November 10, 2026 8:00 AM

Finance and Operations Advisory Committee Minutes

ATTENDEES

Facilitators: Lisa Rider, Executive Director of Business Services; Dan Powers, Director of Operational Services; Dustin Smith, School Board Director

Committee: Dan Powers, Director of Operational Services; Andrea Bradford, Assistant Director of Business Services; Patrick Glynn, Elementary Principal; Joe Kuboushek, Middle Schools Principal; Jessica Mason, School Board Treasurer; Dustin Smith, School Board Director; Angela Burgeson, Andrew Carney, Jon Conlon, Cheryl Coombs, Stacey Greenlee, Jason Haus, Rachel Hockford, Krissy Hynes, Mackenzie Meyer, Kathleen Nehls, Stephen Summers, Grant Vann, Kate Yurko

Not in attendance: Jon Conlon, Jessica Mason, Kate Yurko

NEW BUSINESS

- Lisa Rider explained the intent of the *Agenda Input* link that will be on each meeting agenda to help facilitate direction and discussion before each meeting. The link can also be used to add comments and ideas after meetings.
- Lisa Rider presented the Fund Balance Summary and other supporting documents related to the 6/30/2026 audit including a summary of Budget to Actual explanations.
- Dan Powers presented the FY 2027 Amended Long Term Facility Maintenance (LTFM) projections. He also explained and answered questions regarding LTFM Year 2027-2037 (Ten Year).
- Lisa Rider presented District Policies that are under review. Policies 407, 407.1, 412, 509, 511
- School Board Director Dustin Smith facilitated discussion/feedback on high level board goals. An additional meeting on December 8, 2026 has been scheduled that will be specific to this topic.

ACTION ITEMS

- Provide input on Board Policies here
- 11/10/2026 Agenda Input Form - Fin/Ops Comm Mtgs

Next Meeting

- December 1, 2026 (Changed from December 8)

Finance and Operations Committee Agenda

Nov 10, 2026 8:00 AM

Regular participation is vital to the success of our work together. To ensure strong collaboration and continuity, members who miss three meetings may be asked to step down from the committee.

Facilitators: Lisa Rider, Executive Director of Business Services; Dan Powers, Director of Operational Services

Committee: Dr. Jim Wagner, Superintendent; Andrea Bradford, Controller; Patrick Glynn, Elementary Principal; Joe Kuboushek, Middle Schools Principal; Jessica Mason, School Board Treasurer; Dustin Smith, School Board Director; Angela Burgeson, Andrew Carney, Jon Conlon, Cheryl Coombs, Stacey Greenlee, Jason Haus, Rachel Hockford, Krissy Hynes, Mackenzie Meyer, Kathleen Nehls, Stephen Summers, Grant Vann, Kate Yurko

Links: Purpose Statement.pdf 11/10/2026 Agenda Input Form - Fin/Ops Comm Mtgs

Agenda

Topic	File	Team member
Audit/Budget	FinStmt 2026.0719.01.Pri... MgtLtr.2026.0719.01.Prio... Other.2026.0719.01.Prior... Prt 1.FY26 Budget to Actu... Prt 2.FY26 Budget to Actu... Fund Balance Summary A...	Lisa Rider 15 mins
Long Term Facility Maintenance (LTFM) • LTFM FY2027 Amended • LTFM Year 2027-2037	LTFM year 2027-2037 - FY... LTFM year 2027-2037 - 20...	Dan Powers 15 mins
Policies to be Reviewed Direct Input to School Board: Provide input on Board Policies here	407_-_Safety.docx.pdf Proposed 407.1 Expos... Proposed 412 - Travel Reimb... Proposed 509 - Enrollment o... Proposed 511 - Fundraising....	Lisa Rider 15 mins
Board Budget Priorities • Add input to be considered by the School Board	11/10/2026 Agenda Input Form - Fin/Ops Comm Mtgs	Jessica Mason & Dustin Smith 10 mins

Topic	File	Team member

Next Meeting

January 5, 2027

Links to Audit/Budget Documents Presented at the November 10, 2026 Meeting

Financial Statement (year ending June 30, 2026)

Management Report (year ending June 30, 2026)

General Funds (01, 05, 50)

Revenue Summary

	FY2026		YTD as % of Budget
Fund	**Budget**	**YTD Actuals**	**FY2026**
Local Sources	$18,156,650	$18,497,168	2%
State Sources	$102,155,959	$104,193,222	2%
Federal Sources	$2,174,384	$1,838,081	-15%
Other	$4,284,184	$5,397,960	26%
Total	**$126,771,177**	**$129,926,431**	**2%**

Expenditure Summary

	FY2026		YTD as % of Budget
Fund	**Budget**	**YTD Actuals**	**FY2026**
Salaries	$68,940,374	$69,077,006	0%
Benefits	$29,166,120	$30,049,846	3%
Purchased Services	$19,671,736	$19,225,607	-2%
Supplies & Materials	$3,923,672	$3,293,547	-16%
Capital Expenditures	$3,824,939	$3,442,588	-10%
Other Expenses	$597,734	$644,565	8%
Total	**$126,124,575**	**$125,733,159**	**0%**

Summary

General Fund	**Budget**	**YTD Actuals**	**Difference**
Grand Total	**$646,602**	**$4,193,272**	**$3,546,670**

