October 28, 2026 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Dr. Simon at 7:02 p.m. at Old Turnpike School.

Dr. Simon read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. Notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org. In addition, in accordance with S4654/A5878, signed into law by Governor Murphy in July 2025, the New Jersey Department of State is required to maintain a centralized, publicly accessible directory of legal notice hyperlinks submitted by public entities across the State that can be accessed here: https://www.nj.gov/state/statewide-legal-notices-list.shtml.

The Board pledged Allegiance to the Flag.

ROLL CALL

Ms. Dorcus	Mrs. Flood	Mr. Infusino	Mrs. Munoz	Ms. Ross
Ms. Russo	Mr. Schwartz	Mrs. Wygera	Dr. Simon	Dr. Scamardella Ms. Goguen

PRESENT: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

ABSENT: Mrs. Dorcus

ALSO PRESENT: Dr. Laura Scamardella-Superintendent, Ms. Heather Goguen-Board Secretary, Marc Zitomer, Esq.-Board Attorney

OPPORTUNITY FOR PUBLIC COMMENT: Mr. Peter Melick, member of the Tewksbury Township Committee stated that last spring the Township had a discussion with North Hunterdon/Voorhees regarding Tewksbury paying $56,000 per student, while other districts in the sending district were paying less.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

PRESENTATION: Dr. Jennifer Marycz, Bloomsbury Superintendent spoke about the North Hunterdon partial regionalization referendum in November. An attorney from Porzio spoke about Bloomsbury returning to North Hunterdon/Voorhees.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Scamardella described her listening and learning experiences during her first few weeks as Superintendent, and thanked the Board and the community for the warm welcome. Teachers had professional development on October 12th, celebrated the Week of Respect, and recognized Red Ribbon Week. The OTS Library is now open to students during lunch hours. Dr. Scamardella stated that the search for the Old Turnpike School Principal is underway. Dr. Scamardella attended the PTA's Trunk or Treat, and thanked the PTA for all they do for our schools. Dr. Scamardella updated the Board on the OTS Fall Sports, and thanked the coaches. Winter sports begin November 11th. October is National Principals month, and Dr. Scamardella recognized and thanked Principal Lisa Moore and Interim Principal Pedro Garrido.

The Board reviewed the monthly HIB Report, Enrollment Reports, Emergency/Fire Drill Reports.

Emergency Drill Report - Tewksbury Elementary School				
Month	**Type of Drill**	**Date of Drill**	**Weather Conditions**	**Conductor of Drill**
October	Fire Drill	10/8/2026	Clear	Lisa Moore
October	Communication	10/16/26	Rainy	BOE office, Megan Verderamo

Emergency Drill Report - Old Turnpike School				
Month	**Type of Drill**	**Date of Drill**	**Weather Conditions**	**Conductor of Drill**
October	Communication	10/16/26	Rainy	BOE office, Megan Verderamo
October	Fire Drill	10/21/2026	Chilly	Megan Verderamo, Pedro Garrido, Dee Krowl

MINUTES: Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following minutes:

- September 16, 2026 Committee of the Whole Meeting
- September 16, 2026 Executive Session
- September 23, 2026 Regular Board Meeting
- September 23, 2026 Executive Session
- September 30, 2026 Special Board Meeting

Final Resolution: Motion carried on a roll call vote.
Yes: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

Motion was made by Dr. Simon and seconded by Mrs. Munoz to change Mr. Infusino's vote on the following motion from September 23, 2026 to read as follows:

1. Approve the following field trips for the 2026-2027 school year:

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mrs. Wygera, Dr. Simon
No to Clinton Township Middle School (Mykee Fowlin): Mr. Infusino, Mrs. Wygera
Absent: Mr. Schwartz

CURRICULUM: The drafts of the 2027-2028 School Calendars were discussed. Mrs. Russo gave an update on the negotiations committee that met last Friday, October 23rd.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve the Nursing Services Plan for the 2026-2027 School Year.

2. Approve the following field trip for the 2026-2027 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
6-8 Choral Members	Voorhees Choral Workshop@ Voorhees High School to expose the students to opportunities in high school and encourage choral participation.	December 2026	$0	Polinger

Final Resolution: Motion carried on a roll call vote.
Yes: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

POLICY: None.

FINANCE: Ms. Goguen stated that next week will begin the budgeting process for the 2027-2028 school year. She will be notifying all of the administrators that their submissions are due by December 4th. Dr. Simon stated that sports fees can be discussed as part of the finance committee.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period September 24, 2026 through October 28, 2026 for a total amount of $2,034,733.78.

