SHELTER ISLAND UNION FREE SCHOOL DISTRICT **REGULAR MEETING**
BOARD OF EDUCATION November 18, 2026

Members Present: Kathleen Lynch, Margaret Colligan, Dawn Hedberg, Karina Montalvo, Anthony J. Rando and Laurene Silvani

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Sean Brennan, Assistant Principal; Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; Henry Springer, Alternate Student Liaison; Elizabeth Vespe, Shelter Island Reporter; 2 faculty/staff/students and 8 community residents/guests

Call to Order

The meeting was called to order at 5:00 p.m. by President Lynch.

Executive Session

Executive Session
A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby voted to go into Executive Session at 5:00 pm to discuss contract negotiations.

Pledge of Allegiance

The members of the Board of Education came out of Executive Session at 5:35 pm. President Lynch led everyone in the Pledge of Allegiance.

Mission Statement

Anthony Rando read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

> We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

At this time, President Lynch shared that the Board of Education would be conducting interviews for the open board seat immediately following tonight's meeting. She asked everyone to keep time in mind during the meeting and even suggested that they may forego Board Member Reports if no one has anything very important to share.

Visitor Questions

Visitor Questions – None

Consent Agenda – Approval of Minutes

A motion was made by Laurene Silvani, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board hereby approves the following:

6.1 Approval of Minutes
   a. Regular Meeting of October 14, 2026
   b. Library Budget Vote of October 24, 2026

Motion carried unanimously

Correspondence

Correspondence
President Lynch acknowledged a letter from Dr. Cobis, the Oysterponds UFSD Superintendent and Mr. Stevenson, the Board of Education President regarding the exploration of additional grades 7-12 options for Oysterponds students.

Student Liaison Report

Student Liaison Report
Alternate Student Liaison Henry Springer reported that Student Council is currently working on the annual Reindeer Games. This year, the idea is to scale back the event from a luncheon and various competitions to simply a luncheon and movie. The best part is instead of being only for grades 6-12, the event will be extended to include the entire student body, Pre-K through grade 12.

Presentations

Presentations - None

Consent Agenda – Personnel

Personnel -
A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 10.1-10.8:

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Consent Agenda – Personnel

10.1 Amend Motion

a. Amend motion from the July 15, 2026 Board of Education Meeting from:

> Appoint Daniela Chavez, to a 26-week probationary period as Bilingual Teacher Aide, effective September 1, 2026, at a salary of $24,583.00, Step 1 of the 2026-2027 teacher aide salary scale; pending clearance for employment by the New York State Department of Education (fingerprint initiative).

to

> Appoint Daniela Chavez, to a 26-week probationary period as Bilingual Teacher Aide, effective **October 19, 2026**, at a salary of $24,583.00, Step 1 of the 2026-2027 teacher aide salary scale, **prorated to $20,800.93**.

10.2 Additional Substitute Teachers for the 2026-2027 School Year at $125 per Day

a. Cara Nizich
b. Shannon Coyne

10.3 Elementary Reading Support Volunteer for the 2026-2027 School Year

a. Approve Denise Read, Elementary Reading Support Volunteer

10.4 Additional Detention Monitor for the 2026-2027 School Year at $60/period

a. Avery Zumpol, retroactive to October 20, 2026

10.5 Additional Athletic Chaperones for the 2026-2027 School Year (one game per night at $113.50, two games per night at $174.21 Clock Keeper at Chaperone Rate plus $10)

a. Jamie Doherty, retroactive to September 23, 2026

10.6 Additional Coaches for the 2026-2027 School Year

a. Peter Miedema, JV Girls Basketball Coach, $6,199.12
b. Erin Baskin, Varsity Boys Winter Track, $4,280.07
c. Erin Baskin, Varsity Girls Winter Track, $4,280.07

10.7 Additional Volunteer Assistant Coach for the 2026-2027 School Year

a. Bryan Knipfing – Varsity Girls and Boys Winter Track
b. James Theinert – All Levels Boys Basketball