Budget and Actual

	FY2026		YTD		
	Budgeted Amounts		Actual Amounts		% Change
	Original	**Final**	**FY2026**		
Revenues					
Local Sources					
Property taxes	$17,859,519	$18,156,650	$18,497,168	$340,518	2%
Investment earnings (losses)	$100,000	$830,504	$883,486	$52,982	6%
Other local and county revenues	$3,620,634	$3,453,680	$4,514,474	$1,060,794	31%
State sources (excluding Special Education)	$80,042,235	$81,024,418	$81,024,939	$521	0%
State sources (Special Education only)	$17,731,541	$21,131,541	$23,168,283	$2,036,742	10%
Federal sources	$1,939,354	$2,174,384	$1,838,081	($336,303)	-15%
Total Revenues	**$121,293,283**	**$126,771,177**	**$129,926,431**	**$3,155,254**	**2%**
Expenditures					
Administration	$3,561,256	$3,476,035	$3,519,039	($43,004)	1%
District support services	$5,810,990	$5,810,993	$5,830,929	($19,936)	0%
Elementary and secondary regular instruction	$54,609,184	$55,108,286	$55,494,641	($386,355)	1%
Vocational education instruction	$875,045	$1,372,292	$1,437,416	($65,124)	5%
Special education instruction	$26,351,407	$26,378,683	$26,725,993	($347,310)	1%
Community Eduction Services	$0	$9,000	$13,517	($4,517)	-
Instructional support services	$9,696,873	$10,207,280	$9,309,494	$897,786	-9%
Pupil support services	$3,515,647	$3,744,614	$3,744,019	$595	0%
Pupil support services (Transportation)	$7,134,797	$8,911,502	$8,873,391	$38,111	0%
Sites and buildings	$10,420,522	$10,105,890	$9,845,915	$259,975	-3%
Fiscal and other fixed program cost programs	$1,200,000	$1,000,000	$938,805	$61,195	-6%
Total Expenditures	**$123,175,721**	**$126,124,575**	**$125,733,159**	$391,416	**0%**
Fund Balances					
30-Jun-24			$14,952,651		
30-Jun-25			$13,208,585		
30-Jun-26			**$17,723,433**		

Department Analysis

Elementary and secondary regular instruction

	Budgeted Amounts		Actual Amounts		
	Original	Final	FY2026	Amount Difference	% Difference
Salaries	$ 35,224,062	$ 34,701,302	$ 34,876,235	$ (174,933)	101%
Benefits	$ 14,187,452	$ 14,678,717	$ 14,929,371	$ (250,654)	102%
Services	$ 3,197,765	$ 4,158,505	$ 3,937,074	$ 221,431	95%
Supplies	$ 1,744,555	$ 1,316,226	$ 1,247,402	$ 68,824	95%
Equipment	$ 1,700	$ 46,276	$ 93,073	$ (46,797)	201%
Other	$ 253,650	$ 207,260	$ 411,486	$ (204,226)	199%
Totals	**$ 54,609,184**	**$ 55,108,286**	**$ 55,494,641**	**$ (386,355)**	**101%**

Special education instruction

	Budgeted Amounts		Actual Amounts		
	Original	Final	FY2026	Amount Difference	% Difference
Salaries	$ 17,216,704	$ 16,611,730	$ 16,857,163	$ (245,433)	101%
Benefits	$ 7,221,928	$ 7,418,496	$ 7,815,512	$ (397,016)	105%
Services	$ 1,440,523	$ 1,729,538	$ 1,830,317	$ (100,779)	106%
Supplies	$ 198,707	$ 347,982	$ 136,944	$ 211,038	39%
Equipment	$ 18,545	$ 20,567	$ 8,037	$ 12,530	39%
Other	$ 255,000	$ 250,370	$ 78,021	$ 172,349	31%
Totals	**$ 26,351,407**	**$ 26,378,683**	**$ 26,725,994**	**$ (347,311)**	**101%**

PRIOR LAKE-SAVAGE AREA SCHOOLS							
AUDITED FUND BALANCES THROUGH JUNE 30, 2026							
	6/30/25	2025-26	TRANSFERS	2025-26	TRANSFERS	6/30/26	
	AUDITED	AUDITED	INTO	AUDITED	OUT OF	AUDITED	
FUND DESCRIPTION	BALANCE	REVENUES	FUNDS	EXPENDITURES	FUNDS	BALANCE	
GENERAL FUND							
A. UNASSIGNED - OPERATING	$9,609,877	$113,553,060	$0	$110,970,252	$483,619	$11,709,066	*9.33%*
NONSPENDABLE	134,164	11,289	0	0	0	145,453	*0.12%*
ASSIGNED-CASH FLOW	472,500	227,500	0	0	0	700,000	
ASSIGNED - CLASS SIZE REDUCTION	0	0	0	0	0	0	
ASSIGNED-INNOVATIVE PROGRAMS	0	0	0	0	0	0	
ASSIGNED-SITE CARRYOVER	52,832	50,000	0	50,148	0	52,684	*0.60%*
TOTAL	**$10,269,373**	**$113,841,849**	**$0**	**$111,020,400**	**$483,619**	**$12,607,203**	
						10.04%	
B. RESTRICTED FOR							
STUDENT ACTIVITIES	$176,715	$205,535	$0	$216,938	$0	$165,312	
AREA LEARNING CENTER/TARGETED SVC	21,150	1,297,515	0	1,243,017	0	75,648	
STAFF DEVELOPMENT	0	1,405,753		1,380,736	0	25,017	
ALT TEACHER COMP	0	2,240,808	0	2,167,784	0	73,024	
MEDICAL ASSISTANCE	383,509	1,401,953	0	213,698	0	1,571,764	
LEARNING AND DEVELOPMENT	0	1,820,010	0	1,369,276	0	450,734	
GIFTED & TALENTED	0	122,141	248,347	370,488	0	0	
LITERACY INCENTIVE AID	136,057	429,449	0	219,930	0	345,576	
READ ACT - TRAINING AID	350,403	0	0	227,519	0	122,884	
READ ACT - TEACHERS COMP	81,538	0	0	25,759	0	55,779	
STU SUPPORT PERSONNEL AID (& COOP)	27,775	279,406	0	125,353	0	181,828	
SCHOOL LIBRARY AID	5,079	94,608	0	94,166	0	5,521	
AMERICAN INDIAN EDUCATION	24,876	122,175	(17,531)	129,520	0	0	
BASIC SKILLS (EL)	17,961	428,336	196,762	643,059	0	0	
BASIC SKILLS (EL & COMPENSATORY)	159,976	1,526,929	0	1,628,907	0	57,998	
ACHIEVEMENT AND INTEGRATION	0	876,881	56,041	932,922	0	0	
SAFE SCHOOLS	27,873	328,355	0	305,473	0	50,755	
LONG TERM FACILITY MAINTENANCE	1,847,876	1,257,307	0	1,489,961	0	1,615,222	
OPERATING CAPITAL	0	2,050,659	0	1,731,491	0	319,168	
TOTAL RESTRICTED	**$3,260,788**	**$15,887,820**	**$483,619**	**$14,515,997**	**$0**	**$5,116,230**	*4.08%*
TOTAL GENERAL FUND (01)	**$13,530,161**	**$129,729,669**	**$483,619**	**$125,536,397**	**$483,619**	**$17,723,433**	
TOTAL FOOD SERVICE (02)	**$3,118,109**	**$7,065,352**	**$0**	**$6,358,073**	**$0**	**$3,825,388**	
TOTAL COMMUNITY EDUCATION (04)	**$5,119,871**	**$8,829,469**	**$0**	**$7,614,962**	**$0**	**$6,334,378**	
TOTAL DEBT SERVICE FUND (07)	**$4,539,046**	**$16,843,741**	**$0**	**$16,900,675**	**$0**	**$4,482,112**	
TOTAL TRUST FUND (08)	**$5,506,934**	**$981,469**	**$0**	**$32,689**	**$0**	**$6,455,714**	
TOTAL CUSTODIAL FUND (18)	**$0**	**$12,000**	**$0**	**$12,000**	**$0**	**$0**	
TOTAL INTERNAL SERVICE FUND (20)	**$9,544,439**	**$20,489,695**	**$0**	**$20,173,028**	**$0**	**$9,861,106**	
TOTAL REVOCABLE TRUST* (OPEB 25)	**-$7,325,276**	**$996,906**	**$0**	**$979,108**	**$0**	**-$7,307,478**	

