ARCHBISHOP RIORDAN HIGH SCHOOL

175 Frida Kahlo Way, San Francisco, CA 94112

OFFICE (415) 586-8200 • **FAX** (415) 587-1310 • **www.riordanhs.org**

About Archbishop Riordan High School

Archbishop Riordan High School is an urban Catholic high school, owned by the Roman Catholic Archdiocese of San Francisco and conducted by the Society of Mary, the Marianists, who are assisted by lay men and women. ARHS prepares young men and women of San Francisco, the surrounding communities and various countries from around the world for leadership through its inclusive college preparatory curriculum. ARHS fosters development in faith, character, academics, the arts and athletics, in a diverse and inclusive family environment.

Position: Part-time Assistant Athletic Trainer (18 hours per week, temporary)

Responsibilities:

- Provides care to the student athletic population including emergency care, assessment, management, treatment and rehabilitation when necessary
- Provides prevention, recognition and immediate care and treatment of athletic related injuries
- Effective communication between coaches, parents, athletic trainers and athletes
- Provides pre and post practice and game application of tape, bandages, and braces to help athletes avoid injury
- Maintains up to date knowledge of applicable state athletic training compliance and scope of practice
- Assists with maintaining medical reports and records of student athletes
- Ensure the athletic training room and equipment is properly supervised whenever the facility is in use
- Attends home and away games/matches according to agreed upon schedule with Athletic Trainers
- Ability to manage multiple rehab programs during clinic hours
- Strong collaborative skills with Athletic Trainers and interprofessional team
- Flexible scheduling and ability to work weekends, holidays and late nights
- Other duties as assigned within the scope of athletics and school health

Physical Requirements:

- Ability to stand and walk for extended periods, intermittently during practices, games, and athletic events.
- Ability to lift and carry up to 25 pounds including medical supplies, athletic training equipment, coolers, and emergency response equipment.
- Ability to bend, kneel, squat, crouch, reach, and work at ground level to evaluate and treat injured athletes.
- Ability to walk briskly and respond promptly to athletic injuries and emergencies across athletic fields, courts, gymnasiums, and other campus facilities.
- Ability to perform CPR, use an automated external defibrillator (AED), and provide emergency first aid in accordance with current certification and training.

Work Environment:

- Work is performed in indoor and outdoor athletic facilities, including gymnasiums, athletic fields, training rooms, locker rooms, and competition venues; travel is required to off-campus athletic events.
- Must be able to work in varying weather conditions, including heat, cold, wind, and rain, with appropriate safety precautions.
- Must be able to work a flexible schedule, including afternoons, evenings, weekends, and occasional holidays, depending on athletic schedules and school events.

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Qualifications:

- Bachelor's degree or higher
- Certified Athletic Trainer recognized by the BOC
- 1-3 years of experience working with athletic populations
- Must be able to perform a wide variety of strenuous physical activities

Compensation

$48-50 per hour, depending on experience and education

Position is non-exempt and temporary. The duration of the temporary assignment will be determined on an ongoing basis and reassessed as needed.

Reports to: Athletic Directors

To apply, please email your cover letter and resume to:

sportsmedicine@riordanhs.org

The Archdiocese of San Francisco adheres to the following policy: "All employees of the Archdiocese of San Francisco and Department of Catholic Schools shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories." (Administrative Handbook #4111.4)