Comprehensive Planning Committee

MEETING MINUTES

Date of Meeting:	November 9, 2026
Location:	Boardroom, JSSC, 2407 LaPorte Ave
Time:	7:30 – 9:20 a.m.

In Attendance

- Traci Gile – Lead Asst. Supt., Co-chair
- Dave Montoya – Facilities/Operations
- Kristin Stolte - PASE
- Krista Campbell – PEA
- Cris Fierro – PEA
- Erik Eckhoff – PEA
- Joni Baker - ACE
- Javier Chavez – PSD Senior Planner
- Kirk Samples – Principal, Elementary
- Josh Richey – Principal, Middle School
- Sandra Martinez Gurrola – LCE
- Erin Coy – Integrated Services
- Starr Hill – Principal – Alternative/K-12
- Becca Benedict – Early Childhood Admin
- Sarah Everley – Parent, FRHS Feeder
- Nikki Scalia – Parent, PHS Feeder
- Megan Kaliczak Edler – Parent, RMHS Feeder
- Sarabeth Lundquist – Parent, FCHS Feeder
- Carey Christensen – Principal, High School
- Matt Liberati – Community Member
- Elliot Parks – Community Member
- Brittany Pearce – Community Member
- Kendra Neal – Parent, WMHS Feeder
- Brian Gustafson - Finance
- Sonja Ballstadt – Admin. Assistant, Recorder

Special Guests:

- Jessica Zamora – BOE President
- Dr. Ozlem Gurkan – BOE Director

Context/Intent of Committee

- Exists to support the district's long-range facilities planning efforts.
- A standing committee that will continually monitor and evaluate facility utilization, boundaries, and the possible need for new school facilities or large-scale renovations in the future.
- To study and evaluate how facilities are utilized in PSD and propose recommendations for effective and efficient plans for the future.

Desired Outcomes

- Alignment on data for current and future enrollment.
- Evaluation of current and future utilization.
- Factors that would define when a change to facility utilization may be warranted.
- Agreement on relevant facts.
- A process for designing and supporting a committee recommendation.

Agenda & Meeting Notes

- *Board of Education (BOE) Members Present*
  - **Jessica Zamora – Board President**
    - Thanked the committee for all their work.
    - BOE members will rotate attending future Comprehensive Planning Committee (CPC) meetings.
  - **Dr. Ozlem Gurkan – BOE Director**
    - Introduced herself to the committee.
    - Work still be done, will need the CPC's guidance throughout.

- *Reviewed the Committee Agreements*

- *Goals:*
  - 'After Action Review' of the BOE's vote on the CPC recommendation.
  - Membership and direction of the CPC.

- *After Action Review:*
  - Each table was provided with a copy of the **Approved Resolution**.
  - Each table was provided with a copy of the **After Action Review** protocol:
    - **Purpose:**
      - To identify what happened, what did we learn, and what should we do differently next time?

      One Major Success:
      - We worked together openly, honestly, and clearly.
      - Voices could be heard whether we agreed – could come up with ideas and felt heard.
      - CPC's work to reach consensus with respect and kindness.
      - This group – met the charge we were given, data focused.
      - Accomplished something.
      - Looking across regions and exploring different ideas.
      - Completed the work we were charged with (BOE parameters).
      - Delivered a recommendation that was broadly supported by the people who developed expertise.

      One Major Challenge:
      - Having to hear the BOE decision.
      - Competing cadences – staffing, BOE elections, resourcing.

- What was our work for? BOE guidance wasn't clear enough or strong.
- Public perception.
- Decision didn't meet the charge. Wasn't data informed and did not come together for the greater good.
- Discrediting of CPC and PSD staff.
- Grappling with differences in each region.
- No one wanted to be the bad guy.
- How does that affect the budget moving forward?
- Public communication strategy that laid out our good decision in concrete terms. People in good faith could disagree with but at least understand.

