Colbert Heights High School
Parent and Family Engagement Plan 2026-2027

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% parent and family engagement set-aside, and the rights of parents involved. (Sec. 1116(c)(1))

Colbert Heights High School conducts the required annual Title I meeting near the beginning of the school year for all interested parents and stakeholders. Parents are given an opportunity to ask questions and give feedback.

2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.

At the beginning of each school year, we host an open house Title I parent meeting/ orientation. During this time, teachers go over contact information, planning hours, communication platforms, expectations, etc. Parents are given an opportunity to ask questions, visit classrooms, and establish relationships with teachers. Throughout the year, we maintain communication with parents through email, phone calls, accessible digital gradebooks, progress reports and report cards, and social media engagement.

2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).

Parents will be invited to participate on committees such as the Title I Parent Involvement Committee. We also offer virtual/ phone meetings if parents are unable to attend. On our school website, there are parental resources they can access. We conduct a parent survey every year to gain feedback from parents and stakeholders. The Federal Programs Advisory Committee Meeting is a public meeting where parents can be involved in the planning process for Title I Programs. This meeting is held at various times to meet the needs of parents and families. Suggestion boxes are located in the lobby of each school for parents, students, staff, and stakeholders to provide input.

2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).

Our funds are used to support the Blackboard communication system, which allows us to send callouts, texts, and emails to all parents. It also allows us to operate and update our school website. Through these messages and the website, we can contact teachers about events, school closures, and other important updates. We also use parent funds to purchase bulletin boards and copy paper to help communicate school events to parents.

---

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))

At CHHS, we send home progress reports mid grading period. Report cards are sent home each grading period. Grades are available to parents 24/7 through Power School Parent Portal. Parents are invited and encouraged to attend IEP and 504 meetings. Parents receive notifications from the PST team meetings as well. Necessary information can always be found on the school website and social media pages.

---

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))

We have an annual meeting for our school/parent compact to discuss, review, and amend any updates that are necessary. We make sure that it includes the 6 required components and that the student, parent, teacher, and school commit to the compact with their signatures. Teachers make parent contact for every student each grading period and provide opportunities for parents to contact and meet with them to discuss any concerns the parents or students may have in each course.

---

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))

Our ACIP plan is available online at the school, and every teacher has access to a copy. All school staff members are open to answering questions related to the plan. Parents can also address concerns through the surveys sent or any meeting that they attend.

6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

CHHS parents are always welcome to raise questions to administration or teachers by meeting, email, or phone call. Throughout the year, we host programs and events that parents can attend to foster a welcoming culture. Parents have access to the parent portal offered through PowerSchool and can email any teacher, receiving a message back typically within 24 hours. At the beginning of the year, each teacher sends home a communication guide/syllabus that tells their students how to check grades and shares which communication platforms their parents can reach them through. Parents can always call the school and set up an appointment with their child's teachers as well as email their teachers at any time. We provide translation of documents and conferences for parents and teachers through our school faculty and EL staff. We partner with local churches and other organizations to make sure that our students and parents feel supported by community resources. We understand that we are an integral part of the Colbert Heights community, so we strive to educate and support the whole child, which includes the mission of parent outreach. We provide community services by allowing local organizations to use our resources and facilities.

6b. Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the

education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school educates teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Colbert County School District employs a community family liaison. Her duties go beyond helping the school, including helping all staff and school personnel communicate with students and families. When needed, she makes home visits to help with student attendance and communication between the school and parents.

6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

As part of an unincorporated town, CHHS is one of the central pillars of the community. We host programs such as sporting events, theatrical and musical performances, fundraising events, and awards ceremonies to bring our parents and other community stakeholders together. We also partner with local churches and other organizations to make sure that our students and parents feel supported by community resources. We understand that we are an integral part of the Colbert Heights community, so we strive to educate and support the whole child, which includes the mission of parent outreach. We provide community services by allowing local organizations use of our resources and facilities.

6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Our school utilizes Blackboard, social media outlets, email, and Remind to deliver information for programs, meetings, and activities.

6e. Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall provide such other reasonable support for parental involvement activities as parents may request.

The Colbert County School District employs a highly qualified ELL teacher who assists each school with any and all ELL students. The EL teacher provides documentation and instruction material to families in their home language.

---

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. 1117(f))

The Colbert County School District employs a highly qualified ELL teacher. She assists each school with ELL students and provides documentation and instruction to families in their home language. Colbert Heights High School provides beginning of the year paperwork in multiple languages to each student.