Title: **Absence of a Board Member**
Code: **1450**
Section: WSSDA Model Policies
Section: 1000 - Board of Directors

Whenever possible each board member will give advance notice to the *chair/president* or superintendent of his/her inability to attend a board meeting. A majority of the board may excuse a board member's absence from a meeting if requested to do so.

The board may declare a board member's position vacant after four (4) consecutive unexcused absences from regular board meetings, if the absences were for reasons other than: 1) illness; 2) active or training military duty; or 3) those authorized by resolution of the board.

If a board member is on active duty or training status with the military, the board will grant an extended leave of absence to cover the period of service or training. The extended leave of absence may not have the effect of extending the board member's term. The board also has the authority to appoint a temporary successor to the absent board member's position. The temporary successor will serve until the board member returns or until the end of the board member's term.

Last Revised: **July 01, 2016**
Classification: **Important**
Prior Revised Dates: **02.00; 12.01; 12.11**
Adopted: 2026.10
Brinnon School District

Legal References:

- RCW 28A.343.390 Quorum - Failure to attend meetings
- RCW 42.12.010 Causes of vacancy
- RCW 73.16.041 Leaves of absence of elective and judicial officers

Management Resources:

- 2016 - July Issue
- Policy News, October 2001 Law Grants Board Members Military Leave

Cross References:

- 1114 - Board Member Resignation and Vacancy
- 1220 - Board Officers and Duties of Board Members

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