Paradise Valley
Unified School District

Paradise Valley Unified School District | Meeting Minutes

# K-6 Mathematics Curriculum Resources Committee Meeting Minutes

**Date:** November 16, 2026

**Time:** 4:00-6:30 p.m.

**Location:** DTC North

**Facilitators:** Darlene Baumgartner, Kaylen Miller, and Donna Dempsey

**Committee Members absent:** Kilee Covert, Barb Jones.

**Purpose of Committee:** The Curriculum and Instruction Department will be facilitating the K-6 Math Curriculum Resource adoption process to select a comprehensive Tier 1 math curriculum resource to propose to the Governing Board. This adoption will ensure resource aligns to the Arizona State Standards and supports high-quality instructional practices that build students' proficiency in math.

**Purpose:**

- To finalize committee created criteria and begin work on developing an evaluation rubric

**Outcomes:**

- A finalized criteria list to share with vendors
- Review rubric samples and decide on format
- Begin a draft rubric for material evaluation

# Agenda

Call to Order: By Kaylen at 4:01PM

A. Welcome
    a. Kaylen: Purpose, Committee (shared: Addison Fimbrez no longer a member), Committee Support (all accounted for)
    b. Agenda shared by Donna. Motion to approve by Amber Johnson; Second by Kelly Romm. Approved unanimously.
    c. Meeting #1 minutes: Motion to approve by Liz Ubersax; Second by Melissa Schwan, approved unanimously
        i. The committee discussed options for increasing teacher viewing by moving physical curricula for teacher reviews at sites. The current process is for teachers to review the curriculums at district. Teachers will have a digital sign-in to review curricula. This will be further discussed.
        ii. Shared by member: Peoria did a traveling curriculum review: Logistically difficult
    d. Shared the professional participation agreements

B. Math Mindset
    a. Collaborative discussion: Prompt: Would You Rather have $1.50 per month or a nickel every day of your life?
        i. Purpose: Members shared their thoughts. The importance of promoting student discourse built into the curriculum.
        ii. 8-Mathematical Practices: Members shared which practices they used when thinking and discussing the prompt.
C. Finalize criteria
    a. Members were provided printed copies (charts) of the criteria established from the last meeting.
        i. Review charts: Use the charts to discuss non-negotiables. Members collaborated in their groups to review the charts to: unbold, bold, remove, or rewrite any criteria.
    b. Make adjustments to the lists: Donna made members' feedback immediately on the criteria chart to send to vendors.
    c. Consensus vote collected on each criteria section. Criteria will be shared with vendors Tuesday, November 17th.
D. Rubric Creation
    a. Sample rubrics: Members reviewed samples to select a format/template
        i. Selected a template with the following revisions:
            1. Better weighting of categories
            2. Ability to write comments in each line item under each category
            3. Add an indicator section similar to the PVUSD model for each category
        ii. Members agreed that criteria should be added to the rubric template and they worked in groups to select indicators for each category
        iii. Donna will create a rough draft for next meeting review with the member-created indicators
E. Public Comment: No public in attendance
F. Next Meeting: December 14th in DTC South

Adjourn: 6:30PM