M I N U T E S

Ottawa Area Intermediate School District
Board of Education Meeting
Careerline Tech Center (CTC)
Wednesday, September 9, 2026
4:00 p.m.

Present:	**Others Present:**
Jennifer Cymbola	Linda Brasser
Rick Dernberger	Chris Lamer
Marc Eickholt	Kyle Mayer
Randy Schipper	Michelle Ready
	Mike Rohwer
Absent:	Dave Searles
John Siemion	Marcie Ver Beek
	Jennifer Wolters

President Randy Schipper called the meeting to order at 4:00 p.m.

Chris Lamer updated the board on construction work in the district.

Superintendent Dr. Kyle Mayer and the cabinet team provided the quarterly strategic planning update.

A motion was made by Jennifer Cymbola and seconded by Rick Dernberger to approve the agenda as proposed. Motion carried, 4-0.

President Randy Schipper asked for public comment. There was none.

A motion was made by Jennifer Cymbola and seconded by Rick Dernberger to approve the consent agenda as proposed. Motion carried, 4-0.

Included in the consent agenda:

- Minutes of the August 19, 2026, Regular Meeting
- Out of State Travel Requests
- Quarterly Investment Report
- Monthly Financial Statements and Bills
  Bill List:

General Education Fund	$	2,864,129.20
Special Education Fund	$	3,965,609.40
Enhancement Millage Fu	$	3,029,003.95
Vocational Education Fu	$	473,806.95
Cooperative Services Fu	$	137,152.54
Student Activity Fund	$	22,042.49

Capital Projects Fund	$	929,297.72
Bond Construction	$	2,100,815.74
Total	$	13,521,857.99

- Staffing Report
  New Hires:

Name	**Position**	***Type***	***Building/Dept.***
Lisa Dirkse	Lunch & Conference Specialist	Replacement	YAS- Felch
Erica Peets	Occupational Therapy Assistant	Replacement	OAC
Lisa Mueller	Special Ed Teacher: SCI MS/HS	Replacement	OAC
Sydney Fisher	Special Ed Teacher: SCI Elem.	Replacement	OAC
Ashlyn Keifer	Behavior Assistant	Replacement	OAC
Daneen Tripp	Behavior Assistant	Replacement	OAC
Tailyr Ridlington	Behavior Assistant	Replacement	OAC
Shealyn McGee-Sarns	Graphic Design B Parapro	Replacement	CTC
Jessica Romero De Hoyos	Teacher Assistant	Replacement	SPS
Annie Megna	Teacher Assistant	New	SPS
Casey Nyssen	Teacher Assistant	Replacement	SPS
Lily Emerson	Teacher Assistant	Replacement	SPS
Timothy Sneller	Plumbing and Water Systems Paraprofessional	Replacement	CTC
Jennifer Roels	Special Education Teacher	Replacement	YAS- Felch
Jodi Calvo-Castro	CNA	New	YAS- Georgetown
Tina Ledford-Flahive	Behavior Assistant	New	YAS- GHaven
Emily Van Dyke	Systems Behavior Consultant	Replacement	Behavior/Mental Health Dept
Jeni Silberman	Behavior Assistant	Replacement	OAC
Brandi Quist	Floating Aide	New	YAS- GHaven
Kathryn Machiela	Aide	Replacement	YAS- GHaven

Resignations/Retirements/Terminations:

Name	***Position***	***Action***	***Building/Dept.***
Nannette DeCook	Consultant	Retirement	District Services
Jacquelyn Burdo	Special Education Teacher	Resignation	OAC
Megan Secrest	Consultant	Resignation	District Services
Thomas Dryer	Special Education Teacher	Retirement	OAC
Austin Gresham	CTC Teacher	Resignation	CTC
Frankie Badur	Consultant	Resignation	Behavior
Denise Smyk	CTE Coordinator	Retirement	CTC
Alexander Groenhof	Aide	Resignation	OAC
Elijah Mack	Behavior Assistant	Resignation	OAC
Bob Wandel	Teacher	Resignation	ODC
Marlon Staten	Behavior Assistant	Resignation	OAC
Trisha Jackson	Aide	Resignation	YAS
Lacey Walters	Aide	Resignation	YAS

A motion was made by Rick Dernberger and seconded by Marc Eickholt to approve the purchase of two lots for the CTC Building Trades program for $215,000 plus closing costs as proposed.

Roll Call Vote:
Yes: Jennifer Cymbola, Rick Dernberger, Marc Eickholt, and Randy Schipper
No: None

The resolution was adopted 4-0.

A motion was made by Marc Eickholt and seconded by Jennifer Cymbola to approve the Career and Technical Student Organization (CTSO) trips as proposed. Motion carried, 4-0.

A motion was made by Rick Dernberger and seconded by Marc Eickholt to approve Yesenia Reynoso as a representative for the Parent Advisory Council (PAC) as proposed. Motion carried, 4-0.

The board received, for informational purposes:

- Student Handbooks for CTC, MTEC, OAC, SPS, and YAS
- Thank you/ Hand2Hand
- Media Packet
- Line Item and Check Register

There being no further business, the meeting was adjourned at 4:28 p.m.

Respectfully submitted,

Marc Eickholt
Acting Secretary for the Board