LTFM Expenditures amended		(updated Oct 28, 2026)	
Building Improvement Measure (BIM)	**UFARS**	**Projected Costs in FY 2027**	**Total Actual Costs FY 2027**
Five Hawks Elementary			
Rebuild Loading dock	384	$189,280	$165,000.00
Lighting replacement	370/379	$125,000	$106,758.00
Glendale Elementary			
Replace boilers	380	$690,600	$690,600.00
Sidewalk repair	384		$10,000.00
Hidden Oaks MS			
Replace fire strobes 43	363	$43,539	$55,346.00
Water Heater	380		$18,301.00
Parking lot lights West side of	379		$10,000.00
Twin Oaks MS			
Airhandler repairs	380		$2,041.18
Sewer line repair	384		$39,968.75
Laker Launch/ESC			
Electrical repair	379		$15,000.00
Jeffers Pond Elementary			
Lighting replacement	370/379	$175,000	$177,720.00
Concrete sidewalk replacemer	384		$42,500.00
sidewalk replacement	384		$17,000.00
Prior Lake HS			
Parking lot	384		$12,150.00
Parking lot	384		$17,850.00
Generator repairs	380		$15,187.15
DISTRICT WIDE			
UHL Controls replacement	380	$61,430	$61,430.00
Replace Siemens obsolete sy	380	$269,750	$234,880.00
District wide HVAC repairs	380		$15,000.00
Total Project Costs in FY 2024/2025			
Total Project Costs with Inflation Fact		$1,554,599	
			$1,706,732.08

		HVAC repairs to date				
Potential $25000	Misc	RR	AH motor replacer	9450		
		HR	AH motor repairs	3062		
		HR	AH motor repairs	2011.17		

DRAFT PLAN - June, 2026		Avail by year													
	Inflation Planning:		1.250	$1.00	$1.05	1.050	1.055	1.060	1.065	1.070	1.075	1.08	1.09	
ement Measure (BIM) Description	UFARS	Total Project Costs in FY 2027	Total Project Costs in FY 2027	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036	2038 and beyond
Bridges Aternative Learning Center LTFM Projects														
Exterior Wall Efflorescence Investigation/Mitigation Hold	382		$0											
Hamilton Ridge Elementary LTFM Projects														
Joint Sealant Repair/Replacement	368	$130,000	$162,500										$176,313	
Parking Lot resurfacing and repair	384	$225,000	$281,250									$303,750		
Sub Total HRE		$130,000	$162,500											
Edgewood														
Stairway carpet replacements - EW	379	$22,800	$28,500									$30,780		
Joint sealant replacement and repairs - EW	368	$62,000	$77,500											$67,890
Roof replacement full	383		$225,000					$238,500						
Sub Total Edgewood		$84,800	$106,000											
La Ola Del Lago @ Westwood Elementary LTFM Projects														
Classroom carpet replacement - WW	379	$80,000	$100,000									$108,000		
Hallway ceiling tile replacement - WW	379	$43,000	$53,750									$46,440		
Classroom ceiling tile replacement - WW	379	$35,000	$43,750									$37,800		
Repair and Overlay North Playground	384	$35,000	$43,750		$45,719									
Concrete Repairs	384	$9,200	$11,500		$12,018									
Repair and Overlay Parking Lot	384	$360,000	$450,000											$394,200
AHU-1 replacement - WW	380	$108,000	$135,000				$142,425							
CUH replacement and envelope work	380	$5,462,986	$6,828,733											$7,511,606
Chiller electrical work on hold	370	$5,500	$6,875											Included in above
Rooftop conduit replacement, rewiring	370	$15,000	$18,750											Included in above
RTU electrical motor and compressor rewiring	370	$43,000	$53,750											Included in above
CUH Strainer and acuators replacements (tunnels)	380	$7,150	$8,938											Included in above
Rooftop ductwork reinsulation	380	$80,000	$100,000											Included in above
Joint sealant replacement and repairs - WW	368	$42,400	$53,000								$56,975			
Tuckpointing - WW	368	$159,000	$198,750								$213,656			
Brick replacement and repairs - WW	368	$58,300	$72,875								$78,341			
Replace PA System		$45,000	$56,250		$58,781									
Lighting replacement	379	$115,000	$143,750		$150,219									
Window/Glass replacement and repairs - WW	368	$350,000	$437,500											Included in above
Partial Roof replacement (85%)	383		$400,000					$424,000						
Sub Total WW		$7,053,536	$8,816,920											
Five Hawks Elementary LTFM Projects														
Water softeners replacements	381	$15,000	$18,750		$19,594									
Carpet replacement	379	$56,000	$70,000											
HVAC upgrade (Boilers and convert to a chilled water system)	380	$2,500,000	$3,125,000								$3,359,375			
Carpet replacement	379	$56,000	$70,000			$73,850								
Locker replacement	379	$100,000	$150,000			$158,250								
Polish Terrazo Floors	379	$50,000	$62,500			$65,938								
Rebuild Loading dock	384		$189,280	$189,280										
Repair and Overlay Parking Lot	384	$90,000	$112,500			$118,688								
Seal Coat South Playground	384	$12,000	$15,000											
Lighting replacement	379		$125,000	$125,000										
Replace Fire Alarm Control Panel	363													
Joint sealant replacement	368	$47,200	$59,000											$51,684

