MINUTES

REGULAR BOARD MEETING
KEANSBURG BOARD OF EDUCATION
JOSEPH R. BOLGER MIDDLE MEDIA CENTER
OCTOBER 27, 2026 - 7:00 P.M.

CALL TO ORDER Christopher Hoff, President, called the Regular Meeting to order at 7:04 p.m.

MEMBERS PRESENT Brooke Clayton, Kenneth Cook (arrived at 7:27 pm), Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan

MEMBERS ABSENT Michael Mankowski

OTHERS PRESENT Kathleen O'Hare, Superintendent, Michael Sette, Assistant Business Administrator, John O. Bennett, Attorney

PLEDGE OF ALLEGIANCE Mr. Hoff led the Pledge of Allegiance and pointed out the emergency exits.

STUDENT REPRESENTATIVE REPORTS -

Keansburg High School - Miracle Mathis

The school has been very busy with school spirit and community service events. The Drama Club is preparing for its upcoming production of *How to Get Away with Murder Mystery*, with performances scheduled for November 13th and 14th. Student Council kicked off the school year with Homecoming, featuring the theme "Titan Story," followed by Spirit Week, which celebrated school pride, honor, and respect. We also hosted our second Open House for eighth-grade students, giving them an opportunity to explore what they have to look forward to in the years ahead. The School-Based program took 25 students to Red Bull Arena for Career Day and partnered with Father Time to coordinate the Trunk or Treat event. In addition, the program hosted visits from other schools and military representatives, providing students with valuable opportunities to explore future educational and career pathways.

PRESENTATIONS/CORRESPONDENCES -

State of the Schools - Administration

KELC - Anne Hazeldine
Caruso Elementary - Elyse McMahon, Frank Barber and Aierlan Arenas
Bolger Middle School - Joseph LaRocca, Ryan Lillis and Natalie Bennett
Keansburg High School - Sean Brophy and Dr. John Bird

State Test Score DLM - Tara Smith

State Test Scores: NJGPA and NJSLA - Christine Formica

COMMITTEE REPORTS: None

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS - None

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) Personnel

It is anticipated that the length of time of this executive session will be 15 minutes and that action will be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Patricia Frizell
SECONDED BY: Catherine Ryan
IN: 8:20 pm OUT: 8:40 pm

APPROVAL OF EXECUTIVE SESSION	
Moved By:	Judy Ferraro
Seconded By:	Matthew Kitchen
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	September 15, 2026
EXECUTIVE SESSION	
SPECIAL MEETING - EXECUTIVE SESSION	

DISCUSSION: None

APPROVAL OF MINUTES	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	Christopher Hoff (A)

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-2026-2027-DISTRICT

Approve the following retirement, as submitted:

O'Keefe, Thomas — Phys. Ed. — Account # 15-140-100-101-40
Eff. 2/1/27

Ryan, Lori — Secretary — Account # 15-000-240-105-20
Eff. 9/1/27

Ref. Exhibit # 1

2. PROFESSIONAL EMPLOYMENT-2026-2027-DISTRICT

Boehm, Thomas (Tonne) — Phys. Ed. — BA-16 — $93,330.00 — JRB
Eff. 1/4/27 or sooner
Account # 15-130-100-101-30

3. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Dellanno, Stephanie	11/30/2026	12/07/2026
Jones, Christopher	11/20/2026	01/19/2027
Ryan, Lori	09/21/2026	09/28/2026

4. LEAVE OF ABSENCE-INTERMITTENT MEDICAL

Approve/ratify the following individual be granted an Intermittent Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
Tonne, Sean	09/01/2026	10/31/2026

5. LEAVE OF ABSENCE-MEDICAL-REVISION

Approve/ratify the following individual be granted a revision to her Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Kmak, Nicole	09/01/2026	10/19/2026

6. LONG-TERM SUBSTITUTE TEACHER-2026-2027-DISTRICT

Eibeler, Charles	LTS	11/2/26-12/23/26	$150.00 per day-60 days	JRB
(S. Tonne)	Phys. Ed.		$200.00 per day-61+days	
Account # 15-130-100-101-30				

7. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2026-2027-DISTRICT

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2026-2027 school year at the rates listed below:

Bodner, Janet^
Conti, Jesse^
Davis, Kyle^
Rotando, Ralph^
Semmel, Amy
Trachtenberg, Juliana^

$100.00 = Substitute Teacher
$ 85.00 = Paraprofessional

^pending completion of paperwork
*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5
Account # 11-130-100-101-30 6-8
Account # 11-140-100-101-40 9-12

8. FULL-TIME LITERACY COACH-2026-2027-JCCS-JRB-KHS-REVISION

Approve the following salary revision to the position of Literacy Coach for Grades K-12 as indicated:

Tripodi, Christina $81,443.00*

Account # 20-455-200-101-60

* Grant-funded, non-bargaining position

9. CHANGE IN DEGREE STATUS-MOVEMENT ON THE GUIDE-2026-2027-REVISION

Approve the following revision to the following individual for a Change in her Degree Status and Movement on the Guide as submitted.