10.8 Additional Van Drivers for the 2026-2027 School Year ($75 per trip to Riverhead/North Fork/South Fork, $100 per Trip West of Riverhead, $150 per Trip West of Route 112)

a. Cynthia Belt, retroactive to September 16, 2026
b. Erin Baskin, retroactive to September 2, 2026
c. Jay Card, retroactive to September 2, 2026
d. Christopher Conrardy, retroactive to September 2, 2026
e. Jason Green, retroactive to September 2, 2026
f. Mary Kanarvogel, retroactive to September 2, 2026
g. Bryan Knipfing, retroactive to September 2, 2026
h. Luis Rodas Vasquez, retroactive to September 2, 2026
i. Daniel Williams, retroactive to September 2, 2026
j. Lindsay Rando, retroactive to September 14, 2026

Motion carried. Anthony Rando recused himself for Item 10.8j.

At this time, President Lynch thanked Denise Read, a retired school teacher, for volunteering her time with our students.

Consent Agenda -- Program

Program

A motion was made by Laurene Silvani, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 11.1 – 11.6:

11.1 CSE Recommendations for the 2026-2027 School Year

a. Committee on Special Education

11.2 Rural/Single Building District Independent Evaluator Hardship Waiver

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Consent Agenda – Program (continued)

a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review ("APPR") Plan in place, effective for the 2026-2027 school year;

WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of to execute such application on behalf of the District.

11.3 Second Reading & Possible Adoption of Policies

a. Policy 4212 – Shelter Island UFSD Organization Chart
b. Policy 6411 – Use of Email in the District (NEW)
c. Policy 7150 – Remote Instruction (NEW)
d. Policy 7212 – Response to Intervention (RTI) Process
e. Policy 7222 – Diploma or Credential Options for Students with Disabilities
f. Policy 7230 – Advanced Coursework

11.4 First Reading of Policies

a. Policy 5413 – Procurement: Uniform Grant Guidance for Federal Awards
b. Policy 5850 – Data Networks and Security Access (previously 5674)
c. Policy 5851 – Cybersecurity Incident Response (NEW)
d. Policy 6220 – Temporary Personnel

11.5 Delete Policy

a. Policy 6420 – Employee Personnel Records and Release of Info (deemed an internal procedure rather than formal district policy)

11.6 2027-2028 Budget Calendar

a. Approve the 2027-2028 Budget Calendar

Motion carried unanimously

Finance

Consent Agenda -- Finance

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 12.1 – 12.3:

12.1 Financial Reports

a. Treasurer's Report – October 2026
b. Extra Class Report – October 2026
c. Appropriations Status Report
d. Revenue Status Report
e. Claims Audit Report – October 2026
f. Payroll Audit Report – October 2026

12.2 Budget Transfers & Journal Entries

a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of October 4, 2026 through November 9, 2026, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

12.3 Tax Levy

a. WHEREAS, the Shelter Island Union Free School District has determined that amount of State aid and other estimated local revenues to be applied toward the 2026-2027 budget; now, therefore be it

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby sets the total tax levies for the Shelter Island Union Free School District at $12,538,689.00;

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Consent Agenda – Finance (continued)

AND BE IT FURTHER RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby sets the total tax levies for the Shelter Island Public Library at $914,298 for the operating budget and $653,425 for the debt service;

AND BE IT FURTHER RESOLVED, that because the STAR program will pay portions of the School Tax Levy that normally would be borne by the property tax in the 2026-2027 school year, the School Tax Levy shall be further offset by the actual amount received to STAR.;

AND BE IT FURTHER RESOLVED, that under the various provisions of General Municipal Law Section 6 and related sub-sections, the Board of Education of the Shelter Island Union Free School District hereby appropriates the following reserve funds monies to be used as revenue in the 2026-2027 school year, as presented to the voters in May 2026:

- NYSTRS School District Retirement Contribution Reserve Sub-Fund: $25,000.00
- Employee's Retirement Contribution Reserve: $25,000.00

