnee Local Administrative Offices

AGENDA

I. OPENING

A. Call to Order
B. Roll Call ___*DeHart* ___*Galbreath* ___*Garrett* ___*Page* ___*Pierce*
C. Pledge of Allegiance
D. Acceptance of Agenda

Motion by:
___*Mr. DeHart* ___*Mr. Galbreath* ___*Ms. Garrett* ___*Dr. Page* ___*Mrs. Pierce*

Second by:
___*Mr. DeHart* ___*Mr. Galbreath* ___*Ms. Garrett* ___*Dr. Page* ___*Mrs. Pierce*

Roll Call:
___*Mr. DeHart* ___*Mr. Galbreath* ___*Ms. Garrett* ___*Dr. Page* ___*Mrs. Pierce*

II. REQUEST AND CONCERNS OF THE GENERAL PUBLIC

Reminders Concerning Public Participation

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

III. ROUNDTABLE

E. Career Technology Center Update

Mr. David DeHart will update the Board of Education on the activities of the Career Technology Center.

F. Assistant Superintendent Update

Mr. Adam Billet, Assistant Superintendent, will provide an update to the Board of Education.

G. Superintendent Update

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education.

Administrative Reports/Action Items

The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.

IV. TREASURER'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL
Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items H through L are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Motion by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

Second by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

H. Signing of the Minutes of the Previous Meeting
I. Treasurer's Report and Condition of the Funds
J. Monthly Bills and Allowance of those that are in Order
K. Appropriation Modification
L. 1970 Bond Retirement Fund Resolution

WHEREAS, the Clark-Shawnee Local School District ("District") currently holds a bank account in the name of the District, entitled "Bond Coupon Account School Imp Bonds of 1974," (referred to hereinafter as "1974 Bond Account"), which, as of September 30, 2026, holds a balance of $5,140.70; and

WHEREAS, the District's Treasurer reports that the balance in the account is not currently accounted for anywhere in the District's cash accounts; and

WHEREAS, the District's Treasurer has further advised that bonds issued in 1974 would be matured as of the date of this Resolution; and

WHEREAS, under Ohio Revised Code Section 5705.09, the District, as a political subdivision of the State of Ohio, is required to establish, among other funds, a bond retirement fund for the retirement of serial bonds, notes, or certificates of indebtedness; and

WHEREAS, further under Ohio Revised Code Section 5705.09, the District, as a political subdivision of the State of Ohio, is required to establish, among other funds, a sinking fund when the political subdivision has outstanding bonds other than serial bonds; and

WHEREAS, the Ohio Auditor of State Uniform School Accounting System User Manual, May 2026 (referred to hereinafter as "USAS Manual") provides that Fund 002 Debt Retirement (also formerly referred to as "Bond Retirement") is a fund established in accordance with Ohio Revised Code Section 5705.09 for the accumulation of resources restricted for the retirement of public securities or other indebtedness including but not limited to serial bonds, short term notes, certification of participation, and loans, and that a separate special cost center should be established for each type of debt; and

WHEREAS, according to the Ohio Auditor of State's Compliance Supplement Manual, and Ohio Revised Code Section 5705.14, any residual funds remaining in a bond retirement fund (also referred to in Ohio Auditor of State USAS Manual as "debt retirement") after all related debt obligations, interest, and administrative costs have

been completely paid off must be transferred to the District's sinking fund; and

WHEREAS, the District's Treasurer has recommended that the cash in the 1974 Bond Account be recognized, receipted and included in the District's cash reconciliation so that the 1974 Bond Account may be closed at the Board's discretion, and to ensure proper accounting of such public funds; and

NOW, THEREFORE BE IT RESOLVED by the Clark-Shawnee Local School District Board of Education ("Board") that the Board directs the District's Treasurer to recognize, receipt and include the full balance of $5,140.70, together with any additional interest earnings in the 1974 Bond Account as of October 29, 2026, into the District's Fund 002, Bond Retirement Fund, forthwith, but on or before October 30, 2026;

BE IT FURTHER RESOLVED that the Board hereby directs the Treasurer to wind up and close the 1974 Bond Account following the recognition, receipt and inclusion of the full balance of the 1974 Bond Account in the District's Fund 002, Bond Retirement Fund;

BE IT FURTHER RESOLVED that the Board further directs the Treasurer to advise the Board if the Treasurer determines that it is proper and appropriate to transfer the aforementioned funds from the District's Fund 002, Bond Retirement Fund, to the District's sinking fund, and in that case the Board directs the Treasurer to bring such recommendation to the Board by way of separate resolution for approval;

BE IT FURTHER RESOLVED that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board, and of any of its committees, that resulted in such formal actions were in meetings open to the public, in compliance with the legal requirements, including Ohio Revised Code §121.11.

