WINDSOR LOCKS PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING

Special Meeting
November 19, 2026
6:00 p.m

Windsor Locks High School Library Media Center

Click Here for Zoom Registration

Windsor Locks Board of Education

Alba Osorio, Chairwoman
Greg Guyette, Vice Chairman
Dennis Gragnolati
Lindsay Cutler
Amber Mortensen-Hurdle

Superintendent of Schools
Shawn Parkhurst

WLPS 2026-2031 Strategic Plan Priority Goal Areas:

Student Performance - …will improve student performance through the consistent implementation of high-quality curriculum and personalized learning experiences at all grade levels, where students are engaged, empowered, and expected to achieve at the highest levels

Culture & Climate - …will provide an equitable and safe school culture, developed through relationships, partnerships, and community connections, where all are free to be their best selves and pursue their dreams

Facilities and Operations - …committed to a safe, sustainable, and forward-thinking infrastructure and operational system that enables student success in all learning environments; from classrooms and cafeterias to athletic fields and transportation services

Board of Education

Town of Windsor Locks

Special Meeting - Agenda - REVISED

November 19, 2026 6:00 pm

Windsor Locks High School Library Media Center

Click Here for Zoom Registration

I. Call to Order
   A. Roll Call
   B. Pledge of Allegiance

II. Board of Education and Superintendent Communications

III. Student Board Representative(s)
   A. Welcome to New Student Representative

IV. Public Audience (only on Agenda Items)
   A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views, and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*

V. Student Recognitions

A. Connecticut Association of Public School Superintendents Certificates of Excellence	p. 4	Exhibit I A
B. NCCC All Conference Honor - WLHS Boys Soccer	p. 8	Exhibit I B
C. Lions Peace Poster Contest	p. 9	Exhibit I C
D. WLMS Cross Country	p. 10	Exhibit I D
VI. Approval of Minutes: **Vote Needed**	p. 11	Exhibit II
- October 22, 2026 Regular Meeting		
VII. Human Resources Report: **Vote Possible**	p. 20	Exhibit III
A. Resignation(s)		
~~VIII. Proposed 2027 - 2028 School Calendar: Vote Possible~~	~~p. 21~~	~~Exhibit IV~~
IX. Curriculum Subcommittee		
A. Approval of Minutes - 10/22/26: **Vote Needed**	p. 21	Exhibit IV A
B. Report on November 19, 2026 Meeting		
X. Professional Development Feedback	p. 23	Exhibit V

XI.	Finance Report	p. 25	Exhibit VI
	A. Approval of Minutes - 10/4/26: **Vote Needed**	p. 26	Exhibit VI A
	B. FY28 Budget Calendar: **Vote Possible**	p. 27	Exhibit VI B
XII.	Challenging Behavior Report & Update	p. 28	Exhibit VII
XIII.	Special Education Instructional Model Presentation	p. 29	Exhibit VIII
XIV.	Old Business		
	A. Community Wellness & Athletic Complex - CIF Update	p. 30	Exhibit IX A
	B. Long-Term Educational and Facilities Planning Task Force	p. 31	Exhibit IX B

XV. Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

1. Superintendent of Schools Goals and Evaluation

That attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent

XVI. Adjourn Meeting

For the Chairperson of the Board of Education
Shawn L. Parkhurst - Superintendent of Schools
Copy: Town Clerk - Please Post

Exhibit I A

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: CONNECTICUT ASSOCIATION OF PUBLIC SCHOOLS SUPERINTENDENTS AWARDS

For over twenty years, the Connecticut Association of Public School Superintendents (CAPSS) has sponsored a recognition award program for students throughout the State of Connecticut. CAPSS, the statewide school Superintendents' professional organization, is based in West Hartford and provides professional development, personal support, statewide conferences, legislative information, and educational services to its membership.

The purpose of this program is to strengthen the relationship between the student and school administration. Students are nominated by teachers and selected based on exemplary student leadership, achievement, and demonstrated service to others in the community. The CAPSS awards are generally given during American Education Week in order to highlight the accomplishments of school age students in public schools.

Tonight, I am pleased to announce the recipients of this award.

CAPSS Superintendent Awards - 2026

South Elementary School

Zoey Gagnon

Zoey - is the definition of a hard-working student who never gives up. In the classroom, she demonstrates incredible academic perseverance by always wanting to go back and fix her mistakes, knowing that every correction helps her grow as a learner. Beyond her strong work ethic, Zoey is a compassionate and helpful presence who consistently looks for ways to support her classmates and serve our school community. Her resilience, positive mindset, and willingness to help others make her a true star in our 5th-grade classroom and a deserving recipient of this recognition.

