Genesee Jt. School District No. 282
P.O. Box 98, Genesee, ID 83832
Phone: 208-285-1161, Fax: 208-285-1495
http://www.sd282.org

Position Vacancy

Position: Head Custodian

Location: Genesee Jt School District – Genesee, Idaho
Schedule: Flexible Afternoon/Evening Hours
Starting Wage: $18.00 per hour, Depending on Experience (DOE)
Position Type: Classified Staff

SUMMARY: Genesee Joint School District No. 282 is seeking a dependable, motivated, and hardworking individual to serve as our Head Custodian. This position plays an important role in maintaining a clean, safe, and welcoming learning environment for our students, staff, and community.

The ideal candidate will be self-motivated, detail-oriented, and able to work independently while overseeing daily custodial operations. Flexible afternoon and evening hours make this an excellent opportunity for someone seeking a schedule outside traditional daytime working hours.

Essential Duties and Responsibilities

- Oversee and perform daily cleaning and custodial duties throughout the school building.
- Maintain classrooms, hallways, restrooms, offices, gymnasiums, and common areas.
- Coordinate custodial duties and provide direction to other custodial staff as assigned.
- Ensure buildings are properly cleaned, sanitized, and prepared for daily school activities.
- Monitor custodial supplies, equipment, and inventory.
- Identify and report maintenance concerns, safety hazards, and needed repairs to Maintenance Supervisor.
- Assist with building security, including securing doors and checking facilities at the end of scheduled shifts.
- Assist with setup and cleanup for school activities, athletic events, and community functions when needed.
- Perform seasonal custodial tasks, including deep cleaning, floor care, and other building maintenance duties.
- Follow district safety procedures and proper handling of cleaning chemicals and equipment.
- Perform other duties as assigned by the administration.

QUALIFICATIONS

- Previous custodial, maintenance, or supervisory experience preferred but not required.
- Ability to work independently, manage time effectively, and prioritize tasks.
- Strong organizational skills and attention to detail.
- Dependable, punctual, and committed to maintaining high standards of cleanliness.
- Ability to operate custodial equipment and safely use cleaning products.
- Ability to perform physical duties, including standing, walking, bending, lifting, and moving equipment and supplies.

- Willingness to work flexible afternoon and evening hours.
- Ability to communicate effectively and work cooperatively with school staff and administration.
- Must successfully complete district-required background checks.

TOOLS/EQUIPMENT USED ON THE JOB: Current office technologies including computers, printers, etc.; Equipment including, but not limited to: vacuum cleaners, buffers, mops and buckets, power floor cleaning devices, paint brushes, rollers, and spray equipment, and common hand tools.

PHYSICAL DEMANDS: Standing, walking, sitting, frequently lifting 10-15 lbs. and sometimes 25 lbs., occasionally pushing or pulling 50 lbs., stooping, kneeling, crouching, twisting, and bending, frequent reaching, occasional driving. Environmental conditions working inside as well as outside recess duty.

STARTING PAY: $18.00 per hour, depending on experience.

WORK SCHEDULE: Flexible afternoon/evening hours, with scheduling coordinated to meet district operational needs during student attendance days. Occasional schedule adjustments may be necessary for school events or special activities. Non-student days and summer schedules can have alternate hours if desired.

EVALUATION: Performance of this position will be evaluated periodically by the Maintenance Supervisor or a Designee in conformance with District policy relating to evaluations of classified employees.

TERMS OF EMPLOYMENT: This position shall be considered in all respects "employment at will" and the employee is subject to discharge by the District at any time. The "employment period" and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

APPLICATION DEADLINE: Open until filled

Interested applicants should submit the following:

- Classified application located at Genesee Jt School District/Employment
- Letter of interest
- Resume
- Three professional references

Submit Application Materials via email to:
Genesee Joint School District No. 282
Attn: Melissa Lindquist, Clerk
Email: mlindquist@sd282.org
Phone: (208)285-1161
Website: https://www.sd282.org

AA/EEO/Veteran's Preference