2. Acceptance and Approval of Board Secretary's Report for the month of September, 2026.

   BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of September, 2026 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of

encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of September, 2026.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of September, 2026 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve the following workshop/travel requests for the 2026-2027 school year.

Workshops/Travel Requests

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Heather Valenta	11/12/26	199.00	Mileage = $28.67	Payroll & the BA - New Jersey Association of School Business Officials, Whippany, NJ
Heather Olla	12/9/26	$325.00	Mileage = $51.00	What's New in Young Adult Literature and How to Use It - Bureau of Education & Research, Long Branch, NJ
Greg Ogden	10/30/26	-0-	-0-	Indoor Air Quality Training - NJ Association of Designated Persons, Washington, NJ
Samantha Wu	10/20/26 & 10/21/26	-0-	-0-	New Jersey Science Convention, Princeton, NJ
Lisa Moore	10/29/26	-0-	-0-	Office of School Preparedness and Emergency Planning's (OPSEP) Basic K-12 Behavioral Threat Assessment and Management Training - Full Day Virtual Training
Dr. Laura Scamardella	10/29/26	-0-	-0-	Office of School Preparedness and Emergency Planning's (OPSEP) Basic K-12 Behavioral Threat Assessment and Management Training - Full Day Virtual Training
Ruthie Champagne	11/17/26	-0-	-0-	Office of School Preparedness and Emergency Planning's (OPSEP) Basic K-12 Behavioral Threat Assessment and Management Training - Full Day Virtual Training
Pedro Garrido	11/17/26	-0-	-0-	Office of School Preparedness and Emergency Planning's (OPSEP) Basic K-12 Behavioral Threat Assessment and Management Training - Full Day Virtual Training
Heather Goguen	1/27/27 - 1/29/27	$625.00 (Partially funded by Title IV Grant)	Mileage = $131.60 Tolls/Parking = $100.00 Hotel = $194.00 Meals = $150.00	Techspo 2027 - New Jersey Association of School Administrators, Atlantic City, NJ
Dr. Laura Scamardella	1/27/27 - 1/29/27	$625.00 (Partially funded by Title IV Grant)	Mileage = $104.81 Tolls/Parking = $100.00 Hotel = $194.00 Meals = $150.00	Techspo 2027 - New Jersey Association of School Administrators, Atlantic City, NJ
Heather Goguen	2/10/27 - 2/12/27	-0-	-0-	International Association of School Business Officials Leadership Conference, Savannah GA
Sara Femiano	12/9/26 - 12/11/26	$149.99	-0-	ADHD Conference: Clinical Innovation in Nervous System-Driven Therapy, Virtual
Ruthie Champagne	11/10/26, 1/8/27	$400.00 (member rate)	Mileage = $39.48 Tolls/Parking = $25	MTSS Professional Series: Designing, Implementing, and Sustaining a Mult-Tier System of Supports, Monroe Twp. NJ & Virtual
Sheila Donovan	11/10/26, 1/8/27	$500.00	Mileage = $39.48 Tolls/Parking = $25	MTSS Professional Series: Designing, Implementing, and Sustaining a Mult-Tier System of Supports, Monroe Twp. NJ & Virtual

Kathy Gould	11/10/26, 1/8/27	$500.00	Mileage = $38.68 Tolls/Parking = $25	MTSS Professional Series: Designing, Implementing, and Sustaining a Mult-Tier System of Supports, Monroe Twp. NJ & Virtual

*Mileage will be reimbursed according to board policy.

6. Approve the contract between Rutgers, The state University of New Jersey, Rutgers Graduate School of Education - Center for Literacy Development (GSE-CLD) and Tewksbury Township School District (TTSD) to provide 5 days of Professional Development Services for literacy development coaching in literacy instruction. The engagement fee for services provided is $7,500, which covers presenter fees, travel, and Rutgers University fees for 5 days of service at $1,500 per day.

7. Approve the payment to Wireless Communications Electronics for updating repeater and wireless communications in the amount of $2,238.95. Tewksbury Township will pay half of this cost to the Tewksbury Township Board of Education in the amount of $1,119.48.

8. Approve the following funding requests from the Tewksbury Education Foundation:

Requestor/Contact	**School/Grade**	**Description**	**Amount of Grant/Donation**
Alyssa Forsythe	TES-Gr. 4	Nature Kelly - A 3-day nature science education program for fourth graders exploring the land around TES as they learn how to use a dichotomous key to identify species.	$1,500.00
Yahna Fiscarelli	OTS-Gr. 5	“Wonders of the Universe” Pearl Observatory residency which allows the students to view through solar telescopes, including telescope night viewing of the moon, planets and nebula, complimenting the 5th grade astronomy unit.	$2,800.00

9. Approve the following funding requests from the Tewksbury PTA:

Requestor/Contact	**School/Grade**	**Description**	**Amount of Grant/Donation**
Eileen Callahan	TES	Purchase of an adult den shirt for Marley Holston, TES Art Teacher.	$20.00
Eileen Callahan	TES	Professional cleaning of Fish Tank by Creation of the Sea, LLC	$125.00

10. Approve Summit Speech School to complete a speech, occupational therapy and or a physical therapy evaluation for student #3550929491 at a rate of $250 per evaluation.