Guil Tetreault

Guil is a standout fifth grader whose maturity, work ethic, and genuine care for others make him an exceptional candidate for the CAPSS award. Consistently responsible and deeply collaborative, Guil works to improve every group project and classroom discussion he joins. What truly sets him apart, however, is how he supports his peers—rather than simply handing over the answer when a classmate is stuck, he takes the time to ask thoughtful, guiding questions that coach them toward discovering the solution on their own. Beyond his daily academics, Guil actively looks for ways to improve not just his immediate classroom, but the school community as a whole, leaving a lasting, positive mark on both his peers and teachers.

Windsor Locks Middle School

Avery Kulas

Avery is an active and dedicated member of the National Junior Honor Society (NJHS), where she proudly serves as Treasurer. She is an exceptional young lady who consistently demonstrates strong leadership, responsibility, and a genuine commitment to her school and community. Avery is highly involved in school activities and is recognized by her peers as a confident, respected, and positive leader. She serves as captain of the school's volleyball team, participates in the towns' youth leadership program, and has been a dedicated member of the Windsor Locks Middle School band for the past three years. In addition to her school and community commitments, Avery is a competitive skier during the winter months. Her ability to balance academics, athletics, leadership responsibilities, and community involvement speaks volumes about her dedication, determination, and strong character. Avery is a wonderful role model for her peers and a tremendous asset to the WLMS community.

Priyam Patel

Priyam is an active and dedicated member of the National Junior Honor Society (NJHS) who consistently demonstrates leadership through his actions and character. As a quiet yet influential leader, he leads by example both inside and outside the classroom. In his classes he demonstrates maturity in his thinking and is driven to succeed in all content areas. He is kind, compassionate, and empathetic toward his peers, always treating others with respect and consideration. Priyam is a well-rounded student who has shown commitment and dedication to the school's cross-country team. His incredible hard work has paid off as he strived to make it to the top 7 this year for championships. In addition to this, Priyam also participated in the Bradley Chamber Road Race. Finally, he has been a valued member of the trumpet section in the school band for the past three years. His strong character, positive attitude, and continued involvement in school activities make him a valued member of our school community, and we are proud to recognize Priyam for his service to others, his scholarship and work ethic, and his peer leadership.

Windsor Locks High School

Bailey Degray

Bailey is a thoughtful, compassionate, and dedicated senior who consistently demonstrates a genuine commitment to making a positive difference in the lives of others. She has completed more than 210 hours of community service, much of which has been through our town's Youth Leadership Council. She has also volunteered with the local Red Cross blood drive, served as a peer mentor for students transitioning into the district, and been an active member of Windsor Locks High School's Unified Sports program for the past two years. Outside of school, Bailey works as a lifeguard, taking on the responsibility of helping ensure the safety and well-being of others. Whether through her service, leadership, or everyday interactions, Bailey approaches others with kindness, sincerity, and a willingness to lend a hand. Her genuine care for her community and the people around her is what truly makes her accomplishments meaningful.

Benjamin Babcock

Benjamin exemplifies the qualities this award celebrates through his academic accomplishments, leadership, and commitment to serving others. As a member of the robotics team since his freshman year, Benjamin has developed a strong passion for engineering while consistently demonstrating a willingness to learn new skills and share his knowledge with others. He supports newer team members and contributes to an inclusive, collaborative environment. His commitment to service extends beyond robotics, as he has also served as a teaching assistant in our pre-engineering class and as a Counselor in Training at Pesci Park summer camp. Benjamin's leadership is perhaps most evident in his willingness to advocate for others. When several school clubs faced elimination, he took the initiative to help his peers advocate for their continuation by gathering student signatures and speaking with classmates during lunch. Although his own activities were not affected, Benjamin chose to get involved because he recognized the importance of supporting his peers and preserving opportunities for others. In

addition to his service and leadership, Benjamin has demonstrated strong academic ability and a commitment to personal growth. He successfully balanced a rigorous junior-year course load, including four Advanced Placement courses while remaining involved in extracurricular activities. Benjamin's accomplishments reflect not only his academic strengths but also his character, kindness, and commitment to making a positive impact in the lives of others.

EXHIBIT I B

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: WLHS NCCC ALL-CONFERENCE AWARD

With the completion of the Fall Sports Season, it is my honor to recognize an outstanding WLHS student athlete, and a member of our Boys Soccer Team.

