LOS ALAMITOS UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
10293 Bloomfield Street ◆ Los Alamitos, CA 90720
Phone: (562) 799-4700 ◆ Fax: (562) 799-4712
www.losal.org

An Equal Opportunity Employer

CLASSIFIED EMPLOYMENT OPPORTUNITY

EXTENDED DAY CARE CENTER ASSISTANT

POSITION DETAILS
- **PART-TIME** (up to 19.75 hrs/week)
- 9.5 months per year
- **Afternoon shifts currently available (between 12:00pm – 6:00pm)**

SALARY
$21.47 - $26.08 hourly
$20.50 hourly (sub rate)

ISSUE DATE: 11/18/2026
APPLICATION DEADLINE: 12/2/2026
TENTATIVE WRITTEN EXAM: 12/4/2026
TENTATIVE ORAL EXAM: TBD

RECRUITMENT TYPE
Dual Certification - This employment opportunity is available to anyone who qualifies. A single eligibility list based on rank order will be generated from this recruitment. Current classified employees who qualify will be given seniority credit.

POSITION BENEFITS
Pay increases: The first pay increase for regular employees occurs after 6 months if the employee passes the probationary period. The second pay increase occurs after 1 year. Pay increases occur annually thereafter, until top step is reached.

BASIC FUNCTION
Under the direction of an Extended Day Care Center Supervisor, be responsible for implementing instructional activities for children at the Extended Day Care Center. This position will follow a work schedule consistent with the operation of the Extended Day Care Center that may be different from the general district calendar and work schedule. Commitment to Los Alamitos Unified School District's mission, vision and priority goals. Excellent communication/interpersonal skills with the ability to engage and work closely with a wide range of stakeholders.

❋ **Complete Job Description** available at www.losal.org under Job Opportunities/Classified Job Descriptions.

MINIMUM QUALIFICATIONS
Education & Experience
- ✓ High School Diploma, GED or certificate of completion.
- ✓ Some experience in working with youth in an organized setting

APPLICATION & EXAMINATION PROCESS
Application: Complete a Los Alamitos Unified School District Classified Application at www.losal.org under the Job Opportunities link. Applications must be submitted electronically through www.losal.org by the deadline date.

NO PAPER APPLICATIONS WILL BE ACCEPTED!

❋ Be sure your application reflects all relevant experience. Through the link listed above, you will be able to attach a supplemental resume or other supporting documents. Be sure to attach proof of required coursework and certifications.
Veterans: please attach discharge form for additional credit.

Examination:
Applications may be screened to select the most qualified candidates.
The examination will consist of:
A - Written Exam (30% of Total Score)
B - Structured Oral Interview (70% of Total Score)

Some classifications require you to pass a physical examination. This examination is at the district's expense and the appointment is not assured until you have passed this examination. Applicants must attain a passing score of 70% on each part of the examination in order to be placed on the eligibility list. Should a large number of candidates pass the written exam, a higher passing score than 70% may be required to progress. Application & Examination details along with information about the merit system are available on the Los Alamitos USD Personnel Commission website at www.losal.org under Human Resources/Personnel Commission.

Candidates who pass the written and panel interview will be placed on an eligibility list valid for six (6) months.

The Los Alamitos Unified School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, ethnic group identification, marital/parental status, physical/mental disability, national origin, religion, age, sex, sexual orientation, gender/gender identity or expression or genetic information; the perception of one or more of such characteristics; or association with a person/group with one or more of these actual or perceived characteristics.