SHELTER ISLAND UNION FREE SCHOOL DISTRICT **REGULAR MEETING**
BOARD OF EDUCATION October 14, 2026

Members Present: Kathleen Lynch, Margaret Colligan, Dawn Hedberg, Karina Montalvo, and Laurene Silvani

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Sean Brennan, Assistant Principal; Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; Henry Springer, Alternate Student Liaison; Ambrose Clancy, Shelter Island Reporter; 10 faculty/staff/students and 6 community residents

Absent: Anthony J. Rando

Call to Order and Pledge of Allegiance

The meeting was called to order at 5:30 pm by President Lynch followed by the Pledge of Allegiance.

Mission Statement

Karina Montalvo read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

> We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions

Visitor Questions – None

Consent Agenda – Approval of Minutes

A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board hereby approves the following:

5.1 Approval of Minutes
a. Regular Meeting of September 16, 2026

Motion carried unanimously

Correspondence

Correspondence
President Lynch acknowledged a FOIL request from Leah Aron of Aron Law PLLC regarding the School Bus Stop-Arm Camera Program

Student Liaison Report

Student Liaison Report
Henry Springer, Alternate Student Liaison filled in for Juliana Medina as she had a volleyball game. Mr. Springer reported that Student Council is currently working on the annual Halloween event, "Everywhere Goes" and explained that if the weather cooperates, they hope to hold the event outside this year.

Presentations

Presentations Requiring Board Approval
Audit Report Year End June 30, 2026
Mr. Christopher Angotta, of Nawrocki Smith, the District's external auditing firm, presented the audit for the year ending June 30, 2026 and reported there were no material weaknesses or significant deficiencies and that there were no current recommendations to be resolved. After his presentation, Mr. Angotta opened the floor to questions.

President Lynch asked Mr. Angotta if this was one of the best audits of the Shelter Island School, to which Mr. Angotta replied it was. Mr. Angotta also noted that Maryann Impastato, District Treasurer did a great job.

Dr. Doelger added that this year's goal was to have the audit completed earlier than usual and that goal was met.

President Lynch congratulated Maryann Impastato on a job well done.

8.1a A motion was made by Margaret Colligan, seconded by Karina Montalvo RESOLVED, that based on the recommendations of the Audit Committee of the Board of Education, the Board of Education of the Shelter Island Union Free School District hereby accepts the annual financial statements and independent auditor's reports (General and Extraclassroom Funds) for the fiscal year ending June 30, 2026 as performed and prepared by Nawrocki Smith for submittal to the New York State Education Department.

Motion carried unanimously

National Honor Society Cardboard Campout

Presentations (continued)

Jackson Rohrer, member of the National Honor Society (NHS) Executive Board, presented the 2026 Cardboard Campout, to be held on school property, at 6:00 pm on Tuesday November 10, 2026 through 6:00 am on Wednesday, November 11, 2026. Students in grades 10-12 wishing to participate will be required to raise $100 to be donated to Habitat for Humanity, which will allow for the NHS to participate in a future Habitat for Humanity Build. Mr. Rohrer added that Mrs. Janine Mahoney and Mr. Christopher Conrardy will be chaperones.

8.1b A motion was made by Laurene Silvani, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby approves an overnight field trip on school property for the National Honor Society Cardboard Campout to be held on Tuesday, November 10, 2026, at 6:00 p.m. through Wednesday, November 11, 2026, at 6:00 a.m.

Motion carried unanimously

Class of 2027 Senior Class Trip

Jackson Rohrer and Evan Weslek, President and Vice-President of the Class of 2027, presented the 2027 Senior Class Trip to Yosemite National Park & Lake Tahoe, to be held Tuesday, June 1, 2027 through Tuesday, June 8, 2027. Mr. Rohrer and Mr. Weslek reviewed a sample itinerary and the costs associated with the trip – approximately $3,000 per student. Ms. Brigham stated that the class already has a substantial amount of funds. Each student is also applying for a $1,000 grant from the Shelter Island Educational Foundation and they will continue to fundraise to cover the balance of the trip – approximately another $10,000. Mrs. Catherine Brigham, Mrs. Lynne Colligan, Mr. Chris Conrardy and Mr. James Theinert will chaperone the trip. All fifteen (15) members of the senior class are interested in attending.