Andrew Vincent, had an outstanding season as goalie for the WLHS Boys Soccer Team. Time and time again I would hear visiting teams and parents say, “that goalie saved the game for the Raiders.”

With Andrew’s outstanding talent, he has certainly made an impact and I am proud to publicly recognize him for being named NCCC All Conference for Boys Soccer.

EXHIBIT I C

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: WLMS LION'S CLUB ART POSTER WINNERS

Students from Windsor Locks Middle School were part of a large group of artists across the State that created artwork for the local Lion's Club annual peace poster contest. This year's theme was to visually represent "Harmony in Humanity" with only images. Judges from the Lion's Club selected a winner whose work will now travel to the regional competition. All artwork will be on display at WLMS and then at the public library to spread the message of world peace.

I'm proud to announce that this year's winner is **Juliana Holmes**.

EXHIBIT I D

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: WLMS CROSS COUNTRY RECOGNITION

With the completion of the Fall Sports Season, the WLMS Boys Cross Country Team has so much to be proud of. The WLMS Boys **Cross Country A Team** placed 2nd in the JR NCCC Conference Championships and 1st in the Class S Middle School State Championships; members of the team include the following middle school student athletes: **Aaditya Jhaveri, Avery Senofonte, Jaxson Halgas, Grant Fecinta, Brady Caronna, Grayson Stevenson, and Priyam Patel.**

Additionally, **Aaditya Jhaveri**, placed 2nd overall at Jr. NCCC Conference Championships, and lost only once during the regular season. **Faris Abidallah** secured a 6th place finish, and **Ivan Senofonte** took home a 30th place finish in the Class S Jr. State Championship. On the Girls Team: **Maddy Leahy**, placed 2nd overall at Jr. NCCC Conference Championships, and was undefeated during the regular season, while **Alexis Murphy** secured a 16th place finish. Congratulations to all.

Special shout out and recognition to their coaches, Abby Wrinn and Travis Duffy.

Exhibit II

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: APPROVAL OF MINUTES

- October 22, 2026 Regular Meeting

Board Motion: "Move that the Board of Education approve the minutes of the October 22, 2026 Regular Meeting."

Board of Education
Town of Windsor Locks
Regular Meeting - October 22, 2026 6:00 pm

These minutes are not official until approved at a subsequent meeting

Members Present: Alba Osorio, Greg Guyette, Lindsay Cutler, & Amber Mortensen-Hurdle

Member(s) Absent: Dennis Gragnolati

Administrators Present: Shawn Parkhurst, Rebecca Bissonnette & Andrew Goodwin

Call to Order: Chairwoman Osorio called the meeting to order at 6:30 pm in the Windsor Locks High School Library Media Center.

Roll Call: Superintendent Parkhurst conducted roll call with four (4) Board members present.

Pledge of Allegiance: All stood for the Pledge of Allegiance.

Board of Education and Superintendent Communications:

Lindsay Cutler congratulated the WLMS Boys Cross Country Team on their 2nd place finish in the Conference Championship. Amber Mortensen-Hurdle commented on her attendance at the Volleyball Senior Night which was filled with great energy. Greg Guyette shared the successful Long-Range Planning meeting that was recently held that he attended. Alba Osorio commented on her attendance at a Girl's Soccer game, Swimming Senior Night, Literacy Night at NSS; Hartford Foundation for Public Giving night and learned about how they can support us, and shared she received two communications from Mr. Kervick which will be added to these minutes. Superintendent Parkhurst further congratulated the WLMS Boys Cross Country team, Jenna Naughton on her 5th place finish in the NCCC Conference Championship, and reminded folks about the upcoming Trunk or Treat to be held on Wednesday, October 28, 2026.

Student Board Representative(s): None present at this time

Public Audience (only on Agenda items): None at this time

Approval of Minutes:

October 8, 2026 Regular Meeting: A motion was made by Lindsay Cutler; seconded by Greg Guyette; passed 4-0.

Human Resources Report: This item was tabled until a future meeting.

School Calendar Change:

October 29, 2026 and April April 29, 2027 for RISE only will be a full day of school; motion was made by Greg Guyette; seconded by Amber Mortensen-Hurdle; passed 4-0.

Finance Report:

October 7, 2026 Minutes: Motion was made by Greg Guyette, seconded by Lindsay Cutler; passed 4-0.

Curriculum SubCommittee Report:

October 22, 2026 meeting covered looking at PSAT scores; trends in scores and curriculum writing.

November 3, 2026 Professional Development Day:

Dr. Bissonnette shared an overview of the day with details provided in the packet.

