Title: **Procedure - The Board-Superintendent Relationship**
Code: 1620P
Section: WSSDA Model Policies
Section: 1000 - Board of Directors

The following communications procedures are established:

A. **Staff Communications to the Board**
All communications or reports to the board or individual board members from principals, supervisors, teachers, or other staff members will be submitted through the superintendent. This will not deny any staff member's right to appeal to the board regarding administrative decisions, provided that the superintendent will have been notified of the forthcoming appeal and that it is processed according to the applicable procedures on complaints and grievances.

B. **Board Communications to Staff**
All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will employ all such media as are appropriate to keep staff fully informed of the board's priorities, concerns and actions.

C. **Visits to Schools**
Individual board members interested in visiting schools or classrooms will make arrangements for visitations through the principals of the various schools. Such visits will be regarded as expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by board members will be carried on only under board authorization and with the full knowledge of staff, including the superintendent, principals and other supervisors.

D. **Social Interaction**
Staff and board members share a keen interest in the schools and in education. When they meet at social affairs and other functions, informal discussion on such matters as educational trends, issues, and innovations can be anticipated. Discussions of personalities or staff grievances are not appropriate.

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Brinnon School District

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