CAPITAL AREA INTERMEDIATE UNIT

55 Miller Street, Enola, PA 17025

October 22, 2026

MINUTES

The Capital Area Intermediate Unit Board of Directors held its regular monthly meeting on Thursday, October 22, 2026, at the Capital Area Intermediate Unit at the Enola Office.

REGULAR BOARD MEETING At 8:00 a.m., the Regular Meeting of the Capital Area Intermediate Unit Board of Directors was called to order by President, Dr. Joshua Cysyk.

Pledge of Allegiance All stood and pledged allegiance to the flag of the United States of America.

Roll Call

CAIU Board Members	Present	Absent
1. **Dr. Brian Allen,** Cumberland Valley SD (arrived after roll call at 8:08 a.m.)	X	
2. **Mr. Michael Alsher,** East Pennsboro SD		X
3. **Ms. Sue Bower,** Carlisle Area SD	X	
4. **Mrs. Gabrielle Brandt,** West Perry SD		X
5. **Dr. Joshua Cysyk,** Derry Twp SD	X	
6. **Mr. Thomas Garlic,** Central Dauphin SD		X
7. **Ms. Sidney Gray,** Millersburg Area SD		X
8. **Ms. Tameka Hatcher,** Susquehanna Twp SD		X
9. **Mrs. Emily Hoffman,** Halifax SD		X
10. **Ms. Jaime Johnsen,** Harrisburg SD		X
11. **Mr. Chris Kambic,** West Shore SD	X	
12. **Mr. John Kaschak,** Lower Dauphin SD (arrived after roll call at 8:05 a.m.)	X	
13. **Dr. Michael Lyman,** Shippensburg SD	X	
14. **Ms. Marianne Moore,** Middletown Area SD		X
15. **Mr. Will Sagle,** Greenwood SD		X
16. **Mr. Rick Rovegno,** South Middleton SD	X	
17. **Mr. Gerald Schwille**, Northern York County SD	X	
18. **Mr. Pat Shull,** Newport SD	X	
19. **Mrs. Morgan Strehlow,** Mechanicsburg SD	X	
	(10)	**(9)**

Non-Voting Members in attendance were: Dr. Andria Saia, CAIU Executive Director; Rennie Gibson, CAIU Board Secretary; Daren Moran, CAIU Board Treasurer; David Walker, CAIU Solicitor.

Staff/Public in attendance were:	Dr. Kevin Roberts, CAIU; Dr. Andrew McCrea, CAIU; Blake Wise, CAIU; David Martin, CAIU; Deana Raymer, CAIU; Cassie McCabe, CAIU CAEA President.
Recognition of the Public/Public Comment	The Board welcomed the public and asked if there was any public comment on specific agenda items. There was no public comment.

WORK SESSION

Reports/Updates

Board Presentation – CAIU Spaces: Buying, Leasing and Partnering	Daren Moran provided a presentation on *CAIU Spaces: Buying, Leasing and Partnering*. He provided some background and historical information along with an overview of the current CAIU facilities owned and leased and classroom locations.
Arriving Board Members	At 8:05 a.m., Board Member John Kashak arrived at the meeting. At 8:08 a.m., Board Member Dr. Brian Allen arrived at the meeting.
Announcement of CAIU Retirees	The CAIU Board of Directors recognized the October 2026 Retiree: **Michelle Straw**, Service Coordinator, retirement with 23 years of dedicated service to the CAIU.
Board Committee Report(s)	There were no committee reports.
Executive Director's Report/All-in! Newsletter – September 2026	Dr. Andria Saia reported that the *All-in! Newsletter* was available for the Board's review. She highlighted the Be the Bridge (BRIDGE) program where CAIU staff members recently traveled to Wales along with students and staff from Mechanicsburg SD. The full cohort pilot kicked off mid-October, and we are currently registering schools for a full launch in August 2027. Dr. Saia also reported on the upcoming annual CAIU Fall Fest and the Champions for Children Clothing Drive.
President's Report – October 2026	There was no President's Report for October 2026.
Board Member's Report/Sharing of Information	• Rick Rovegno shared that South Middletown School District recently met with the School Board of Education to continue their work on the inclusion of AI into the curriculum. • Dr. Brian Allen, Cumberland Valley SD, shared that Senate Bill 1014, bell-to-bell cell phone ban passed the State Senate and House, and is headed to Governor Shapiro, who has pledged to sign it.