Old Business

Community Wellness and Athletic Complex

Greg Guyette provided an update on the meeting held on October 15, 2026 and shared the discussion related to bathrooms, bleachers and concession stand.

Long Range Planning Task Force

Greg Guyette reported on the recent meeting where five (5) scenarios were presented for discussion; the task force narrowed the scenarios to three (3) with one likely being eliminated. He further commented that this may not impact FY28 budget.

Public Audience: None at this time

Adjournment: Lindsay Cutler made a motion to adjourn at 6:27 pm; seconded by Amber Mortensen-Hurdle; passed 4-0 with meeting adjourned at 6:27 pm.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools

Outlook

Fw: DRG 7 Elementary School Rankings-Final Report

From Dan <dkerv@aol.com>
Date Thu 10/22/2026 9:05 AM
To Osorio, Alba <aosorio@wlps.org>; PATTY MURPHY <pmurphy@wlocks.com>; Jon Savino <jsavino@wlocks.com>; Mark Whitten <mwhitten@wlocks.com>; James E. Cannon III <jcannon@wlocks.com>

1 attachment (130 KB)
DRG7_Elementary_School_Rankings_2027.pdf;

To All BOE Members
To All BOF Members

Any report has been released involving ranking school districts in the United States. It was released by US News and World Report and the report ranks 46,000 elementary schools

I checked Connecticut and didn't find Windsor Locks in the Top 100. I then checked the Windsor Locks reference group and whiles at least Windsor Locks does not rank last as in some other studies this report ranks Windsor Locks 11th of the 17 school districts in its reference group. Still not anything to write home about

It was interesting to see Wolcott, a school district in DR7, the reference group of Windsor Locks as the 17th ranked elementary school in Connecticut.

I am forwarding the attached report for your examiation

Respectfully

Dan Kervick

----- Forwarded Message -----
From: Dan <dkerv@aol.com>
To: Dkerv@aol.com <Dkerv@aol.com>
Sent: Wednesday, October 21, 2026 at 02:09:17 PM EDT
Subject: DRG 7 Elementary School Rankings-Final Report

Selected Elementary School Rankings in DRG 7

U.S. News & World Report 2027 rankings

Compiled by Daniel J. Kervick | October 21, 2026

This report presents selected elementary school rankings for the 17 districts in the DRG 7 comparison group. It includes 18 school entries across 16 districts; Regional District 11 has no elementary school. The figures describe individual schools, not overall district performance.

District	School	CT rank or status
Wolcott	Frisbie School	17
Voluntown	Voluntown Elementary	95
Plainville	Toffolon	143
Montville	Mohegan	181
Seymour	Bungay	261
Thompson	Mary R. Fisher Elementary	273
Enfield	Whitney	283
Enfield	Crandall	286
Enfield	Parkman	302
East Windsor	Broad Brook Elementary	322
Windsor Locks	South Elementary	369
Stafford	Stafford Elementary	379
Canterbury	Canterbury Elementary	396
Sprague	Sayles	398
Griswold	Griswold Elementary	398–531
Plymouth	Harry S. Fisher	398–531
Sterling	Sterling Community School	398–531
North Canaan	North Canaan Elementary	Unranked
Regional District 11	No elementary school	Not applicable

Schools with individual ranks appear in ascending order, followed by the reported range and the remaining status entries. See the source and interpretation notes on page 2.

Sources and interpretation

Purpose and coverage

This is a factual comparison for readers interested in Windsor Locks and its DRG 7 peers. It makes no recommendations. The table accounts for each district in the comparison group but is not an inventory of every elementary school in those districts. Enfield has three schools listed; the other participating districts each have one school entry.

How to read the table

The rank column records Connecticut elementary school rankings, not positions within DRG 7. Windsor Locks South Elementary is listed at 369. Differences between rank numbers do not measure differences in test scores or the size of an educational performance gap.

Griswold Elementary, Harry S. Fisher in Plymouth, and Sterling are recorded as 398–531, preserving the range reported in the research notes. No separate rank is assigned within that range. Sayles in Sprague remains listed at 398, which Daniel Kervick double-checked.

In correspondence relayed by Daniel Kervick, U.S. News explained: "They all must have scored the same in our metrics; our rankings system does include ties." This confirms that ties are possible; it does not supply individual scores for the three schools.

North Canaan Elementary is designated Unranked. U.S. News explained to Daniel Kervick that it uses this designation for schools whose scores fall below a certain threshold. No numerical threshold was provided in the correspondence quoted for this report. Regional District 11 is marked Not applicable because it has no elementary school.