Dr. Doelger asked if worse case scenario, they can't raise all of the additional funds needed, could the trip be scaled. Jackson Rohrer responded that they would adjust the activities and such to work within whatever budget they have.

Ms. Dawn Hedberg asked what the plan was for raising the balance of the funds needed. Jackson Rohrer explained that last year the Shelter Island Country Club hosted a golf tournament and donated the funds to the Class of 2027. In speaking with the Board at the Shelter Island Country Club, it looks like they are willing to host another tournament and donate the funds again this year.

Mrs. Catherine Brigham, Senior Class Advisor stated that there are other fundraisers planned; such as candles, two (2) craft fairs, and a calendar of favorite places on Shelter Island that was created by the Senior Class.

8.1c A motion was made by Karina Montalvo, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby approves the 2027 Senior Class Trip to Yosemite National Park & Lake Tahoe, to be held Tuesday, June 1, 2027 through Tuesday, June 8, 2027.

Motion carried unanimously

Consent Agenda -- Personnel

Personnel

A motion was made by Karina Montalvo, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 -9.4:

9.1 Step Movement

a. Approval to move the following faculty on the salary scale, effective retroactively to September 1, 2026

1. Adrianne Pitch Step 5 MA+15 to Step 5 MA+30
2. Jacqueline Sperling Step 3 MA+30 to Step 3 MA+45
3. Kristin Sweeney Step 6 MA+30 to Step 6 MA+45
4. Catherine Brigham Step 7 MA+15 to Step 7 MA+30

9.2 Lead Evaluators of Teachers and Principals for the 2026-2027 School Year

a. BE IT RESOLVED, that Brian Doelger, Jennifer Rylott, Sean Brennan, Kristin Andrejack, and Allan Gerstenlauer are hereby certified as a Qualified Lead Evaluator of teachers and building principals, by successfully demonstrating the skills prescribed in 8 NYCRR §30-2.9(b), including:

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;

3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the state-approved principal rubric selected by the Shelter Island Union Free School District for use in the evaluations of teachers and building principals, including training on the effective application of such rubrics to observe a teacher's and building principal's practice;
5. Application and use of the assessment tools that the Shelter Island Union Free School District utilizes to evaluate its teachers and building principals;
6. Application and use of the state-approved locally selected measures of student achievement used by Shelter Island Union Free School District to evaluate its principals;
7. The scoring methodology utilized by the State Education Department and Shelter Island Union Free School District to evaluate teachers and building principals under 8 NYCRR Subpart 30-2, including:
    a. How scores are generated for each subcomponent and the composite effectiveness score of teachers and building principals, and
    b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and principals and their subcomponent ratings; and
    c. Specific considerations in evaluating teachers and building principals of English language learners and students with disabilities.

Consent Agenda – Personnel (continued)

9.3 Additional Substitute Teacher for the 2026-2027 School Year at $125 per Day
a. Maria DiOrio, retroactive to October 1, 2026
b. Sophia Clemente, retroactive to October 6, 2026
c. Kimberly Atkins, retroactive to October 7, 2026

9.4 Non-Aligned Personnel Employment Agreements
a. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed agreements between the Shelter Island Union Free School District and Jacqueline Dunning; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreements.

Motion carried unanimously

Consent Agenda -- Program

Program
A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.4:

10.1 CPSE/CSE Recommendations for the 2026-2027 School Year
a. Committee on Preschool Special Education
b. Committee on Special Education

10.2 Second Reading and Adoption of Policies (Note: First Reading of these policies took place on February 9, 2026. District Clerk took leave of absence before Second Reading could take place.)
a. Policy 1220 – Board of Education Members: Nomination and Election
b. Policy 3311 – Notification of Disclosure of Employee Disciplinary Records
c. Policy 5685 – Maximum Temperature for School Buildings and Indoor Facilities (NEW)
d. Policy 6212 – Certification and Qualifications
e. Policy 6213 – Registration and Professional Learning
f. Policy 6214 – Incidental Teaching
g. Policy 6215 – Probation and Tenure