Discussion of Board Meeting Agenda Items	There was no discussion of Board Meeting agenda items.
Topics for Future Discussion	There were no topics of interest for future board presentations.
CAIU Information Items	• Dr. Kevin Roberts provided an update of the CAIU Fire Suppression project. • The Board was invited to attend a complimentary Education Law Breakfast on Tuesday, November 17, 2026.
Consent Agenda	**Rick Rovegno moved, seconded by Patrick Shull,** "that the following **Consent Agenda items be approved:**
Approval of Minutes – September 24, 2026	Approval of the September 24, 2026 CAIU Board Meeting minutes.
Treasurer's Report	
Treasurer's Report – September 2026	Treasurer's Report for September 2026 – a total of $21,910,205.36 in receipts and $18,283,125.81 in expenses.
Payment of Bills – September 2026	September 2026 Payment of Bills.
Summary of Operations – September 2026	Summary of Operations for September 2026 showing revenues of $32,343,923.39 and $25,816,096.62 in expenses.
Budget Administration Items	
Proposed 2026-27 Original Budgets	The following Proposed 2026-27 Original Budgets: • Proposed 2026-27 Original Budget - Non-Public Auxiliary Programs • Proposed 2026-27 Original Budget - Non-Public PD, Student Support, Academic Enrichment (SSAE) • Proposed 2026-27 Original Budget - Master's SLP Pathologist Extern Grant
Other Fiscal Matters	There were no Other Fiscal Matters.
Other Business Items	
Contracts - October 2026	Contracts - October 2026

Acceptance of Board Member Resignation	Acceptance of the resignation of **Sidney Gray**, Millersburg Area School District, from the CAIU Board of Directors, effective October 1, 2026. Sidney resigned from Millersburg Area School Board effective September 28, 2026; the board accepted her resignation on October 1, 2026.
Policies & Programs	
First Reading, Revised Policies	The following revised policies were available for First Reading: • Revised Policy #235.1 – Surveys • Revised Policy #236.1 – Threat Assessment • Revised Policy #254 - Educational Opportunity for Military Children
Job Description	None.
Personnel Report & Addendum	
Resignations	**SARAH FULLEM,** Part-time Speech and Language Pathologist, Early Intervention Program, effective December 18, 2026. Reason: Personal. **BRADLY GILMORE,** Teacher, Emotional Support Program, effective October 30, 2026. Reason: Personal. **MATTHEW KENNEDY**, Custodian, Administrative Team - Operations, effective September 23, 2026. Reason: Personal. **AYVA LACOCO,** Personal Care Assistant, Capital Area Mental-health Program, effective October 23, 2026. Reason: Employee accepted a position with the YWCA. **ERIN MILLER**, Occupational Therapist, OT/PT Program, effective October 7, 2026. Reason: Personal. **MICHELE PAINTER,** Teacher, Loysville Youth Development Center, effective June 9, 2027. Reason: Retirement after 14 years of continuous CAIU service. **SHAWN STEBLETON,** Personal Care Assistant, Emotional Support Program, effective October 23, 2026. Reason: Personal.
Recommended for Employment or Contract	**ABIGAIL GROVE,** Paraeducator, effective October 29, 2026. Assignment: Educational Paraprofessional, Autism Support Program with base salary of Tier 1, $28,880 for 190 days of service and will be prorated for a total of 137 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget. **LACIELYNN REIGHARD,** Paraeducator, effective date to be determined. Assignment: Communication Facilitator, Deaf and Hard of Hearing Program with base salary of Tier 2, $31,160 + $2,950 annual stipend for 190 days of service with additional new hire days as

required. This is a replacement position funded through the Deaf and Hard of Hearing budget.

DESTYNE (DECLAN) WALSH, Paraeducator, effective October 29, 2026. Assignment: Educational Paraprofessional, Multiple Disabilities Support Program with base salary of Tier 2, $31,160 for 190 days of service and will be prorated for a total of 138 days with additional new hire days as required. This is a replacement position funded through the Multiple Disabilities Support budget.

Change of Status

TRISTA LEWIS, Speech and Language Pathologist, Early Intervention Program, change from full-time to part-time status, effective January 5, 2027.

BRYNNE O'CONNOR, from Job Coach in the Transition Program to Educational Paraprofessional in the Autism Program, effective September 30, 2026. Change of status results in employee no longer receiving annual $2,950 stipend and will be prorated for a total of 162 days in the current school year.

TORI PARKS, from Digital Marketing Designer to Creative Services Specialist on the Administrative Team - Communications, effective September 24, 2026. Change of status results in a change of salary to $70,400 and will be prorated for a total of 199 days in the current school year."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Other Business/ Public Comment on Items Not Specific to Agenda

There were no comments.

Next Board Meeting Date

The next regular meeting of the Capital Area Intermediate Unit Board of Directors will be held on Thursday, November 19, 2026, at 8:00 a.m., Board Room, CAIU Enola Office.

Adjournment

Patrick Shull moved, seconded by Rick Rovegno, that the meeting is adjourned."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

At 9:14 a.m., the Regular Meeting adjourned.

Rennie Gibson,
Board Secretary