Source record

Ranking figures and status designations: Daniel Kervick's transcriptions of U.S. News & World Report school listings, collected October 20–21, 2026, together with his correspondence with the U.S. News webmaster. These figures have not all been independently rechecked for this report.

Ranking edition and Wolcott identification: Patch, "These Are The 100 Best Elementary Schools in Connecticut," October 20, 2026. The article identifies the edition as 2027 and lists Frisbie School in Wolcott at 17.

https://patch.com/connecticut/across-ct/these-are-100-best-elementary-schools-connecticut-u-s-news

School names were supplemented from Canterbury Public Schools, East Windsor Public Schools, Stafford Public Schools, Sterling School District, and Thompson Public Schools. Those district sources establish school names, not the U.S. News ranking figures.

District sources: canterburypublicschools.org/ces/; eastwindsork12.org; stafford.k12.ct.us; sterlingpsct.gov; mrfes.thompsonk12.org.

Outlook

Windsor Locks--Dan Kervick

From Dan <dkerv@aol.com>
Date Fri 10/16/2026 7:59 PM
To Osorio, Alba <aosorio@wlps.org>; PATTY MURPHY <pmurphy@wlocks.com>; Jon Savino <jsavino@wlocks.com>; James E. Cannon III <jcannon@wlocks.com>; Mark Whitten <mwhitten@wlocks.com>

To All BOE Members

All BOF Members

Good Evening

I have been waiting and waiting to send this as I continued to hold out hope that I would hear or read that somebody finally came to their senses and urged the BOE to rescind a recent policy adopted during the recent budget fiasco and subsequent referendum but today I did some following up on the school study that I completed in July and I am prompted to wait no longer.

In this email I want to address two issues

1. The unbelievable, unreal and insensitive policy of pay for Drama.

2. A serious problem that all of you should be aware of and working as a group to see what you can do about the current school population today and in the future

For decades the Windsor Locks senior class has produced and participated in a senior class play. A play that year after year has proven to be the highlight of the school year. Some students have participated in a play and launched a career because of that. Others have demonstrated extraordinary skills in working behind the scenes in constructing real like sets worthy of any Broadway show. Others have participated in a play enabling them to feel part of the senior class as they had not participated in any extracurricular activities in any prior years. The togetherness brought about by their senior class play was noteworthy.

And what has our current administration and BOE done to recognize that? Tell the kids "you want to be in the senior class play?" Pay us 50 bucks and go for it. Go work at McDonalds, earn 50 bucks and give it to us to allow you the privilege of becoming a true part of the senior class

What an egregious abuse of student/school relationship!!!!

I thought schools were supposed to encourage participation in the entire school journey, not discourage it.

What can you all be possibly thinking when you came up with such an idea? Just because you have instituted an equally disgusting policy of pay for sports shouldn't have made you think--"Let's go for drama next!! What will you come up with next? Make a kid if he or she plays baseball or softball you have to bring your own bat and ball.? Or maybe if you want to help out in constructing the set for the next drama production, bring your own lumber and nails??

And please don't tell me your decision was budget related . You cant possibly think seriously that maybe $5000 is going to make an impact on a $50,000, 00 budget!

All of you seem to have forgotten that the Windsor Locks School District is a public school system, not a private institution.

I shouldn't be surprised by this action because in my opinion the student has been ignored for years while empires are being built. I pray for the day when the student truly becomes first and the school district ends being more geared to a great place to work.

My second comment has to do with the current student population.

When I completed my several years of studying the WL school system in July this year I had used a figure of 1448 students. That figure was a sharp drop in just ten years from 1687 students. Today I learned that the number is 1356. That is staggering. That is concerning. It is no longer, In my humble opinion, a BOE problem. It is a Town Wide problem>

What is causing such a decline? Does anyone know? Does anyone care? I wont get into the increase in teacher staff all the while student population was declining. That is a separate subject all by itself.

I know that there is currently a facilities and planning task force that is active. I also noted that there is one member of the BOF on that task force> Far too few in my judgment. And the Town can no longer have a lone voice on the BOF trying to point out year after year that something needs to be done about the Windsor Locks School system.
All of you should be extremely concerned about this issue. Some of you can no longer turn your cheek and say "Its not my problem" As I said it is a Town problem Everyone should be working together to consider all options as the Town moves forward? And a particular concern of mine is that the ratio of teacher to student % is at an all time best. And yet WL is a non performing school district. What happened to the civic pride?

