North Valley Academy
Governing Council Meeting Minutes – Regular Meeting
7939 4th Street NW, Los Ranchos de Albuquerque, NM 87114
October 22, 2026 at 4:30 PM

ZOOM Meeting Info:
https://us02web.zoom.us/j/86001936024?pwd=FzVsUxskLYxT7HflBH0TiaYFfD2ynM.1
Passcode: ZeH4xf
Telephone Dial-In: +1 253 215 8782 US OR +1 301 715 8592 US
Meeting ID: 860 0193 6024

A. OPENING BUSINESS

1. Call to Order:

Board Chair Victor Marthe calls the meeting to order at 4:47 pm

2. Roll Call:

Name	Title	Present	Absent
Victor Marthe	Council Chair	x	
Thomas Walmsley Jr.	Vice Chair		x
Ellen Argyres	Member		x
Jackie Kinnunen	Secretary	x	
Sandy Kraft	Member		x
Debra Martin	Member	x	
Crystal Sanchez	Member	x	

Other attendees: Julie Geldmacher – Head Administrator; Samantha Gonzales and Dan Hill - DMH Law, Gowan Hays

3. Pledge of Allegiance:

Board Chair Victor Marthe leads the Pledge of Allegiance

4. Vote to Approve 10/22/26 Agenda:

Member Debra Martin made a motion to approve the 10/22/26 agenda as presented. Chair Victor Marthe seconded the motion.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Council Chair	x		

Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		
Crystal Sanchez	Member	x		

5. Vote to Approve Minutes from September 24, 2026
Member Debra Martin made a motion to approve the 9/24/26 meeting minutes as presented. Member Crystal Sanchez seconded the motion.

Roll call vote:

Name	**Title**	**Yay**	**Nay**	**Abstain**
Victor Marthe	Council Chair	x		
Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		
Crystal Sanchez	Member	x		

B. ACTION ITEMS

1. Monthly Finance Committee Report to include a review of net position, net position, a budget to an actual statement of revenues, expenditures, and changes in fund balance, cash flow.

o September 2026 check register
Gowan Hays reviewed the September check register, noting that some outstanding checks were being cleaned up.

o September 2026 bank reconciliation
Gowan Hays reviewed the September 2026 bank reconciliation including the Budget Summary of Funds Report, Cash Summary Report, and Account Summary Report. Hays submitted RFRs for all funds. Hays explained in detail the Statement of Revenues and Expenditures and Change in Fund Balance with the board.

Board Chair Victor Marthe made a motion to approve the September 2026 bank reconciliation and check register. Member Jacki Kinnunen seconded the motion.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Council Chair	x		
Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		
Crystal Sanchez	Member	x		

o BARS:

Several budget adjustment requests (BARs) were presented as maintenance items to ensure balanced budgets and correct encumbrances.

- **27528-504-000-2627-0013-M:** for Community Schools Fund
- **27400-504-000-2627-0014-M:** for OST
- **27149-504-000-2627-0015-M:** for Pre-K
- **24106-504-000-2627-0016-M:** for IDEA-B
- **11000-504-000-2627-0017-M:** for Operational for the 1000 function

Board chair Victor Marthe made a motion to approve BARS 27528-504-000-2627-0013-M, 0014-M, 0015-M, 0016-M, and 0017-M. Member Jackie Kinnunen seconded the motion.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Council Chair	x		
Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		

Crystal Sanchez	Member	x		

2. Resolution 01: Petty Cash Policy

To ensure compliance with Public Education Department (PED) requirements, the council approved a resolution authorizing a $500 petty cash fund. It was noted that this will be incorporated into an updated internal control policy.

Chair Victor Marthe made a motion to approve Resolution 01: Petty Cash Policy. Seconded the motion. Member Jackie Kinnunen seconded the motion.

Roll call vote:

Name	**Title**	**Yay**	**Nay**	**Abstain**
Victor Marthe	Council Chair	x		
Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		
Crystal Sanchez	Member	x		

3. Resolution 02: Competing disability coverage and 60-day long-term disability waiting period (HB47)

The council reviewed this resolution regarding competing disability coverage to comply with state requirements, which necessitates terminating the school's existing AFLAC disability coverage.

Chair Victor Marthe made a motion to approve the Resolution 02: Competing disability coverage and 60-day long-term disability waiting period (HB47). Member Jackie Kinnunen seconded the motion.

Roll call vote:

Name	**Title**	**Yay**	**Nay**	**Abstain**
Victor Marthe	Council Chair	x		

Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		
Crystal Sanchez	Member	x		

4. Wellness Plan

The council reviewed the school's wellness policy, which remains unchanged from the previous year. The Head Administrator gave an overview of the 8-part plan to the board.

Chair Victor Marthe made a motion to re-approve the Wellness Plan for SY26/27. Member Debra Martin seconded the motion.

Roll call vote:

Name	**Title**	**Yay**	**Nay**	**Abstain**
Victor Marthe	Council Chair	x		
Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		
Crystal Sanchez	Member	x		

5. Change to GC Meeting Date for November 2026

Due to upcoming holidays, the council discussed moving the November and December meetings to earlier in the month. The next Governing Council meeting is tentatively rescheduled for November 12, 2026, to accommodate the Thanksgiving holiday and staff conflicts. Head Administrator, Julie Geldmacher, will reach out to missing council members to confirm the date.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Council Chair	x		
Thomas Walmsley Jr.	Vice Chair		N/A	
Ellen Argyres	Member		N/A	
Jackie Kinnunen	Member	x		
Sandy Kraft	Secretary		N/A	
Debra Martin	Member	x		
Crystal Sanchez	Member	x		

C. Discussion Items

1. **Head Administrator Report**
   The head administrator, Julie Geldmacher, provided updates on school performance and activities:

   The school reported 303 students as of the 40-day report.
   Lobbyists visited the campus with representatives from a state representative's office to discuss school facilities needs and the school's mission. Representatives and the mayor are planning on visiting the school in the future.
   The school is monitoring potential APS school closures for possible enrollment opportunities.
   Next student testing session will be held in January
   A student highlight was shared regarding the "Kids Cook" program, which provides international food experiences and nutrition education to students.

2. **Governing Council Training**
   Dan Hill and DMH Law will be doing a governing council board members training on November 7th, 2026 at Cottonwood Classical from 9:00 am to 2:00 pm. Lunch will be included. No cost to board members and all 5 required training hours will be completed during this in-person training. Board members need to email Sam and Julie to register. New board members are still required to complete the 10 hours of training through PED.

D. CLOSING BUSINESS

1. Agenda Items for Next Meeting

2. Next Meeting - November 12, 2026, at 4:30 pm

3. Adjourn:
Chair Victor Marthe adjourned the meeting.