Unified School District No. 445 Coffeyville Board Policies 2026-2027 School Year

Home of the Golden Tornado!

PREFACE

The following policies of Unified School District (USD) are the result of a combined effort of the staff at the Kansas Association of School Boards, the Board of Education of U.S.D. 445 (hereafter "board"), and district staff.

KASB has written the policy models and integrated appropriate policies and procedures being used locally. KASB staff consulted with the board and/or selected district staff members to create this policy manual. The manual was then adopted by the board.

Understanding the Policy System

Policies are principles adopted by the school board to chart a course of action. They outline board requirements and expectations, including why and how the district operates. Unless otherwise provided by law, policies should be broad enough to provide the administration with flexibility in handling day-to-day issues that arise but specific enough to give the administration clear guidance.

This manual was drafted with this philosophy in mind.

The district policy manual is organized into the following thirteen sections:

A -- SCHOOL DISTRICT ORGANIZATION
B -- SCHOOL BOARD OPERATIONS
C -- GENERAL SCHOOL ADMINISTRATION
D -- FISCAL MANAGEMENT
E -- BUSINESS MANAGEMENT
F -- FACILITY EXPANSION PROGRAM
G -- PERSONNEL (Licensed and Non-Licensed)
H -- NEGOTIATIONS
I -- INSTRUCTIONAL PROGRAM
J -- STUDENTS
K -- GENERAL PUBLIC RELATIONS
L -- INTERORGANIZATIONAL RELATIONS
M -- RELATIONS WITH OTHER EDUCATION AGENCIES

The purpose of policy is to guide the board, administrators, and other staff in operation of the district.

Users are encouraged to refer to the table of contents of each section and reference the policy section first. Then, they may proceed to the alpha code in the appropriate section and read the policy. Once this is done, any cross-referenced policy codes in the heading of the policy should also be read to get a fuller picture of the policy's application and interplay with other policies.

State Law and Negotiated Contracts

Policies do not contain any statutory language, citations, or negotiated contract language unless necessary. They exist in separate documents which should be consulted as needed. If there is doubt

about the subject being considered, guidance should be sought from the superintendent, another administrative staff member, or district legal counsel.

Copyright

The board acknowledges that the policies may only be reproduced for use in the above-mentioned school district and agrees to not reproduce the policies, either in whole or in part, in any form whatsoever, to be given, sold, or transmitted to any person or entity, including, but not limited to, another school district, educational cooperative or interlocal, organization, company, or corporation without written permission from KASB.

KASB Policy Service Disclaimer

KASB has attempted to provide recommended policies and policy updates which reflect current law, legislative changes and intent, court decisions, and agency regulations impacting general operational procedures of school districts in Kansas and the nation.

The recommended policies and policy updates have been reviewed by KASB attorneys to ensure compliance with federal and state laws and regulations.

Use of KASB recommended policies does not guarantee the district will not be involved in legal proceedings and challenges to decisions made by the district based on these policies.

KASB assumes no financial or legal liability responsibility for district losses incurred by the district resulting from litigation filed against the district as a result of the use of the KASB Policy Service recommendations. All recommended policies should be reviewed, discussed, and revised to meet the unique and individual needs of the district before being approved by the board.