And now I hear about a plan being worked on where Town employees may work less hours when in fact you all should be trying to figure out how to work more hours to solve the enormous problems that you can no longer ignore

The time for action is now--You are the elected leaders of the great Town of Windsor Locks--

Respectfuly

Daniel Kervick

Exhibit III

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: HUMAN RESOURCES REPORT

Sarah Loomis, a Library Media Specialist at North Street School, South Elementary, and Windsor Locks Middle School, submitted her resignation effective November 27, 2026. At the time of her resignation, she will have served the students of Windsor Locks for 12 ½ years.

Board of Education Motion: "**Move** that the Board of Education accept the resignation of Sarah Loomis effective November 27, 2026, and offer her our appreciation for her service to the students of Windsor Locks.

Exhibit IV A

Windsor Locks Public Schools
Board of Education Curriculum Committee
October 22, 2026, 5:15 pm
Meeting Minutes

Members Present: Amber Mortensen-Hurdle & Alba Osorio

Administrators: Dr. Rebecca Bissonnette

Call to Order: Meeting was called to order at 5:12 pm in the Central Office Meeting Hall

Review Minutes: Committee members reviewed the June 17, 2026 meeting minutes, which had already been approved at a previous Board of Education meeting.

New Business

Seal of Biliteracy: Dr. Bissonnette presented the requested information on the annual number of students who take and pass the Seal of Biliteracy assessments.

Social Studies Adoption: Dr. Bissonnette provided an update on the grades 6–12 social studies adoption. She reported that implementation at the middle school was strong, particularly with the new co-teaching model and a reading interventionist providing support in some social studies classes. Mrs. Mortensen-Hurdle asked how teachers balance their individual teaching styles with meeting the standards. Dr. Bissonnette explained that teachers may use their own teaching styles, while shared experiences and mastery of standards remain non-negotiable across teachers of the same courses.

Amplify Math: Dr. Bissonnette provided an update on Amplify Math in grades 3–12. Windsor Locks Middle School is in its second year of implementation and is further along in the process. Staff is implementing the program and identifying areas where supplemental resources may be needed. Grades 6 - 8 are embracing and navigating the new Amplify ELA curriculum.

Fall Diagnostic and Benchmark Results: Dr. Bissonnette shared the most current draft results for i-Ready, mCLASS DIBELS, and PSAT. She noted improvement in reading, particularly in grades 1–5, and stated that the results reflect ongoing work over time. She also noted that Windsor Locks shares math performance challenges across the state and that math remains a focus. At North Street School, the district introduced additional screeners this year to identify and target appropriate supports for students struggling in math.

Member Discussion

Committee members discussed an email from a citizen about Mississippi Mile and Southern Surge, and whether there was anything from that we could take away and apply here in Windsor Locks.

Public Comment

There was no public comment

A motion was made by Amber Mortensen-Hurdle and seconded by Alba Osorio at 5:49 pm to adjourn the meeting.

Respectfully submitted,
Dr. Rebecca Bissonnette
Executive Director of Curriculum, Instruction, and Assessment

Exhibit V

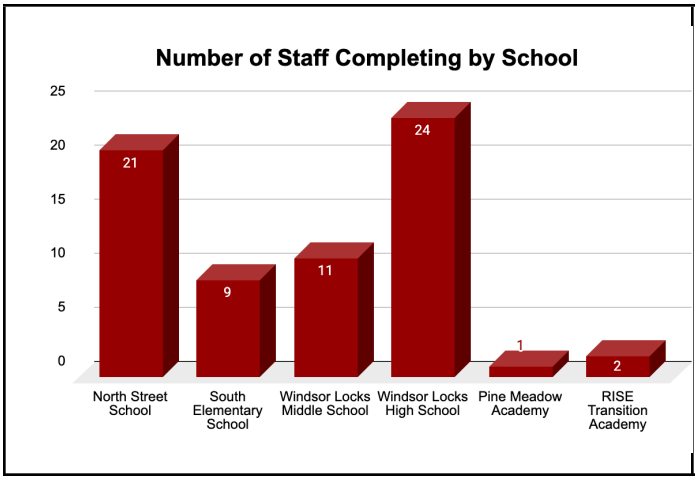
MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