DRAFT PLAN - June, 2026		Avail by year													
		Inflation Planning:	1.250	$1.00	$1.05	1.050	1.055	1.060	1.065	1.070	1.075	1.08	1.09		
ement Measure (BIM) Description	UFARS	Total Project Costs in FY 2027	Total Project Costs in FY 2027	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036	2038 and beyond	
Brick replacement	368	$11,800	$14,750											$12,921	
R-L Window infill and repairs	368	$59,000	$73,750											$64,605	
Roof replacement	383		$650,000						$692,250						
Sub Total Five Hawks		$2,997,000	$3,746,250												
Glendale Elementary LTFM Projects															
Classroom carpet replacement	379	$100,000	$125,000											$109,500	
Hallway carpet replacement	379	$65,000	$81,250											$71,175	
Stairway carpet replacements	379	$35,000	$43,750											$38,325	
Window system replacements	368	$90,000	$112,500											$98,550	
RTU Replacements Phase 1	380	$200,000	$250,000										$271,250		
RTU Replacements Phase 2	380	$210,000	$262,500										$284,813		
Replace boilers	380	$250,000	$690,600	$690,600											
Concrete Repairs	384	$7,600	$9,500												
Joint Sealant Replacement	368	$79,500	$399,375									$431,325			
EFIS Patching	368	$5,300	$6,625									$10,000			
Wall surface cleaning and repairs	368	$24,910	$31,138									$35,000			
Convert to chilled water system	380	$1,177,031	$1,471,289										$1,596,349		
Lighting replacement	379	$125,000	$156,250		$163,281										
Roof replacement	383		$330,000							$353,100					
Sub Total Glendale		$2,369,341	$2,961,677												
Grainwood LTFM Projects															
Repair and Overlay Parking Lot	384	$225,000	$281,250											$246,375	
Concrete Repairs	384	$9,800	$12,250												
Joint Sealant Replacement	368	$67,200	$84,000											$73,584	
Tuckpointing	368	$11,200	$14,000											$12,264	
Brick replacement and repairs	368	$44,800	$56,000											$49,056	
Exterior surface cleaning and repainting	368	$86,800	$108,500											$95,046	
Roof replacement Full	383		$500,000								$535,000				
Sub Total Grainwood/LODL		$444,800	$556,000												
Hidden Oaks MS LTFM Projects															
Dive well filter replacement, this filter cold come from TOMS	380	$160,000	$200,000												
Dive well filter system (If we remove from Twin Oaks)	380	$56,520	$70,650		$73,829										
Replace Dock	384	$400,000	$500,000												
Concrete Repairs	384	$7,400	$9,250												
Classroom carpet replacement	379	$100,000	$125,000										$135,625		
Classroom carpet replacement	379	$100,000	$125,000										$135,625		
Hallway carpet replacement	379	$200,000	$250,000										$271,250		
Joint Sealant Replacement	368	$157,300	$196,625										$213,338		
Brick and CMU Repairs/Replacement	368	$72,600	$90,750										$98,464		
CMU Recoating	368	$30,250	$37,813										$41,027		
Lighting replacement	379	$224,000	$280,000				$295,400								
Replace scroll compressor #2	380	$25,000.00	$31,250			$32,969									
Roof replacement Full	383		$1,900,000									$2,042,500			
Sub Total Hidden Oaks		$1,533,070	$1,916,338												
High School LTFM Projects															

