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Extraclassroom Activity Funds
Required Communication of Areas in Need of Improvement

Board of Education
Whitesboro Central School District

In planning and performing our audit of the statement of assets, liabilities, and fund equity-cash basis of the Extraclassroom Activity Fund of Whitesboro Central School District as of the year ended June 30, 2026, in accordance with auditing standards generally accepted in the United States of America, we considered the Extraclassroom Activity Fund's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Extraclassroom Activity Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Funds' internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

The material weakness and significant deficiencies are identified and described in the attached schedule of findings and recommendations.

This communication is intended solely for the use of management, the Board of Education, the New York State Education Department, and the New York State Comptroller's Office and is not intended to be and should not be used by anyone other than these specified parties.

D'Arcangelo & Co., LLP

October 6, 2026

Rome, New York

D'Arcangelo & Co., LLP
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WHITESBORO CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUND
STATUS OF PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS
For the Year Ended June 30, 2026

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1. Material Weakness

A. Extraclassroom Cash Receipts

Our audit of the Extraclassroom accounts in the Fiduciary Custodial Fund determined that insufficient accounting controls are exercised over cash receipts at the point of collection to the time of submission to the Central Treasurer.

Accordingly, it was impractical to extend our audit of cash receipts beyond the amounts recorded.

Status: Similar situation noted in the current year. We did note that during the 2021-2022 year all advisors and Central Treasurer's did receive training on internal controls and reporting requirements from the district's internal auditors. However, it appears that all signatures are not present on approval forms.

2. Significant Deficiency

A. Activity Fund Management

The Board of Education of the School District has the ultimate responsibility for the safeguarding of the Extraclassroom Activity Fund. The Board delegates this responsibility to the central treasurer, the faculty advisors, and the activity advisors.

In order to help monitor the plans and operations of the various activities, we suggest that at the start of each school year the activity advisors and activity officers prepare a program outline indicating the various events to be held, the anticipated profits, and the plans for the proceeds. As each event is completed, the program outline should be compared to the actual results and a report filed with the activity records for future reference. A copy of the program outline should be given to the faculty advisor and central treasurer so they can anticipate the various events throughout the year.

Each individual activity fund should prepare a profit/loss statement. These will provide insight into the profitability of costs in operating them.

A good internal control over the District's Extraclassroom Activity is the completion of a monthly reconciliation report, by each club, comparing the club's independently maintained ledger to the records of the Central Treasurer. We recommend the Central Treasurer ensure these reconciliations are completed monthly by each club and are properly signed and retained for review.

Status: Similar situation noted in the current year.

B. Inactive Clubs

During our audit, we noted clubs that have been inactive for the current year as well as the prior year.

It is a policy of the School District, that if an Extraclassroom account has been inactive, then the funds are to be automatically reverted to the Student Council account.

Status: Similar instances noted in the current year. There were 12 clubs inactive throughout the year.