Final Resolution: Motion carried on a roll call vote.
Yes: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

TECHNOLOGY: None.

FACILITIES: Ms. Goguen updated the Board on the status of the referendum projects that have been completed, including the HVAC upgrades at OTS, boiler replacement at TES, and exterior doors at OTS. Exterior doors at TES will be replaced in November. The projects are not closed yet, as there are still punch-list items to complete. The Comprehensive Maintenance Plan and the M-1 were reviewed by the Board. Ms. Goguen stated that due to prevailing wage and increases in costs, we are spending more money on maintenance than in previous years. There will be a food service advisory committee meeting on Friday, November 13th.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve the Comprehensive Maintenance Plan (CMP) and Form M-1 (Annual Maintenance Budget Amount Worksheet) for the 2027-2028 school year for submission to the County Office.

2. Approve the Tewksbury Rescue Squad to hold a car show in the Tewksbury Elementary School Parking Lot on Saturday, November 28, 2026, from 12:00PM to 7:00PM. No use of inside facilities will be needed.

Final Resolution: Motion carried on a roll call vote.
Yes: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER: Motion was made by Mr. Infusino and seconded by Mrs. Wygera to form committees in public and announce the committee members names.

Final Resolution: Motion did not carry on a roll call vote.
Yes: Mr. Infusino, Mrs. Wygera
No: Mrs. Flood, Mrs. Munoz, Ms. Ross, Ms. Russo, Dr. Simon
Abstain: Mr. Schwartz
Absent: Ms. Dorcus

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Raquel Torres, Lebanon, NJ stated that she is proud of the school board and thanked them for volunteering their time.

Motion was made by Dr. Simon and seconded by Ms. Ross to close the public comment portion of the meeting.

All in Favor: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

OLD BUSINESS: Mr. Infusino requested an itemization from the PR company that worked on the referendum. Mr. Infusino would also like to revisit the website committee consisting of Mr. Schwartz, Mrs. Flood, Ms. Dorcus and Mr. Infusino.

NEW BUSINESS: None.

PERSONNEL: Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

Motion to approve the following Personnel items numbered 1-4, and 6-12:

1. At the recommendation of the Superintendent, approve the following staff members to attend Handle With Care Training for professional development on October 12, 2026.

Name	Position	Stipend
Darcy Harp	Paraprofessional	$23.17/hour up to 7 hours
Mary Raefski	Paraprofessional	$23.17/hour up to 7 hours
Lauren Sanford	Paraprofessional	$20.70/hour up to 7 hours

2. Approve the following fundraisers and stipends for the 2026-2027 school year:

Staff Member/Advisor	Event	Date	Hours	Stipend
Dee Krowl Bonnie Mendralla	TES Trunk or Treat Haunted Hallway and Pizza Sale. Proceeds benefit 8th Gr. Washington DC Trip.	October, 2026	Up to 5 hours each	$40/hour each
Dee Krowl Bonnie Mendralla	OTS Pie Sale. Proceeds benefit 8th Gr. Washington DC Trip.	Oct. 15 - Nov. 15, 2026	0	0
Dee Krowl Bonnie Mendralla	OTS Food Drive for Hunterdon County community.	Oct. 15 - Nov. 15, 2026	0	0
Dee Krowl	OTS/TES Giving Tree for Hunterdon County community.	Nov.-Dec. 2026	0	0
Bonnie Wade-Taffera Sheila Donovan	Pennies for Puppies 4th grade service project to organize a school wide fundraiser for The Seeing Eye.	April/May 2027	0	0
Alyssa Forsythe Sheila Donovan Joe Frankosky	Food Drive - 4th grade service project to organize a school wide fundraiser for the Flemington Pantry and	February/March 2027	0	0

	Open Cupboard.			
Patsy Delgrande Sheila Donovan	Pajama Project, Beyond Bedtimes-4th Grade service learning project to organize a school wide donation drive for pajamas.	November/ December 2026	0	0

3. Approve the therapy dog Leonardo a Bracco Italiano from The Bright and Beautiful Therapy Dogs Inc., along with his handler Deanna Cuchiaro who will be visiting TES twice a month.

