FALL 2026
TISD SCHOOL SAFETY & SECURITY COMMITTEE MEETING
Wednesday, November 4, 2026

Dr. Steven Gutierrez, TISD Chief Operating Officer, called the meeting to order at 3:30 P.M. in the Tomball ISD Administration Building Board Room. Dr. Gutierrez welcomed the committee members and asked everyone to briefly introduce themselves. Dr. Gutierrez reminded the committee that this is the third of three mandatory meetings this school year. The committee shared its purpose and agenda.

Nobody registered for public comment for the meeting.

Stephanie Thomas shared basic information regarding proposed Commissioner's Rules for extracurricular emergency planning, including the required training and emergency planning components. The safety team shared examples of the emergency action plans.

Stephanie Thomas shared basic information regarding the State Intruder Detection Audits completed in September and October, stating that more detailed information would be shared in closed session.

Stephanie Thomas shared that the Tomball ISD Basic Plan: Multi-hazard Emergency Operations Plan has been submitted to the State of Texas and has been approved. The Reunification Annex has been submitted and is still under review.

Stephanie Thomas reviewed basic emergency training information, emergency drill information, and After-Action review data while stating that more specific information would be shared in a closed session.

Stephanie Thomas shared basic door sweep log information, stating more details would be shared in a closed session.

Stephanie Thomas shared basic information for the upcoming 2029 3-Year Safety Audit and the District Vulnerability Assessment scheduled for March 2027.

Emergency responder coordination efforts were shared, describing the partnership between local agencies and Tomball ISD.

Stephanie Thomas shared that exterior door exceptions for doors within exterior secured areas would be discussed in detail in closed session and that the committee would vote based on these discussions when the committee moves back to open session.

A committee member asked for clarification between After-Action Reviews and the drill documentation completed after each drill. Stephanie Thomas clarified that each reviews the same information: what went well, what challenges were faced, what the team may consider changing, and whether the district needs to provide support. Since both are considered After-Action Reviews, we meet the state evaluation criteria after each drill. For reporting purposes, Tomball ISD labels After-Action Reviews as what is completed after an actual event and the drill evaluations as for drills.

Dr. Gutierrez moved to enter closed session, as allowed by Texas Government Code 551.076 Safety and Security, and for deliberation regarding safety and security measures, specifically exterior secured area fencing/gates pursuant to Commissioner's Rules on School Safety (19 TAC 103.1215), Texas Government Code 551.089, at 3:46 P.M.

Dr. Gutierrez moved the committee back into open session at 4:27 P.M.

Karen Richardson moved to authorize the district's exterior door status exceptions within designated secured areas, as discussed in closed session, pursuant to 19 TAC 103-1215. Landon Reed seconded the motion. No further discussion was held, and the committee voted to pass the motion with all members in favor.

Dr. Gutierrez opened the meeting for any final comments from committee members before closing the meeting. He thanked committee members for their commitment. Captain Patin moved to adjourn the meeting. Captain Muniz seconded the motion. Dr. Gutierrez concluded the meeting at 4:29 PM.