Roll Call:

___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

V. LOCAL SUPERINTENDENT'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL
Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items M through P are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Motion by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

Second by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

M. Resignation

Mrs. Cynthia Bussey, Secretary, has submitted a letter of resignation effective at the end of the day on October 6, 2026.

Mrs. Karla Cottenmyre, Clinic Aide, has submitted a letter of resignation effective October 29, 2026.

Recommendation: To approve the above resignations.

N. Employment

Certified

Mrs. Louisa Tsuchida as Intervention Specialist for the 2026-2027 school year effective October 26, 2026. [Current Assignment: Shawnee ES]

Support Staff

Ms. Angela Jackson as District OBI for the 2026-2027 school year at Step 11 of the bus driver payscale.

Ms. Rachel Sheets as Aide for the 2026-2027 school year effective October 20, 2026. [Current Assignment: Shawnee ES]

Additional Duty (Certified)

Mrs. Dawn Cooper as Bowling, Girls Coach for the 2026-2027 school year.

Mr. Robert Delong as Powerlifting, Head Coach for the 2026-2027 school year.

Mrs. Natalie Koukis as Swimming, Varsity Assistant Coach for the 2026-2027 school year.

Mrs. Carrie McGuire as Swimming, Varsity Head Coach for the 2026-2027 school year.

Additional Duty Support Staff

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

Mr. Lloyd Alexander Basketball, Varsity Boys Assistant Coach for the 2026-2027 school year.

Mr. Anthony Cooper as Bowling, Boys Coach for the 2026-2027 school year.

Ms. Kaylee Cyphers as Basketball, Varsity Girls Assistant Coach for the 2026-2027 school year.

Ms. Addison Flannery as MS Cheerleading Competition Advisor for the 2026-2027 school year.

Ms. Rachel Jensen as Spring Musical Director for the 2026-2027 school year.

Mrs. Mallory Krouse as Basketball, Cheer Varsity Coach for the 2026-2027 school year.

Mrs. Mallory Krouse as HS Cheerleading Competition Advisor for the 2026-2027 school year.

Mr. Nathan Krouse as Wrestling, MS Assistant Coach for the 2026-2027 school year.

Mr. Luke Matthews as Wrestling, HS Varsity Head Girls Coach for the 2026-2027 school year.

Mr. Corey McDermott as Basketball, MS Boys Coach for the 2026-2027 school year.

Mr. Jacob Mershon as Wrestling, Varsity Head Boys Coach for the 2026-2027 school year.

Mr. Mickael Ray as Basketball, Varsity Boys Assistant Coach for the 2026-2027 school year.

Ms. Brittany Sparks as Basketball, Varsity Girls Assistant Coach for the 2026-2027 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Substitutes- Support Staff

Ms. Brittney Beaver as a Substitute Aide for the 2026-2027 school year.

Miss Isabella Narcelles as a Substitute Aide for the 2026-2027 school year.

Mrs. Debra Sexton as a Substitute Bus Driver for the 2026-2027 school year.

Recommendation: To employ the above individuals on an as-needed basis.

O. Establish Rate of Pay

Mr. Brian Kuhn, Superintendent, is recommending approval for non-certified support staff supervisors who perform substitute custodial duties to be paid at a rate of $35.00 per hour effective October 1, 2026.

Recommendation: To approve the above rate of pay.

P. Request for Unpaid Leave

Miss Molly Elkins is requesting one (1) day of unpaid leave on October 26, 2026. [Reference Exhibit A]

Mrs. Megan Jacobs is requesting one (1) day of unpaid leave on May 14, 2027. [Reference Exhibit B]

Recommendation: To approve the above request for unpaid leave.

Roll Call:

___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

ACCEPTANCE OF CONSENT CALENDAR – RESOLUTIONS/MISCELLANEOUS
Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items Q through R are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Motion by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

Second by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

Q. Trip Proposal–Cross-Curricular Trip to Peru & Amazon Rainforest

Mrs. Michelle Heims, Shawnee MS/HS Campus Principal, is requesting approval of a cross-curricular trip to Peru and the Amazon Rainforest in June of 2028 at no cost to the school district. [Reference Exhibit C]

Recommendation: To approve the above trip proposal.

R. Approval of Indoor Track for the 2026-2027 Season

Mr. Blake Garberich, Athletic Director, is requesting approval of Indoor Track as a club sport for the 2026-2027 season.

Recommendation: To approve the above request.

Roll Call:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

S. Executive Session

Motion by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

Second by:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

Roll Call:
___Mr. DeHart ___Mr. Galbreath ___Ms. Garrett ___Dr. Page ___Mrs. Pierce

TIME IN: _____ **TIME OUT: _____**

T. Report Section

1. Meeting Minutes
2. Financial Data
3. Discipline Reports
4. Resignations
5. Exhibit A: Request for Unpaid Leave
6. Exhibit B: Request for Unpaid Leave
7. Exhibit C: Peru Trip Proposal Documentation

Mr. Brian Kuhn
Superintendent
October 22, 2026