St. Helen Catholic School Advisory Council Meeting
Wednesday, August 26, 2026
8:00am - School Rm 107

Welcome to all visitors. We are happy you've decided to join us today. As a reminder of SAC protocols, visitors may not contribute to SAC discussions and may not address any questions to the members.

For those visitors who signed up to speak, prior approval was granted by the principal and/or SAC chairperson. SAC is an advisory council only, with no regulatory responsibilities except to approve the budget. SAC does not hear grievances or complaints from parents or staff. Any questions from SAC members before we begin?

Meeting started at 8:02 am

1. **Opening Prayer/St. of the Day – Father Philip, Liz**
2. **Approval of May Minutes – Jose and Liz**

In attendance: Lorrie, Stacy, Julie, Jose, Liz, Dr. Earls, Father, Roberto, Chris, Paula, Faculty: Mrs. Nelson and Mrs. Stephens
Guests: Brittany Diaz and Esmerelda Ramon

3. **Roles and Responsibilities**
   a. New Member Application Review - Minh Trihn, Parishioner – approved
   b. Committee Involvement – All members should be aligned to a committee
      i. Finance Council – report through SAC
      Chaired: Stacy Pesek; meet monthly (Friday before SAC at 9:30-10:30); Joe Charpentier and Omar Riera (parishioner and former St Helen parent) and Carlene Stephens for budget review/tuition
      ii. Facilities and Technology Committee – Chris is chair; Jose joined committee
      Meet quarterly; keeping up with technology; Roberto to help with facilities;to start meetings in September 2026
      iii. SAC Standing committees –
   c. Planning Sessions Update – 4 sessions over summer of 2026; involved parents and teachers; discussed calendars; assist Dr. Earls and Father on goals of school; connection with school and church; weekly scoop, updated monthy calendars, security; SAC monitoring the progress of the goals set; ** refer to attached sheet of action items
4. **Special Topics**
   a. Carline – Esmerelda Ramon, guest (5 min) – discussed issues with beginning of school carline lines; Dr. Earls requested pearland PD give input on how to run more smoothly
   b. Schedules (5 min) – new schedules to be released by Labor Day
   C. Staffing – in need of 5th grade teacher; after care – requiring more help;

5. **Committee Updates** (*Last years assignments in italics)*
    a. Academics - *D. Herreth, S. Pesek – NWEA testing; class size*
    b. Technology and Facilities – *J. Pineda, M. Trihn**
    c. Athletics – *L. Moreno – VB starting; soccer starting; possibly start cross country; Golf Tournament scheduled*
    d. Student Life – *R. Carmona*
    a. Catholic Life- *J. Kinney, L. Buen – 1 st communion scheduled for 4/24/27*
6. **Principal Report – Dr. Earls – fire/intruder drills scheduled; updating information of curriculum to send to parents; "over due" items on monitoring sheets reported to have been completed;**
Discipline: this will be clear on all color charts; detention schedule and how to plan for coverage; improve communication with administration, teachers, student and parents
    a. Marketing – see principals report
    b. Enrollment – see principals report
    c. New Business
7. **Financial Report – Carlene Stephens**
8. **Meeting Adjourned at 9:32am**

Meeting Dates: Wednesdays at 8 AM

August 26, 2026

September 30, 2026

October 28, 2026

November 18, 2026

December 16, 2026

January 27, 2027

February 24, 2027

March 31, 2027

April 28, 2027

May 19, 2027