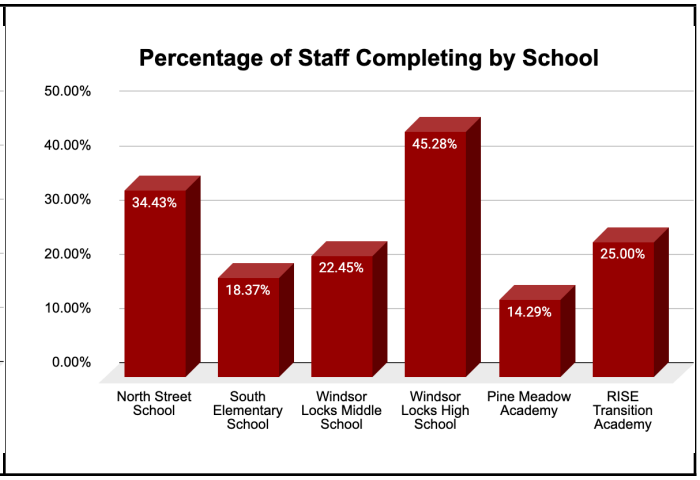
FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: PROFESSIONAL DEVELOPMENT FEEDBACK

November 3, 2026 was a full day of professional learning for our staff. At the completion of the day, a survey was conducted to gain feedback on the day to plan for future professional learning opportunities. A summary of the feedback is presented for your review.





Overall Experience	Average Rating (Scale of 1 – 5)					
	Average Rating	Score of 1	Score of 2	Score of 3	Score of 4	Score of 5
Relevance of content to my role	**4.03**	2	4	11	24	27
Quality of facilitation/presentation	**4.18**	3	3	5	25	32
Opportunities for collaboration	**4.40**	2	4	1	19	42
Practical strategies I can apply immediately	**3.91**	2	8	11	20	27
Overall satisfaction with the professional learning experience	**3.94**	2	5	12	25	24

Overall Feedback

Staff valued time to collaborate, plan independently, and choose sessions relevant to their roles. They found PD most useful when they could apply it directly, such as by preparing Amplify Math centers or reviewing student work. Sessions were less useful when they repeated familiar material, had limited relevance, or left too little time to practice.

Key Themes

- **Collaboration and planning time.** Staff valued working within departments and across grade levels, content areas, and roles. Several asked for longer blocks to prepare materials, develop curriculum, and plan with colleagues who support the same students.
- **Role-specific learning for paraeducators.** Paraeducators described some online modules as repetitive and asked for time to preview curriculum, meet with teachers and case managers, and practice strategies for behavior support.
- **Consistency in grading and assessment.** Reviewing assignments, rubrics, and student work helped staff see how expectations vary across classrooms and departments. Staff asked for clearer guidance and more opportunities to compare how they score work so students and families can better understand what is expected.
- **Support for curriculum implementation.** Staff identified Amplify Math, ReadConn, and sound walls as useful when the learning connected directly to classroom practice. They asked for more examples of how to introduce new routines, time to prepare materials, and support with math intervention and writing instruction.

Next Steps

Protect longer blocks for team collaboration and independent planning. Use staff input to shape session choices by role, grade level, and content area. Pair curriculum training with time to see routines modeled, practice them, and prepare materials for classroom use.

Exhibit VI

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: FINANCE REPORT

This evening, a draft FY28 budget calendar will be provided for review, discussion and potential approval.

The Finance Subcommittee minutes of November 4, 2026 are provided on the next page for your review, discussion and approval.

Exhibit VI A

WINDSOR LOCKS PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING

Finance Subcommittee Meeting Minutes of 11/4/2026

These minutes are not official until approved at the next Board of Education meeting

Members Present: Greg Guyette, Lindsay Cutler, Shawn Parkhurst and Lawrence Juhasz

I. Call to Order: Superintendent Parkhurst called the meeting to order at 7:01 pm.

II. FY26 Financials

A. Overview

Reviewed the FFY26 expenditures, reviewed the variances and discussed various accounts. It was noted that checks received have been turned over to the town and there is still some grant cleanup that needs to be done at this time.

III. FY27 Financials

A. Q1 Overview

Reviewed the budget to date; noted the insurance line is one that we are continuing to watch and have been in communication with the town; town finance office continues to tell us to spend on the line and is aware of the overage. There are some grants that will be applied that will lower this bottom line number.

IV. FY28 Draft Budget Calendar - tabled at this time

V. Policy Updates - Drafts

A. Financial

1. Student Activity Funds
2. Special Revenue Funds

Reviewed a first read of these two potential policies and drafts. Will continue discussion at the next meeting on these.