Motion carried unanimously

Consent Agenda – Business

Business

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 13.1 – 13.2:

13.1 Contracts

a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Consulting That Makes A Difference, Inc. of Seldon, NY for educational consulting services. The term of said agreement shall be July 1, 2026 through June 30, 2027; and authorize the Superintendent to execute said agreement.
b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and New York Therapy Placement Services, Inc. of Port Jefferson Station, NY, for student services. The term of said agreement shall by July 1, 2026 through June 30, 2027; and authorize the Board President fo execute said agreement.
c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Hampton Jitney of Calverton, NY, for transportation to the New York City Field Trip on April 28, 2027, in the amount of $2,892.00; and authorize the Board President to execute said agreement.

13.2 Amend Motion

a. Amend the motion of October 14, 2026 from:

Approval to transport twenty-five (25) students to the following private schools for the 2026-2027 school year:

Our Lady of the Hamptons – 4 students	Ross Upper School – 4 students
Hayground School – 9 students	Peconic Community School – 8 students

to:

Approval to transport **twenty-six (26)** students to the following private schools for the 2026-2027 school year:

Our Lady of the Hamptons – 4 students	Ross Upper School – 4 students
Hayground School – 9 students	Peconic Community School – **9 students**

Motion carried unanimously

Facility

Facility – None

Items for Consideration

Items for Consideration – None

Old Business

Old Business - None

Asst. Principal Report

Assistant Principal Report

Mr. Sean Brennan thanked Commander Mundy for hosting the students at the American Legion and Mr. Jim Colligan for speaking to students in recognition of Veterans Day. Students in grades 9–12 participated in a scavenger hunt at the American Legion and had the opportunity to hear Mr. Colligan share his experiences serving in Vietnam and as a veteran. In the afternoon, students in grades 6–8 visited the American Legion to learn about flag etiquette and proper flag handling before assisting with the replacement of flags on veterans' headstones at the Center

cemeteries. Mr. Brennan also thanked Mr. Theinert and Mr. Miedema for their assistance and Dr. Doelger for his support and attendance.

Asst. Principal Report (continued)

Assistant Superintendent's Report

Assistant Superintendent Report

Mrs. Rylott provided an update regarding the new graduation requirements and statewide assessments. She reported that the Board of Regents announced the previous week that New York State will maintain continuity in statewide assessment and accountability requirements while allowing additional time for schools to prepare for the changes associated with NY Inspires. In response to stakeholder feedback regarding the need for adequate preparation time, NYSED has extended the anticipated implementation timeline for the new secondary assessment suite to Spring 2030.

Until the new assessment suite is implemented, Regents examinations will continue to fulfill statewide secondary assessment requirements under ESSA and federal accountability guidelines. Mrs. Rylott noted that questions remain regarding how this extension will affect graduation requirements, specifically whether students will still be required to pass Regents examinations for graduation purposes or whether participation will only be required to satisfy federal accountability requirements.

Mrs. Rylott will attend the Chief Information Officer meeting this coming Friday and hopes to receive additional clarification and information regarding the anticipated changes.

Superintendent's Report

Superintendent Report

Dr. Doelger welcomed Daniella Chavez, who has officially begun her role as translator and aide. He noted that she is doing a wonderful job and that the district is very pleased to have her as part of the school community.

Dr. Doelger reported on a recent meeting with representatives from the Senior Center, Senior Foundation, John Cronin, Town Supervisor Brach Williams, and other community members to discuss opportunities to strengthen connections between students and the senior citizen community. He shared that a recent student visit to the Senior Center for lunch was a wonderful experience and expressed enthusiasm for developing additional activities and partnerships.

Dr. Doelger reported that the recent seventh- and eighth-grade Disney trip was a tremendous success. Students enjoyed an unforgettable experience filled with learning, exploration, and opportunities to create lasting memories. He thanked the faculty and staff whose dedication and hard work made the trip possible.