10.3 First Reading of Policy
a. Shelter Island UFSD Organization Chart
b. Policy 6411 – Use of Email in the District (NEW)
b. Policy 7150 – Remote Instruction (NEW)
c. Policy 7212 – Response to Intervention (RTI) Process
d. Policy 7222 – Diploma or Credential Options for Students with Disabilities

e. Policy 7230 – Advanced Coursework

Consent Agenda – Program (continued)

10.4 District Data Recovery & Disaster Recovery Plan

a. Resolved, that the Board of Education of the Shelter Island Union Free School District hereby adopts the District Data Recovery and Disaster Recovery Plan and directs that such plan be held in the files of the District Clerk for use only by necessary parties at such times when implementation of the plan becomes necessary, and be it further

Resolved, that the Board of Education of the Shelter Island Union Free School District, recognizing importance of confidentiality concerning the District Data Recovery and Disaster Recovery Plan, hereby directs that said plan be held as a confidential document to the greatest extent allowable by law.

Motion carried unanimously

Consent Agenda – Finance

Finance

A motion was made by Laurene Silvani, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.3:

11.1 Financial Reports

a. Treasurer's Report – September 2026
b. Extra Class Report – September 2026
c. Appropriations Status Report
d. Revenue Status Report
e. Claim Auditor's Report – September 2026
f. Payroll Audit Report – September 2026

11.2 Budget Transfers and Journal Entries

a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of September 10, 2026 through October 3, 2026, that in accordance with Board Policy, the Superintendent has approved as well as the transfers that need specific Board approval.

11.3 Donation

a. Authorize the Shelter Island School District to accept a donation of $100 from Susan Jones, for Art Department Materials and Supplies; and authorize an increase to the budget line of A.2110.450.00.0011 in the same amount.

Motion carried unanimously

Consent Agenda -- Business

Business

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 12.1 – 12.2:

12.1 Contracts

a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC of Shelter Island, NY, for snow removal services, in the amount of $8,750. The term of said agreement shall be December 1, 2026 through April 30, 2027; and authorize the Board President to execute said agreement.

12.2 Amend Motion

a. Amend the motion of September 16, 2026 from:

Approval to transport twenty-seven (27) students to the following private schools for the 2026-2027 school year:

Our Lady of the Hamptons – 6 students
Hayground School – 9 students
Ross Upper School – 4 students
Peconic Community School – 8 students

to:

Approval to transport **twenty-five (25)** students to the following private schools for the 2026-2027 school year:

Our Lady of the Hamptons – **4 students**
Hayground School – 9 students
Ross Upper School – 4 students
Peconic Community School – 8 students

Consent Agenda – Business (continued)

Motion carried unanimously

Consent Agenda – Facility

Facility

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 13.1:

14.1 SEQRA Resolution

a. WHEREAS, the Board of Education of the Shelter Island Union Free School District desires to embark upon the following capital improvements at the District's facilities: installation of six (6) new doors with security features at main entrance lobby, three (3) exterior door replacements, five (5) exterior door hardware replacements, and one (1) window replacement in the tech room (hereinafter the "Projects"); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility (Section 6 NYCRR 617.5 (c)(1); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2); and

WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings (Section 6 NYCRR 617.5(c)(10));

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1),(2) and (10) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

Motion carried unanimously

Items for Consideration

Items for Consideration – None

Old Business

Old Business

Open Board Seat

The Members of the Board of Education each spoke about how they wanted to handle the open Board seat. The consensus was that it would be best to advertise and interview to fill it. It was a common opinion that this would help ensure a quorum at each meeting and it would also be good to have another voice. Jacqueline Dunning, District Clerk stated that she would work on an ad and run it by President Lynch.

Old Business (continued)

2026-2027 Board of Education Committees

The Shelter Island Board of Education finalized the members of the Board Committees for the 2026-2027 school year. The committee members are as follows.

