BROWNSBURG COMMUNITY SCHOOL CORPORATION

TECHNOLOGY SERVICES

BHS Student Laptop Usage Agreement

Student Name (Print): _____ Student ID:_____

Assigned Laptop Number: _____

The student listed above is being re-issued their previously assigned Windows laptop for use throughout the 2026-27 school year. This laptop and included power supply have been provided in new condition to the student, and should be stored in a padded case designed specifically for protecting electronic devices when not in use. It is very important that you notify the BHS Technology staff as soon as you encounter damage or a malfunction with the laptop or power supply, so repairs may be made in a timely manner. If necessary, a loaner device will be provided free of charge in the event that your assigned laptop requires warranty repair. Your laptop must be returned at the end of your enrollment at Brownsburg High School, along with the same power supply provided to you. Any damage to the laptop or power supply beyond normal wear and tear will be charged at the BCSC Board-established repair rate.

In addition to acknowledging receipt of the device listed above, by signing this form you also agree to the following:

- You will adhere to all rules set forth in the BCSC Technology Acceptable Use Policy
- You are responsible for securing the laptop at all times; do not leave the laptop unattended or in a vehicle overnight.
- You understand that you should be the only person using this laptop, others may not log in to the laptop, and others may not use your account on any other students' devices
- Student laptop internet and application usage is monitored and restricted on and off campus, and circumventing the content filter is a violation of the AUP. There is NO expectation of privacy within online chats, documents, internet browsing, etc.
- You may NOT install any additional software or browser add-ins/extensions
- Student laptops may not be connected to a personal hot-spot or 'tethered' to a cell phone while on BCSC property
- The laptop provided remains property of BCSC and may be collected at any time
- You may not adhere stickers to, or otherwise alter the appearance of the laptop
- Missing laptops MUST be reported to the technology office the SAME DAY they go missing
- Failure to adhere to the above will result in loss of device privileges and disciplinary action

Student Signature: _____ BCSC Technician Initials: _____