DRAFT PLAN - June, 2026		Avail by year													
		Inflation Planning:	1.250	$1.00	$1.05	1.050	1.055	1.060	1.065	1.070	1.075	1.08	1.09		
ement Measure (BIM) Description	UFARS	Total Project Costs in FY 2027	Total Project Costs in FY 2027	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036	2038 and beyond	
Gold gym bleacher seat replacement	369	$12,000	$15,000												
Sewer line replacments - G wing	381	$85,000	$106,250								$113,688				
DDC for HVAC	380	$45,000	$56,250								$60,469				
RTU's 17-18 replacements (Phase 1)	380	$170,000	$212,500								$228,438				
RTU's 19-20 replacements (Phase 2)	380	$170,000	$212,500								$228,438				
RTU's 14-15 replacements (Phase 3)	380	$170,000	$212,500								$228,438				
Rebuild Tennis Courts (Hold)	384	$400,000	$500,000												
Replace Artificial Turf Field	384	$700,000	$875,000			$923,125									
Vestibule Student entryway Heating/Insulating	380	$38,200	$47,750		$49,899										
Seal Coat Parking Lot	384	$250,000	$312,500			$329,688									
Seal Coat Northwest Entrance Drive	384	$12,000	$15,000			$15,825									
AHU 11 Repair and Upgrades	380	$85,000	$106,250												
Repair door hardware/rekey balance of building	369	$300,000	$375,000												
Joint Sealant Repair/Replacement (Area 1)	368	$299,750	$374,688												
Joint Sealant Repair/Replacement (Area 2)	368	$64,900	$81,125												
Joint Sealant Repair/Replacement (Area 3)	368	$349,500	$436,875												
Brick Replacement	368	$5,450	$6,813												
Efforvescence Removal/Cleaning	368	$16,350	$20,438												
Lighting replacement	379	$540,000	$675,000												
Roof replacement 2039															
	383														
Sub Total HS		$3,713,150	$4,641,438												
Jeffers Pond Elementary LTFM Projects															
Stairway carpet replacement	379	$35,000	$43,750									$47,250			
Classroom carpet replacement	379	$70,000	$87,500									$81,000			
Hallway carpet replacement	379	$65,000	$81,250									$75,000			
Perimeter Office Heating Improvements	380	$12,000	$15,000												
Repair and Overlay Parking Lot and playground	384	$40,000	$268,750									$290,250			
Concrete Repairs	384	$15,000	$18,750												
Joint Sealant Replacement	368	$109,000	$136,250									$147,150			
Exterior repainting	368	$5,450	$6,813												
Replace PA System															
Brick repairs/replacement	368	$16,350	$20,438												
RTU Replacements Phase 1	380	$200,000	$250,000									$270,000			
RTU Replacements Phase 2	380	$200,000	$250,000									$250,000			
Convert to chilled water system	380	$1,177,031	$1,471,289									$1,400,000			
Classroom carpet replacement	379	$70,000	$87,500									$82,000			
Roof replacement full	383		$350,000								$376,250				
Lighting replacement	379		$175,000	$175,000											
Perimeter Classroom Heating Improvements	380	$165,000	$206,500									$180,000			
Sub Total Jeffers Pond		$2,179,831	$2,724,789												
Redtail Ridge Elementary LTFM Projects															
Hallway carpet replacement	379	$100,000	$125,000											$110,000	
Movable gym wall repairs/replace	369	$20,000	$25,000										$27,125		
Repair and Overlay Parking Lot	384	$80,000	$100,000							$107,000					
Joint Sealant Replacement	368	$98,100	$122,625										$133,048		
Exterior wall cleaning	368	$5,450	$6,813												
Brick replacement and wall repairs	368	$21,800	$27,250												
RTU Replacements Phase 1	380	$200,000	$250,000								$268,750				
RTU Replacements Phase 2	380	$210,000	$262,500								$282,188				
Convert to chilled water system	380	$1,177,031	$1,471,289											$1,288,849	

DRAFT PLAN - June, 2026		Avail by year													
		Inflation Planning:	1.250	$1.00	$1.05	1.050	1.055	1.060	1.065	1.070	1.075	1.08	1.09		
ement Measure (BIM) Description	UFARS	Total Project Costs in FY 2027	Total Project Costs in FY 2027	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036	2038 and beyond	
Classroom carpet replacement	379	$210,000	$262,500										$284,813		
Roof replacement Full	383		$350,000							$372,750					
Lighting replacement	379	$150,000	$187,500		$195,938										
Sub Total RedTail		$2,272,381	$2,840,477												
Twin Oaks MS LTFM Projects															
Seal Coat Tennis Courts	384	$50,000	$62,500				$53,000								
Seal Coat Athletic Track	384	$40,000	$50,000				$42,400								
Seal Coat/chip seal all parking lots	384	$300,000	$375,000				$395,625								
Replace Artificial Turf Field	384	$650,000	$812,500					$861,250							
Replace IT Room Cooling	380	$40,000	$50,000			$52,750									
Exterior lighting controls (UHL)	384	$31,000	$38,750		$40,494										
Exterior Door Repair/Replacement - 1E, 6W, 9W, 22E	368	$82,000	$102,500				$108,138								
Replace door 23E storefront	368	$20,000	$25,000				$26,375								
Window replacement	368	$23,000	$28,750				$30,331								
Classroom carpet replacement	379	$150,000	$187,500												
Joint Sealant Replacement	368	$115,000	$143,750												
Tuckpointing	368	$172,500	$215,625												
Lighting replacement	379	$225,000	$281,250												
Brick Replacement and Repairs	368	$109,250	$136,563												
Roof replacement	383		$1,300,000							$1,384,500					
Sub Total Twin Oaks		$2,007,750	$2,509,688												
DISTRICT WIDE															
UHL Controls replacement	380		$61,430	$61,430											
Replace Siemens obsolete system with UHL	380		$269,750	$269,750											
Total Project Costs in FY 2024/2025		$24,898,160													
Total Project Costs with Inflation Factor				$1,511,060	$809,771	$1,771,081	$1,093,694	$1,523,750	$692,250	$2,217,350	$6,030,003	$5,868,245	$3,669,038		
														$10,295,630.52	
														2038 and beyond	
347	Physical Hazards	$40,000		$45,000	$45,000	$45,000	$45,000	$45,000	$45,000	$45,000	$45,000	$45,000	$45,000		
349	Other Hazardous	$43,230		$65,000	$65,000	$65,000	$65,000	$65,000	$65,000	$65,000	$65,000	$65,000	$65,000		
352	Environmental H	$174,958		$175,556	$180,842	$186,422	$187,317	$188,546	$188,546	$188,546	$188,546	$188,546	$188,546		
358	Asbestos Remova	$46,000		$46,000	$46,000	$46,000	$51,000	$56,000	$56,000	$56,000	$56,000	$56,000	$56,000		
363	Fire Safety	$231,575		$218,000	$218,000	$218,000	$218,000	$218,000	$218,000	$218,000	$218,000	$218,000	$218,000		
366	Indoor Air Qualit	$0		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0		
	Total Health and	$535,763		$549,556	$554,842	$560,422	$566,317	$572,546	$572,546	$572,546	$572,546	$572,546	$572,546		
363	Building Envelope				$0	$0	$164,844	$0	$0	$0	$348,972	$623,475	$662,190		
368	Building Hardware and Equipment			$0	$58,781	$0	$0	$0	$0	$0	$0	$0	$27,125		
369	Electrical			$300,000	$509,438	$0	$295,400	$0	$0	$0	$0	$0	$0		
370	Interior Surfaces			$0	$0	$298,038	$0	$0	$0	$0	$0	$508,270	$827,313		
379	Mechanical Systems			$1,021,780	$133,068	$85,718	$142,425	$0	$0	$0	$4,656,096	$2,100,000	$2,152,412		
380	Plumbing			$0	$19,594	$0	$0	$0	$0	$0	$113,688		$0		
381	Professional Services and Salary			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0		
383	Roof Systems (normally below $100,000 unless the			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0		
384	Site Projects			$189,280	$98,230	$1,387,325	$491,025	$861,250	$107,000	$107,000	$0	$594,000	$0		