- Building & Grounds/Health & Safety Committee (Kathleen Lynch & Anthony Rando)
- Audit Committee (Kathleen Lynch & Margaret Colligan)
- Policy Committee (Margaret Colligan, Kathleen Lynch & Dawn Hedberg)
- Wellness Committee (Karina Montalvo, Anthony Rando & Laurene Silvani)
- Joint Professional Practice Committee (JPPC) (Margaret Colligan & Dawn Hedberg)

Assistant Principal Report

Assistant Principal Report

Mr. Brennan reported that students took the ACT/PreACT and SAT/PSAT exams this month. The PTSA Student of the Month program is being revised to Student of the Trimester to align with the elementary schedule. Administration is developing the recognition criteria and implementation plan. Mr. Brennan thanked Mallory Clark for coordinating fingerprinting and system setup for substitute teachers. In his role as Student Council Advisor, he also thanked Alternate Student Liaison Henry Springer for attending the meeting after taking the SAT earlier that day.

Assistant Superintendent Report

Assistant Superintendent's Report

Mrs. Rylott provided an update on the proposed NYS graduation requirements, noting that the district is awaiting additional state guidance and proactively preparing for implementation, anticipated to begin next year pending approval. She, Mr. Brennan, and Ms. Jamie Doherty met to review the six Portrait of a Graduate competencies: academic preparedness, creative innovation, critical thinking, effective communication, global citizenship, and reflective and future-focused learning. The district is exploring multiple graduation pathways, including Regents, career, arts, and STEM, and reviewing current courses to determine how they align with state expectations. Mrs. Rylott noted that the district's existing Oral Comprehensive Exams (OCEs) put it ahead of many other districts, as students' chosen pathways would be connected to their OCE topics.

At this time, parent, Barbara Marshall commended the Administration and Board of Education because our students begin meeting with the Guidance Counselor as early as 6th grade and year thereafter. Students build their schedules based on the path the want to be on which creates more buy in for the student.

Superintendent Report

Superintendent's Report

Dr. Doelger thanked the Board of Education in recognition of Board Appreciation Week and highlighted recent district activities, including Back to School Night, the PTSA Back to School BBQ, Picture Day, and faculty meetings. He reported on check-in meetings with elementary and secondary teachers to discuss the start of the school year, instructional priorities, and staff needs.

Dr. Doelger thanked Fire Marshal Mike for his nearly 40 years of service to fire prevention and safety and shared updates on student athletics, a potential Lions Club grant for auditorium renovations, and discussions with the Friends of Music regarding expanded student opportunities. He also reported on a SASBO presentation with Sam Schneider and Adam Fine of East Hampton regarding shared services and district efficiencies.

The district received positive recognition from Niche.com, ranking in the top 10% of K–12 schools, top 13% for high school test preparation, and top 20% of New York State high schools. Dr. Doelger also reported that the district earned School of Distinction recognition for athletics. He thanked those involved in the audit, which resulted in zero new or prior findings.

Board Member Reports

Board Member Reports

Laurene Silvani reported on new PTSA initiatives, including the Bubble Bonanza program for students in grades PK–12 and the preschool across the street, as well as the upcoming Trunk or Treat event on Friday, October 30, 2026.

At this time, PTSA President Barbara Marshall thanked Peter Miedema, Interim Shelter Island Faculty Association President at the start of the school year, for funding PTSA membership fees for all faculty and staff. She also reported that PTSA membership has increased by 149%.

Ms. Dawn Hedberg reported that she and Margaret Colligan hosted a table at Back to School Night to promote the Board of Education and distribute Board Meeting Schedule cards. She described the event as cheerful and appreciated the opportunity to see a different side of the school community.

Board Member Reports (continued)

Margaret Colligan reported that the Lions Club held a Prime Rib Dinner fundraiser to support the seventh- and eighth-grade Disney trip. She praised the students who assisted with serving, bussing table, and distributing food, noting their hard work, friendliness, and professionalism throughout the event.

Kathleen Lynch shared her experience participating in the school's podcast, praising its authentic and professional presentation.

Visitor Questions

Visitor Questions

Molly Kendall, parent, shared her excitement about the volleyball season and the positive impact of her daughter's first team sport experience at the varsity level. She highlighted the value of building relationships with students from other schools and gaining a new perspective through team sports. Ms. Kendall noted that parents are willing to assist in supporting the district's athletic programs and encouraged the Board and administration to reach out when help is needed.

Adjournment

Adjournment

A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:07 pm.

Jacqueline Dunning

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Wednesday, November 18, 2026, at 5:30 pm, in the Conference Room.