B. Purchasing - nothing at this time

VI. Public Comment - Only on Agenda Items - none

VII. Adjourn - Greg Guyette made a motion to adjourn at 7:51 pm; seconded by Lindsay Cutler; passed unanimously.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools

Exhibit VI B

Windsor Locks Public Schools
Budget Calendar - Schedule of FY 2027-2028

Date	Activity
November	
Friday, November 20, 2026	Distribution of Building/Department Budget Spreadsheets & Guidelines for FY28
December	
During the building-based budget development process	Staff Discussions/Meetings with Building Administrators on FY28 Budget
Thursday, December 10, 2026	Presentation of Strategic Task Force recommendations to BOE
Friday, December 18, 2026	All Program Budgets Due to the Superintendent of Schools & Business Office Capital Improvement Budget(s) Due to the Superintendent of Schools & Facilities Director
January	
Tuesday, January 5, 2027	Cabinet Review of FY28 Budgets as submitted
Week of January 11-13, 2027	Individual Administrator/Cabinet Level Review of FY28 Budgets
Thursday, January 14, 2027 6:00 pm	Superintendent FY28 Budget Presentation to Board of Education on FY28 Budget
Thursday, January 21, 2027 6:00 pm	Community Forum on FY28 Budget - WLHS Library Media Center
Thursday, January 28, 2027 6:00 pm	Board of Education Meeting: Approval of FY28 Budget
Friday, January 29, 2027	FY28 Operating Budget due to Town Finance Office
February	
TBD	Board of Education Presentation of Budget to Board of Finance at Town Hall
March	
April	
TBD	Board of Finance finalizes all FY28 Budgets
TBD	Appeals; Operating and Capital to the Board of Finance
Tuesday, April 20, 2027 7:00 pm	Town Public Hearing at Town Hall
May	
Tuesday, May 18, 2027 7:00 pm	Annual Town Budget Meeting & Vote at Town Hall

Exhibit VII

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: CHALLENGING BEHAVIOR REPORT & UPDATE

August 27, 2026 - September 30, 2026

School	Out-of-School Suspension	In-School Suspension	Challenging Behavior Forms	Other Logged Incidents
North Street School	0	0	0	0
South Elementary School	2	0	6	0
Windsor Locks Middle School	0	4	0	2
Windsor Locks High School	1	0	0	17
Pine Meadow Academy	0	0	0	0
RISE	0	0	0	0
District Total	3	4	6	19

October 1, 2026 - October 31, 2206

School	Out-of-School Suspension	In-School Suspension	Challenging Behavior Forms	Other Logged Incidents
North Street School	0	0	0	1
South Elementary School	6	2	8	0
Windsor Locks Middle School	0	2	0	4
Windsor Locks High School	1	1	0	48
Pine Meadow Academy	0	0	0	0
RISE	0	0	0	0
District Total	7	5	8	50

Challenging Behavior Reports: To date, the district has received 14 Challenging Behavior Reports. The district reviews and addresses reports in accordance with district procedures. Data are reported in aggregate to protect student confidentiality.

Exhibit VIII

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: SPECIAL EDUCATION INSTRUCTIONAL MODEL PRESENTATION

This evening, members of the WLPS Pupil Services Administration will present a review of the current special education instructional model and include feedback and areas of strengths and improvements based on feedback obtained from staff and administrators.

Exhibit IX A

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: COMMUNITY WELLNESS & ATHLETIC COMPLEX - CIF UPDATE

The Community Wellness and Athletic Complex Community Investment Fund Grant continues to make progress. A meeting was held on November 5, 2026. Discussion included confirming the plans. Time was spent discussing the bleacher seating being at 500 and the requirements pertaining to that with regards to bathrooms. Agreed to ask KBA to request a waiver for the 20 feet that would be the additional amount required beyond what we have for bathrooms. KBA will present the plans to the Selectmen on November 17, 2026 and between that meeting and our next meeting to be held on December 2, 2026, Shawn and KBA will develop a one page flyer outlining the project for the community.

A January community forum will be planned for further details to be shared. A full detail of the meeting minutes can be found on our website at wlps.org; go to the dropdown of Board of Education and toggle to Community Wellness and Athletic Complex. The next meeting is scheduled for December 2, 2026.

Exhibit IX B

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: NOVEMBER 19, 2026

RE: LONG-TERM EDUCATIONAL AND FACILITIES PLANNING TASK FORCE

The subcommittees of the Long Range Task Force met on November 4, 2026 and began to study the two scenarios under consideration. At that meeting, rich discussion occurred which will continue to guide the work and study at our next meeting to be held on November 18, 2026. The goal is to present our findings to the Board of Education on December 10, 2026.

A dedicated website has been created at wlps.org and then, in the red banner area, go to Long-Term Facilities Planning; once there, you can review membership, agendas, and minutes.

Windsor Locks Public Schools

www.wlps.org

Educational Leadership

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