DRAFT PLAN - June, 2026		Avail by year												
	Inflation Planning:		1.250	$1.00	$1.05	1.050	1.055	1.060	1.065	1.070	1.075	1.08	1.09	
ement Measure (BIM) Description	UFARS	Total Project Costs in FY 2027	Total Project Costs in FY 2027	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036	2038 and beyond
	Total Deferred Capital Expenditures and Maintenar			$1,511,060	$819,111	$1,771,081	$1,093,694	$861,250	$107,000	$107,000	$5,118,756	$3,825,745	$3,669,040	
383	Roofs over 100,000)				$0	$0	$0	$662,500	$692,250	$2,109,850	$911,250	$2,042,500	$0	
Total Annual 10 year Plan Expenditures				$1,511,060	$819,111	$1,771,081	$1,093,694	$1,523,750	$799,250	$2,216,850	$6,030,006	$5,868,245	$3,669,040	
MDE BUDGET GOALS				$1,752,000	$1,769,000	$1,814,000	$1,868,000	$1,927,000	$3,400,000	$3,400,000	$3,400,000	$3,400,000	$3,400,000	
Total of lines 224 and 238				$2,060,616	$1,373,953	$2,331,503	$1,660,011	$2,096,296	$1,371,796	$2,789,396	$6,602,552	$6,440,791	$4,241,586	
				-$308,616	$395,047	-$517,503	$207,989	-$169,296	$2,028,204	$610,604	-$3,202,552	-$3,040,791	-$841,586	
Carryover			1997618	$1,689,002	$2,084,049	$1,566,546	$1,774,535	$1,605,239	$3,633,443	$4,244,047	$1,041,495	-$1,999,296	-$2,840,882	
														$12,488,354.74

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS

407 SAFETY

I. PURPOSE

The personal safety and health of each employee of Prior Lake - Savage Area Schools is of primary importance. The prevention of occupational induced injuries and illnesses is of such consequence that it will be given reasonable precedence over operating productivity whenever necessary. To the greatest degree possible, Prior Lake - Savage Area Schools will provide all mechanical and physical facilities required for personal safety and health in keeping with the highest standards.

II. GENERAL STATEMENT OF POLICY

The district will maintain a safety and health program conforming to the best practices of schools of this type. To be successful, such a program must embody the proper attitudes toward injury and illness prevention on the part of both supervisors and employees. It also requires cooperation in all safety and health matters, not only between supervisor and employee, but also between each employee and their fellow workers. Only through such a cooperative effort can a safety record be established and maintained in the best interest of all.

The district's objective is a safety and health program that will reduce the number of disabling injuries and illnesses to a minimum. Our goal is ZERO accidents and injuries. Our safety and health program will include:

1. Providing mechanical and physical safeguards to the maximum extent that is possible.
2. Conducting a program of safety and health inspections to find and eliminate unsafe working conditions or practices, to control health hazards, and to comply fully with the safety and health standards for every job.
3. Training all employees in good safety and health practices.
4. Providing necessary personal protective equipment and instructions for its use and care.
5. Developing and enforcing safety and health rules; requiring that employees cooperate with these rules as a condition of employment.
6. Investigating promptly and thoroughly every accident to find out what caused it and to correct the problem so that it won't happen again.
7. Setting up a system of recognition and awards for outstanding safety performance.

The district recognizes that the responsibilities for safety and health are shared:

1. The district accepts responsibility for leadership of the safety and health program and for its effectiveness and improvement, and for providing the safeguards necessary to ensure safe working conditions.

2. District supervisors are responsible for developing the proper attitudes toward safety and health in themselves and in those they supervise, and for ensuring that all operations are

performed with the utmost regard for the safety and health of all district personnel involved, including themselves.

3. Employees are responsible for wholehearted, genuine cooperation with all aspects of the safety and health program - including compliance with all rules and regulations and for continuously practicing safety while performing their jobs.

SAFETY PHILOSOPHY

The safety of all employees is of primary importance. Our attention to quality, cost, and productivity are exceeded only by our concern for and attention to safety.

Prior Lake - Savage Area Schools' Health and Safety Program will establish procedures to manage safety on an ongoing basis as well as carry out our philosophy:

1. All injuries can be prevented.

2. Management, which includes all levels through the supervisor, has the responsibility for preventing personal injuries.

3. It is necessary to train all employees to work safely; each employee has the responsibility for working safely.

4. It is good business to prevent injuries on the job and off the job. In addition to the humanitarian
considerations, injuries cost money and reduce productivity.

5. It is possible to safeguard all operating exposures and to correct all unsafe practices that may result in injuries.

6. Following safe practices is a condition of employment. Employees are expected to observe all safety precautions when they are employed by the school district to ensure their own safety and the safety of the people and facilities with which they work.

School Board Adoption: June 10, 2024

Orig: *June 1996*
Revised: *June 2000*
September 2008
January 2015
February 2017
April 2022
June 2024

An Equal Opportunity School District

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS

407.1 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm, consistent with MN State Statutes.

II. DEFINITIONS

A. "Commissioner" means the Minnesota Commissioner of Labor and Industry.

B. "Routinely exposed" means that there is a reasonable potential for exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.

C. "Hazardous substance" means a chemical or substance, or mixture of chemicals and substances, which:

1. Is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; or

2. Is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or

3. Is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.

D. "Harmful physical agent" means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes but is not limited to radiation, whether ionizing or nonionizing.

E. "Infectious agent" means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which according to documented medical or scientific evidence causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the

body of a patient before diagnosis.

F. "Blood borne pathogens" means a pathogenic microorganisms that ~~are~~ is present in human blood and can cause disease in humans. ~~These pathogens~~ This definition includes, but is ~~are~~ not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

III. GENERAL STATEMENT OF POLICY

The policy of this school district is to provide information and training to employees who may be "routinely exposed" to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen.