He also reflected on the school's Halloween festivities, noting the excitement and school spirit throughout the building. The celebration continued with the PTSA's annual Trunk or Treat event, which brought together students, families, and community members. Dr. Doelger extended his appreciation to the PTSA, parent volunteers, faculty, and staff for helping make the festivities a success.

Dr. Doelger shared that Election Day served as a productive professional development day for faculty and staff, incorporating professional learning, collaboration, and team-building activities. He was pleased with the opportunity for staff to share ideas, work together, and strengthen professional relationships.

Dr. Doelger discussed recent collaboration with the Oysterponds School District. He and Sam Schneider visited Oysterponds approximately two weeks ago to explore the possibility of Oysterponds secondary students attending Shelter Island School. The Oysterponds Superintendent and three Board of Education members subsequently visited Shelter Island, where they were given an opportunity to tour the facilities and learn more about the district's programs and school community. Dr. Doelger described the visit as very positive and expressed optimism about continuing the conversation.

Dr. Doelger recognized the PTSA for organizing the Bubble Bonanza assembly, which was enjoyed by students and families. He also noted that the event concluded with a special tribute honoring retired Fire Marshal Mike, providing an opportunity for the school community to express its appreciation for his service.

Dr. Doelger reported that the elementary students recently enjoyed a special musical performance by musicians from the Perlman Music Program. He expressed appreciation for the continued partnership with the organization and the opportunity it provides students to experience exceptional live music.

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Superintendent Report (continued)

In recognition of Veterans Day, students participated in several meaningful activities to honor our nation's veterans. Activities included learning about the significance of Veterans Day and proper flag etiquette, as well as placing flags at veterans' graves. Students also had the opportunity to hear from retired Colonel Jim Colligan, who shared his experiences and reflections on military service. Dr. Doelger thanked the faculty and staff for helping students understand the importance of service, sacrifice, and gratitude. At this time, Dr. Doelger recognized Board Member, Laurene Silvani for her service and the room erupted in applause.

Dr. Doelger announced that the Junior High Theater production of *Madagascar* will open tomorrow. He commended the students and staff for their hard work and preparation and encouraged everyone to attend and support the production.

Dr. Doelger reminded the Board that parent-teacher conferences will take place next week, emphasizing the importance of maintaining strong communication and partnerships between families and teachers. He thanked teachers for their preparation and families for their continued involvement in their children's education.

Finally, Dr. Doelger reviewed the upcoming Thanksgiving week schedule:

- Monday, November 23: Elementary early dismissal
- Tuesday, November 24: Early dismissal for all students
- Wednesday, November 25 – Friday, November 27: School is closed for Thanksgiving recess

Dr. Doelger wished students, families, faculty, staff, and Board members a wonderful and restful Thanksgiving holiday.

Board Member Reports

Board Member Reports - None

Visitor Comments

Visitor Comments

Community member Mr. Robert Kohn inquired whether all students would be required to take Regents examinations, noting that allowing some students to take the exams while others do not could create an inequity. Dr. Doelger explained that individual school districts have the authority to establish certain local graduation requirements. He cited the District's Oral Comprehensive Examination (OCE) as an example, explaining that it is a District requirement rather than a State mandate.

Student Lily Potter inquired whether students from the Oysterponds School District who may enter Shelter Island School in seventh grade would remain in the District through graduation. Dr. Doelger explained that the arrangement is only a possibility at this time, but the hope would be that students who begin attending Shelter Island School in seventh grade would continue through their high school years and graduate from the District.

At this time, President Lynch informed the audience that the Board was running ahead of schedule for the candidate interviews. She invited the candidates who were present to wait in the lobby until they were called for their respective interviews.

Executive Session

Executive Session

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby voted to go into Executive Session at 5:58 pm to conduct interviews for the open Board of Education Seat.

Adjournment

Adjournment

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:55 pm.

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Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Wednesday, December 9, 2026, at 5:30 pm, in the Conference Room.

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