Section 504 Plan Accommodations Worksheet

Directions: Use the attached Worksheet for committee discussion to assist in the determination of appropriate accommodations the student may need to provide equal access to the school environment/instruction. Suggested list of reasonable accommodations (non-exhaustive).

PHYSCIAL ARRANGEMENT OF ROOM	
☐special seating (specify)	☐special desk
☐avoiding distracting stimuli	☐special chair
☐stand near the student when giving instructions	☐seat student next to positive role model
SPECIAL CONSIDERATIONS	
☐alert bus driver(s)	☐monitor student closely on field trips
☐provide school counseling individual/group	☐provide social skills group experience
☐provide in-service for teacher/others working with student	☐develop behavior management plan
☐develop interventions strategies for transitional (change of classes; cafeteria, PE, etc.)	☐Excused lateness or absence
LESSON PRESENTATION	
☐provide written outline	☐write key points on board
☐have another student take notes and give copy	☐provide visual aids
☐teach through multi-sensory modes	☐repeat directions for understanding
☐use computer assisted instruction	☐allow the student to record lessons
☐break longer presentations into shorter segments	☐other
ASSIGNMENTS/WORKSHEETS	
☐give extra time to complete tasks (specify amount of time)	☐use self-monitoring devices
☐simplify complex directions (specify)	☐reduce homework to show concept mastery
☐hand worksheets out one at a time	☐reduce visuals on a worksheet
☐"chunk" items on worksheets and assignments	☐allow use of a word bank
☐reduce reading level of assignments	☐do not grade handwriting
☐allow student to tape record homework assignments	☐do not grade spelling
☐give frequent short quizzes and avoid long tests	☐provide study skills training
☐provide learning strategies	☐shorten assignments
☐break assignments into smaller segments	☐allow word processor/computer
☐allow student to email in homework	☐provide home-school communication regarding missing homework or class assignments
☐other accommodations	
TEST TAKING	
☐allow open book tests	☐give tests orally
☐allow extra time for testing (specify the amount of time)_____	☐read test items to the student
☐allow the student to tape record answers instead of writing	☐reduce choices on multiple choice
☐allow the use of a computer or word processor for writing	☐use more objective items
☐allow the use of a word bank	☐allow use of calculator
☐allow the student to mark on test or in test book	☐proctor to record answers on sheet

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☐"chunk" items on the test	☐reduce number of items to show concept mastery
☐other accommodations	
ORGANIZATION	
☐monitor homework assignment book	☐send home daily/weekly progress reports
☐implement home/school communication	☐allow student to have an extra set of books at home
☐develop motivation system work completion	☐allowing for movement
☐use self-monitoring strategies	☐contracting with student
☐verbal or written praise	☐use motivators/rewards
☐increase immediacy of motivators	☐give clearly defined rules
☐keep classroom rules simple and clear	☐get eye contact for directions
☐repeat directions to understanding	☐mark correct answers not mistakes
☐allow short breaks	☐nonverbal cues to stay on task
☐ignore inappropriate behavior	
☐other accommodations	