TARGET JOB CATEGORIES

Annual training will be provided to all full- and part-time employees who are "routinely exposed" to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen as set forth above.

TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

A. Any newly-hired employee assigned to a work area where the employee is determined to be "routinely exposed" under the guidelines above.

B. Any employee reassigned to a work area where the employee is determined to be "routinely exposed" under the above guidelines.

Legal References: MN Stat. Ch. 182 (Occupational Safety and Health)
MN Rules Ch. 5205 (Occupational Safety and Health Standards)
MN Rules Ch. 5206 (Hazardous Substances; Employee Right to Know Standards)
29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)

Cross References: Policy 420 (Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions)
Policy 810 (Health and Safety Policy)

School Board Adoption: June 10, 2024

Orig: *June 2005*
Revised: *January 2015*
February 2017
May 2022
June 2024

An Equal Opportunity School District

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS

412 TRAVEL REIMBURSEMENT

I. PURPOSE

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee, and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

II. GENERAL STATEMENT OF POLICY

It is the policy of Prior Lake-Savage Area Schools that all school district business expenses to be reimbursed must be approved by the supervising administrator. Such expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees and other reasonable and necessary school district business-related expenses. Alcoholic, cannabis, or tobacco-related products are excluded from reimbursement.

A. REIMBURSEMENT

Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Itemized receipts for lodging, commercial transportation, registration and other reasonable and necessary expenses must be attached to the reimbursement form.

Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trips.

B. AIRLINE TRAVEL CREDIT

1. Employees utilizing school district funds to pay for airline travel are required to ensure that any credit or other benefits issued by any airline accrue to the benefit of the school district rather than the employee.

   a. To the extent an airline will not honor a transfer or assignment of credit or benefit from the employee to the school district, the employee shall report receipt of the credit or benefit to the designated administrator within 90 days of receipt of the credit or benefit.

   b. Reports of the receipt of an airline credit or benefit shall be made in writing and shall include verification from the airline as to the credit or benefit received. Reimbursements for airline travel expenses will not be made until such documentation is provided.

2. Employees who have existing credits or benefits issued by an airline based upon previously reimbursed airline travel for school district purposes will be required to utilize those credits or benefits toward any subsequent airline

travel related to school district purposes, prior to reimbursement for such travel, to the extent permitted and/or feasible.

3. The requirements of this section apply to all airline travel, regardless of where or how the tickets are purchased.

C~~B~~. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent shall approve a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The superintendent shall also develop directives and guidelines to address methods and times for submission of requests for reimbursements. Guidelines will be reviewed by the school board and available in the business office. All expense reimbursements shall comply with Minnesota Statute.

Legal References: MN Stat. § 15.435 (Airline Travel Credit)
MN Stat. § 471.665 (Mileage Allowances)
MN Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
MN Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)
MN Op. Atty. Gen. 161B-12 (Jan. 24, 1989) (Operating Expenses of Car)

Cross References: Policy 214 (Out-of-State Travel by School Board Members~~)~~

School Board Adoption: December 11, 2023

Orig: *August 2011*
Revised: *September 2017*
July 2020
April 2022

An Equal Opportunity School District

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS

509 ENROLLMENT OF NONRESIDENT STUDENTS

I. PURPOSE

The school district desires to participate in the Enrollment Options Program (Open Enrollment) established by Minnesota Statute, section 124D.03. It is the purpose of this policy to set forth the application and exclusion procedures used by the school district in making said determination.

II. DEFINITIONS

A "habitual truant" is a child who is at least twelve (12) years old and less than eighteen (18) year old ~~under 17 years of age~~ who is absent from attendance at school without lawful excuse ~~for seven school days if the child is in elementary school or~~ for one (1) or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one (1) or more class periods on seven (7) school days in a school year and who has not lawfully withdrawn from school. Pursuant to ~~under~~ MN Statutes, section 260C.163, subdivision 11, "habitual truant" also means a child under age twelve (12) who has been absent from school for seven (7) school days without lawful excuse, based on a showing by clear and convincing evidence that the child's absence is not due to the failure of the child's parent, guardian, or custodian to comply with compulsory instruction laws. ~~124A.22 subd. 8.~~

III. GENERAL STATEMENT OF POLICY

A. The school board adopts specific standards for acceptance and rejection of Open Enrollment applications.

IV. OPEN ENROLLMENT PROCESS

A~~B~~. Eligibility. Applications for enrollment under the Enrollment Options (Open Enrollment) Law will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services~~;~~, class~~;~~, grade level~~;~~, or school building as established by school board resolution and provided that:

1. Space is available for the applicant under enrollment cap standards established by school board policy or other directive; and

2. In considering the capacity of a grade level, the school district may ~~only~~ limit the enrollment of nonresident students to a number not less than the lesser of:

   (a) one percent of the total enrollment at each grade level in the school district; or

   ~~(~~b) the number of school district resident students at that grade level enrolled in a nonresident school district in according to ~~ance with~~ MN Statutes, section 124D.03..

3. The applicant is not otherwise excluded by action of the school district because of

previous conduct in another school district.

B~~C~~. If the school district limits enrollment of nonresident students pursuant to this paragraph A~~section~~, the district shall report to the Commissioner of the Minnesota Department of Education (MDE) by July 15 on the number of nonresident pupils denied admission due to the limitations on the enrollment of nonresident pupils.

V. BASIS FOR DECISIONS¶

AD. Standards that may be used for rejection of application.

In addition to the provisions of Paragraph III.B., the school district may refuse to allow a pupil who is expelled under MN Statutes, section 121A.45 to enroll during the term of the expulsion if the student was expelled for:

1. Possessing a dangerous weapon, including a weapon, device, instruments, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade less that two and one-half inches in length, at school or a school function;
2. Possessing or using an illegal drug at school or a school function;
3. Selling or soliciting the sale of a controlled substance while at school or a school function; or
4. Committing a third-degree assaultas described in MN Statutes, section 609.223, subdivision 1. involving assaulting another and inflicting substantial bodily harm.

