Approved by the HWRSD School Committee on November 19, 2026

HAMILTON-WENHAM
Regional School District
5 School Street, Wenham MA 01984

Hamilton-Wenham Regional School District
School Committee Meeting Minutes

School Committee Meeting (agenda)
Buker Elementary School Multipurpose Room
In-Person Meeting
Zoomlink is for Public Comment Only
Meeting ID: 94967701087
Thursday, November 5, 2026
7:00 p.m. - 8:50 p.m.

Present:
Dana Allara
Jen Carr
Julia Campbell
Amy Kunberger
Kristin Noon
David Polito (arrived approximately 7:50 p.m.)

Also Present:
Eric Tracy, Superintendent
Vincent Leone, Assistant Superintendent

1. Call to Order
At 7:00 p.m. Dana Allara called the meeting to order. She reminded the community that the meeting is being recorded and live-streamed via HWCAM.

2. Citizen's Comment Exhibit
There was no citizen comment.

3. Community Outreach
a. In Our Inboxes
Amy Kunberger discussed the Winthrop Halloween Happenings event she attended. She also stated that a few emails had been received regarding the importance of music along with a request to open more opportunities for music at the high school. Superintendent Tracy stated that the high school had met with some of the concerned parents and are looking at ways to possibly address this next year. Dana Allara discussed her attendance at the high school open house and she discussed along with Kristin Noon and Superintendent Tracy their attendance at the MASC Conference.

4. Review of School Committee Protocol Exhibit

Amy Kunberger read School Committee Protocol number 5.

5. Review Portrait of a Learner Exhibit
Julia Campbell read the following from the Portrait of a Learner:
All graduates of the Hamilton-Wenham Regional School District will be able to independently use their learning to:

COLLABORATE
Students will leverage the strengths of all to achieve collective outcomes. They will elicit diverse perspectives and contributions to enrich the learning of both themselves and others.

Dana Allara stated that without objection she would move the student report ahead of the Superintendent's Report. There was no objection.

6. Student Government Representative: *Serena Liebow*
Serena Liebow updated the Committee on events and activities throughout the Hamilton-Wenham Regional School District.

7. Superintendent's Report
Superintendent Tracy informed the Committee that the administration has started building the budget for next year. He discussed the Crafting for a Cause event he attended at the Cutler School, the blood drive scheduled for tomorrow at the high school and the recent security meeting held.

8. Consent Agenda

a. Minutes
   - Minutes October 15, 2026 Exhibit

b. Donations
   - Edfund Impact Grant - Robotics Year 2; $21,889.90 Exhibit
   - Edfund Mini-Grant - STEMsters Mini-Grant; $1,984.48 Exhibit
   - CM & B Corporation - Home of the Generals Sign; $500 Exhibit

c. Other:
   - Winter Middle Level Waivers Exhibit
   - Winter Co-Op Programs Exhibit
   - High School Fall Musical User Fee Exhibit

d. Field Trips:
   - DECA State Conference Exhibit
   - DECA International Conference Exhibit

Dana Allara requested to hold the minutes from October 15.

I move that the Hamilton-Wenham School Committee accept the consent agenda with the exception of minutes of October 15.

Motion by: Julia Campbell **Seconded by: Jen Carr**

MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Kunberger and Noon).

Dana Allara requested a correction to the spelling of Principal Shediac's name on page 3.

I move that the Hamilton-Wenham School Committee accept the minutes of October 15, 2026 with the appropriate correction to the principal's last name.

Motion by: Julia Campbell **Seconded by: Amy Kunberger**

MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Kunberger and Noon).

9. New Business

a. DECA Presentation Exhibit

Student members of DECA gave a presentation on the DECA program and student participation in the program.

b. Annual Enrollment/Class Size Presentation Exhibit

Superintendent Tracy gave a presentation on enrollment and class size.

c. Solar Canopy Project Discussion Exhibit, Exhibit

Superintendent Tracy discussed the high school/middle school solar canopy project and contract. In response to a question, Superintendent Tracy stated that he would check with the assessor to clarify the tax exemption status and process and bring the contract back for approval on November 19.

10. Finance & Operations

a. FY27 Year-End Forecast Q1 Exhibit

Assistant Superintendent Leone presented the FY27 Year End Forecast Q1.

I move that the Hamilton-Wenham Regional School Committee approve the FY27 Operating Expense Budget Transfers as recommended here in by the Assistant Superintendent of Finance & Administration and as presented on the previous slide entitled "FY27 Q1 Transfers".

Motion by: Jen Carr **Seconded by: Amy Kunberger**

MOTION PASSED 6-0 (Members Allara, Campbell, Carr, Kunberger, Noon and Polito).

11. Committee Reports

a. Capital/Financial Planning Subcommittee - next meeting November 9.
b. Policy Subcommittee -
- Second Reading - IHAIA Middle School Pathway Exploration Policy Exhibit

Amy Kunberger stated that there would not be a policy subcommittee meeting this month. The Committee did a second reading of IHAIA Middle School Pathway Exploration Policy.

I move that the Hamilton-Wenham Regional School Committee accept IHAIA Middle School Pathway Exploration Policy as presented.

Motion by: Julia Campbell **Seconded by: Kristin Noon**

MOTION PASSED 6-0 (Members Allara, Campbell, Carr, Kunberger, Noon and Polito).

c. Negotiations Subcommittee - next meeting on November 17.
d. Secretary Report - no update

12. Chair's Report

Dana Allara stated that she will give a full report on the MASC Conference at the next meeting.

13. Topics for Future Meetings

A request was made for an update on the work of the AI Advisory Group.

14. Adjourn to Executive Session

I move to adjourn to Executive Session under G.L. c. 30A, section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation (Calvar v. Hamilton-Wenham Regional School District) if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and not to return to Open Session.

Motion by: Dana Allara **Seconded by: Kristin Noon**

ROLL CALL VOTE MOTION PASSED 6-0 (Members Allara, Campbell,Carr, Kunberger, Noon and Polito voted yes)