- **What Should We Do Next Time?**
  Future Recommendations – the committee selected the recommendations they believe would have the greatest positive impact:
  - Define success metrics for the District at the Board level (and the parameters and priorities to get there). (21 votes)
  - Establish equitable boundaries and streamline feeder systems. (13 votes)
  - Please make decisions to close Blevins, Timnath (2028), and Irish so we as a system do not end up here in a few years. Impact of not closing schools – impact matrix of not doing it? (12 votes)
  - Communicate and adjust more regularly with Board. (7 votes)
  - Create a communication plan for milestones with opportunities for conversations along the way with as much transparency as possible. (5 votes)
  - Conversation with the Board as to where they want us (CPC) to go from here. (3 votes)
  - Future CPC could have one parent, one staff, from <u>every</u> school – break into zone groups and have larger quarterly groups. Feedback at the school level? (Safer?) With BOE at quarterly meetings. (3 votes)
  - What was missing to make decisions? Financial? Number of staff loss? Principal input? (3 votes)
  - Devise a better communication plan for more transparency to the Board. (1 vote)
  - Clean up this process, keep on going, with CPC review criteria and determine if valid as is. Example: is building utilization a good determining factor? (1 vote)
  - If the Board implements a policy; follow the policy, ask questions, and check in with the committee through the process. (0 votes)

- *Future of CPC:*
  - **What is the recommended future of CPC?**
    - **Option #1: Continue as is with no significant changes.**
      - Would need to elect a new co-chair and identify an appointed co-facilitator.
      - 8 out of 11 selected members will end their two-year term in March 2027.
    - **Option #2: Continue, with significant changes to structure, operations, and purpose.**

        - Would need to assemble a small group of CPC members to create a recommendation to the Superintendent on structure, operations, and purpose.
    - **Option #3: Dissolve and recommend the Superintendent re-evaluates the approach.**
        - Ends the committee and membership obligations.
        - Staff and interested community members would work with the district on a revised approach.

- **Committee comments:**
    - Sad option #3 is an option – want to continue to learn and grow.
    - Lack of trust – re-invent sends wrong message.
    - Thanked Traci for leading the committee – professional, thankful, proud to be part of the team.
    - Set up process long term. Engage with tough decisions, set up framework, not in this situation again in 5, 10, or 15 years.
    - Tweaks and changes. No sub-committee in Option #2, conversations among all of us.
    - Need to define something, more clarity. Stand for what the committee did, integrity.
    - BOE engage in training, retreats – work together and learn how other BOE's work together to advance the work of the committee.
    - Change management – needed with the BOE. Communications, ground rules, respect.
    - Equity – guidelines first step, move forward.
    - School district or district of schools – strive to be a school district, we are fragmented now.
    - Nov. 12 BOE meeting – unsettling, CHS/PCA scenario, Bamford – Bacon boundary.
    - Consequences with Linton and Bamford – concerned with impact.
    - Lawsuit – like the one filed against Boulder Valley School District. Open meeting laws – BOE role – any violations of this?
    - CPC liability, subpoenas – expectations?
    - NDA – BOE – lifted? Yes.
    - Elect co-chair and facilitator today? No, need time to think through process. January agenda as first order of business.
    - Terms coming up for some members – serve multiple consecutive terms?
    - Suggestion to review the Committee Charter at next meeting.
    - Suggestion that previous committee member mentor new members.

- **The committee voted on which option they prefer:**
    - **Option #1:** Continue as is with no significant changes = 11 votes
    - **Option #2:** Continue, with significant changes to structure, operations, and purpose = 11 votes
    - **Option #3:** Dissolve and recommend the Superintendent re-evaluates the approach = 1 vote

Future Comprehensive Planning Committee Meeting Dates:

Date	Time
August 17, 2026	7:00 – 9:30 a.m.
September 14, 2026	7:00 – 9:00 a.m.
September 16, 2026	4:30 – 6:30 p.m.
October 12, 2026	7:00 - 9:00 a.m.
November 9, 2026	7:30 - 9:00 a.m.
No meeting in Dec.	
January 11, 2027	7:30 - 9:00 a.m.
February 8, 2027	7:30 – 9:00 a.m.
March 8, 2027	7:30 - 9:00 a.m.
April 5, 2027	7:30 – 9:00 a.m.
May 3, 2027	7:30 - 9:00 a.m.

Meeting adjourned at 9:20 a.m.

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