BE. Standards that may not be used for rejection of application

The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

1. Previous academic achievement of a student;
2. Athletic or extracurricular ability of a student;
3. Disabling conditions of a student;
4. A student's proficiency in the English language;
5. The student's district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
6. Previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in Section D. of this policy.

CF. Application

The student and parent or guardian must complete and submit the "General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education (or the Statewide Enrollment Options Application for State-funded Voluntary Prekindergarten (VPK) or School Readiness Plus (SRP) Application if applicable) developed by MDE and available on its website.

The school district may require a nonresident student enrolled in a program under MN Statutes, section 125A.13, or in a preschool program, except for a program under MN Statutes, section 142D.08 124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to follow the application procedures under MN Statutes, section 124D.03, subdivision 3 this subdivision to enroll in kindergarten. A district must allow a nonresident student enrolled in a program under MN Statutes, section 142D.08124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to remain enrolled in the district when the student enters kindergarten without submitting annual or periodic applications, unless the district terminates the student's enrollment under MN Statutes, section 124D.03, subdivision 12.

The school district shall notify the parent or guardian in writing by February 15 or within ninety (90) days for applications submitted after January 15 in the case of achievement

and integration district transfers whether the application has been accepted or rejected. If an application is rejected, the district must state in the notification the reason for rejection. The parent or guardian must notify the nonresident district by March 1 or within ten (10) business days whether the pupil intends to enroll in the nonresident district.

D~~G~~. Lotteries

If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery to determine which students will receive seats. Siblings of currently enrolled students, applications related to an approved integration and achievement plan, and children of the school district staff must receive priority in the lottery. The process for the school district lottery must be established by school board policy and posted on the school district website.

E~~H~~. Exclusion

1. Administrator's initial determination.

   If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent or superintendent's designee with a recommendation of whether exclusion proceedings should be initiated.

2. Superintendent's review.

   The superintendent or superintendent's designee may make further inquiries. If determined that the applicant should be admitted, the applicant and the school board chair will be notified. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

F~~I~~. Termination of Enrollment

1. The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to MN Statute 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truantunder MN Statutes, section 260C.007, subdivision 19, the student has been provided appropriate services for truancy under MN Statutes, chapter 260A, and the student's case has been referred to juvenile court..

2. The school district may also terminate the enrollment of a nonresident student over seventeen (17) years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under MN Statutes, section 120A.22, subdivision 8..

3. A student who has not applied for and/or been accepted for open enrollment pursuant to this policy and if the school district reasonably believes that a student does not otherwise meet the residency requirements of the school district in which the student is attending school, the student ~~for enrollment~~ may be ~~terminated from enrollment and~~ removed from school~~. Prior to removal from school, the school district will send to the student's parents~~ only after the school district sends the student's parents ~~a~~ written notice of the school district's belief ~~that the student is not a~~

~~resident of the school district. The notice shall~~ includinge the facts upon which the belief is based and ~~notice to the parents of their~~ an opportunity to provide documentary evidence~~,~~ in person ~~or in writing, of residency~~ to the superintendent or the superintendent's designee, or, at the option of the parents, by sending the documentary evidence to the superintendent or the superintendent's designee,~~. The superintendent or the superintendent's designee~~ who will make ~~the~~ a final determination as to the residency status of the student.

4. Notwithstanding the requirement that an application must be approved by the board of the non-resident district, a~~A~~ student who has been enrolled in the district who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. ~~nor T~~the approval of the board of the student's resident district is not required.~~.~~

Legal References:

MN Stat. § 120A.22, Subd. 3(e) and Subd. 8 (Compulsory Instruction)
MN Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
MN Stat. § 124D.03 (Enrollment Options Program)
MN Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District; Exceptions)
MN Stat. § 124D.68 (Graduation Incentives Program)
MN Stat. § 125A.13 (School of Parents' Choice)
MN Stat. § 142D.08 (Voluntary Pre-Kindergarten Program for Eligible Four-Year-Old Children)
MN Stat. Ch. 260A (Truancy)
MN Stat. § 260C.007, Subd. 19 (Definitions)
MN Stat. § 260C.163, Subd. 11 (Hearing)
MN Stat. § 609.223, Subd. 1 (Assault in the Third Degree)
MN Op. Atty. Gen. 169-f (Aug. 13, 1986)
Indep. Sch. Dist. No. 623 v. MN Dept. of Educ., Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)
18 U.S.C. 930, para. (g)(2) (Definition of weapon)

Cross References:

Policy 506 (Student Discipline)

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July 2018
April 2021

An Equal Opportunity School District

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes the need for fundraisers in order to provide programs, services, and materials that cannot be supported by the regular school budget. The board also recognizes that fundraising efforts should not disrupt the educational process nor create a hardship or burden for families, employees, the community, or organizations. It is the intent of this policy to establish general fundraising guidelines to meet these expectations.

II. DEFINITIONS

"Student fundraising" refers to the activities and initiatives organized by students, often with the support of staff, parents, or the school district itself, to raise funds for specific educational purposes within a particular school district. These fundraising efforts are typically aimed at generating additional financial resources to support various educational programs, projects, or activities that may not be fully funded through the regular school budget.

III. ~~GENERAL STATEMENT OF POLICY~~ RESPONSIBILITY

A. The building administrators shall be responsible for developing recommendations to the superintendent or designee that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.

B. All fundraising activities must have prior written approval by the superintendent or designee and building principal or program administrator. Participation in non-approved activities shall be considered a violation of school district policy.

C. The superintendent or designee shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.

D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.

E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner. Fundraising activities, whenever possible, should not occur during class time on school premises.

F. Salespersons, agents, or promoters of any kind shall not contact students or employees on school property for the sale of merchandise or for the promotion of ideas and interests without the express written permission of the Superintendent of Schools or the

designated representative.

Legal References: MN Stat. § 120A.20 (Admission to Public School)
MN Stat. § 123B.09, Subd. 8 (Boards of Independent School Districts)
MN Stat. § 123B.36 (Authorized Fees)

Cross References: Policy 506 (Student Discipline)
Policy 713 (Student Activity Accounting)

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