BP-4161.1

CERTIFICATED PERSONNEL - SICK LEAVE

Every certificated employee who works the majority of a contractual month is entitled to one and one-third days of sick leave for that month. Unused days of sick leave shall be accumulated from year to year without limitation.

The Superintendent or designee shall establish procedures for reporting and verifying such absences.

Teachers are subject to disciplinary action, up to and including termination, for misusing sick leave, including providing false information regarding the use of, or need for, sick leave.

Certificated employees may transfer accumulated sick leave between districts and the Department of Education and Early Development. Employees are responsible for initiating a transfer of sick leave credits within 90 days of commencing employment at the district.

Legal Reference:

ALASKA STATUTES

14.14.105 Sick leave bank
14.14.107 Sick leave and sick leave transfer
14.20.147 Transfer or absorption of attendance area or federal agency school
23.10.500-23.10.550 Alaska Family Leave Act

ALASKA ADMINISTRATIVE CODE

4 AAC 15.040 Sick leave
4 AAC 15.900 Definitions

FAMILY AND MEDICAL LEAVE ACT

29 U.S.C. 2601 et. Seq.; 29 CFR Part 825, amend. 2008

Adoption Date: November 16, 2026