4. Approve the following TES parents to volunteer in the TES Library Media Center during the 2026-2027 school year.

   Maggie Haller
   Margaux Lampariello
   Faith Ross

6. Approve the following after school club for the 2026-2027 school year, contingent upon a minimum enrollment of 10 students per club.

Staff Member Name	Name of Club	Session 1 (Sept.-Jan.)	Session 2 (Jan.-May)	Supply Budget Requested	Stipend Amount
Chris Shaffer	Pokemon Club		✓	$300	$1,500.00

7. At the recommendation of the Superintendent, approve the following staff members to provide building coverage on an as needed basis.

   - Bonnie Mendralla
   - Nicole Polinger

8. *Rescind the following motion from September 16, 2026:*

   At the recommendation of the Interim Superintendent, approve the following honoraria positions for the 2026-2027 school year.

Name	***Position***	***Stipend***
Kaycie Sconda	*Girls Basketball Head Coach (shared position)*	*$2,623.50*
Julian Picardo	*Girls Basketball Head Coach (shared position)*	*$2,623.50*

9. At the recommendation of the Superintendent, approve the following honoraria position for the 2026-2027 school year.

Name	**Position**	**Stipend**

Kaycie Sconda	Girls Basketball Head Coach	$5,247.00

10. *Rescind the following motion from September 23, 2026:*

    At the recommendation of the Interim Superintendent, approve the following honoraria/stipend position for the 2026-2027 school year.

Name	***Position***	***Stipend***
Sherri Cameron	*8th Gr. Play Musical Director*	*$1,950.00*

11. At the recommendation of the Superintendent, approve the following honoraria positions for the 2026-2027 school year.

Name	**Position**	**Stipend**
Riley Conaty	8th Gr. Play Musical Director	$1,950.00
Patty Jennings (shared position)	Spirit Squad Aide to attend after school practices and games as needed	$40/hour
Heather Olla (shared position)	Spirit Squad Aide to attend after school practices and games as needed	$40/hour

12. At the recommendation of the Superintendent, accept the letter of resignation from Mr. Pedro Garrido, Interim Principal-Old Turnpike School, effective November 25, 2026.

Final Resolution: Motion carried on a roll call vote Items #1-4, and 6-12.
Yes: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

Discussion: Mr. Schwartz inquired about the Principal interview process. Dr. Scamardella stated that there were 32 applicants, 18 candidates were interviewed, and 7 candidates will go on to round 2. Round 3 will consist of performing a task.

EXECUTIVE SESSION: Motion was made by Dr. Simon and seconded by Ms. Ross to enter Executive Session. The time was 8:22 p.m.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to exit Executive Session. The time was 10:12 p.m.

PERSONNEL: Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

5. Resolved upon the recommendation of the Superintendent that employee ID#6914 is hereby terminated effective November 6, 2026 in accordance with the 30 day notice provision in their individual employer contract. Be it further resolved that the employee shall be on an

administrative leave from October 7, 2026 through the termination date. Be it resolved the employee shall be given appropriate COBRA notification.

13. **Be it resolved**, that the Board of Education, upon the recommendation of the Superintendent, approves a temporary stipend for each of the administrators listed below for performing additional duties reassigned to them:

Name	Position	Stipend Amount Per Month
Ruthanne Champagne	CST Supervisor	$1500
Lisa Moore	TES Principal	$2000

Be it further resolved, that each stipend shall begin on November 1, 2026, and shall be paid only for as long as the Superintendent, in her sole discretion, deems it necessary. Each stipend shall end automatically on the earliest of the following dates: (1) the date an acting administrator starts work; (2) the date the administrator on leave returns to work; or (3) the date the Superintendent decides the stipend is no longer needed. The stipend shall be prorated for any partial period.

Be it further resolved, that if, after the stipend ends, any of these administrators continue to perform some or all of the reassigned duties, whether on a temporary or permanent basis, that work shall be considered part of their regular administrative responsibilities. It shall not entitle them to continued or additional pay.

Be it further resolved, that the stipend is temporary. It shall not be added to any administrator's base salary, and it does not create any right to future payment or any expectation of future payment.

Be it further resolved, that the Board authorizes the Superintendent and the Business Administrator to take whatever action is needed to carry out this resolution.

Final Resolution: Motion carried on a roll call vote.
Yes: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

ADJOURNMENT: Motion was made by Dr. Simon and seconded by Ms. Ross to adjourn the meeting. The time was 10:16 p.m.

All in Favor: Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Ms. Dorcus

Respectfully submitted,

Heather Goguen
Board Secretary