Name	2026-2027 Salary	Guide	Step
Stanaway, Angela (Melfi)	$82,830.00	MA + 60	7

10. VOLUNTEER POSITION-2026-2027-KHS

Approve the following individual as a Volunteer Wrestling Coach for the 2026-2027 school year.

Thornton, Jonathan Volunteer Wrestling Coach

11. OPEN HOUSE PARTICIPATION 2026-2027-KHS

Approve all staff to participate at the Keansburg High School's open house at their hourly rate per the negotiated agreement.

Account # 20-235-200-101-40 or 11-421-200-101-40

12. PROFESSIONAL DEVELOPMENT COSTING $150.00 OR ABOVE 2026-2027-DISTRICT

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

12/8-10	Argiro, Kerrianne	One Circle Foundation	$500.00
10/14-16	Bird, John Dr.	NJPSA Conference	$955.00

10/26-27	Davis, Courtney	AENJ Conference 2026	$357.66*

The Power of Talk Series: A Coaching for Language-Rich Classrooms (3 sessions 1pm - 2pm) $150.00 for all three sessions total:

1/20/27	Gonzales, Diane	Coaching for Language Growth	
2/17/27	Gonzales, Diane	Reflective Questioning	
3/17/27	Gonzales, Diane	Using Data with Purpose	
10/26-27	Haviland, Claire	AENJ Conference 2026	$327.36*
10/26-27	Hoffman, Elizabeth	AENJ Conference 2026	$344.56*
10/26-27	Mira, Danielle	AENJ Conference 2026	$394.56*
1/6/27	Moschetta, Sharon	A Language Processing Disorder-What It Is and How To Treat It	$295.00
10/21	Rosenberg, Michael	2026 NJ Science Convention	$240.00
11/4	Spina, Elizabeth	CHILDHOOD APRAXIA OF SPEECH: Practical Treatment Strategies for More Intelligible Speech (Grades PK-8)	$295.00

*Revised to include Registration, Mileage, and Toll costs

DISCUSSION-

Mr. Hoff - Congratulations to Mr. O'Keefe and Mrs. Ryan, both Alumni.

APPROVAL OF PERSONNEL	
Moved By:	Kim Kelaher-Moran
Seconded By:	Matthew Kitchen
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	

The Superintendent of Schools recommends positive action on the following items:

GENERAL

13. CORRECTIVE ACTION PLAN (CAP) - JCCS, JRB & KHS

Approve the submitted Corrective Action Plans (CAP) for addressing chronic absenteeism for the Joseph C. Caruso School, Joseph R. Bolger Middle School and Keansburg High School.

Ref. Exhibit # 2

14. THREE-YEAR PRESCHOOL OPERATIONAL PLAN AND ENROLLMENT PROJECTION SUBMISSION-2027-2028

Approve the Three-Year Preschool Operational Plan and Enrollment Projection Submission for 2027-2028.

Ref. Exhibit # 3

15. OBSERVATION FORM-DISTRICT

Approve the following Observation Forms as submitted:

Dean of Climate & Culture
Educational Specialist/Coach

Ref. Exhibit # 4

16. KEANSBURG SCHOOL DISTRICT NURSING PLAN 2026-2027

Approve the adoption and submission of the 2026-2027 Keansburg School District's Nursing Plan as submitted.

Ref. Exhibit # 5

17. SUPERINTENDENT OF SCHOOLS QUANTITATIVE AND QUALITATIVE MERIT GOALS-2026-2027

Approve the 2026-2027 Superintendent Quantitative and Qualitative Goals, as per contract. Pending approval by the Interim Executive County Superintendent.

Ref. Exhibit # 6

18. DISPOSAL OF UNUSABLE/OUTDATED/BROKEN FURNITURE/EQUIPMENT-DISTRICT

Approve the disposal of unusable/outdated/broken Furniture/Equipment in the Keansburg School District.

19. ACCEPTANCE OF DONATION-KELC, JRB

Approve the following donations to K.E.L.C:

From DonorsChoose of classroom supplies for Room 133.
From DonorsChoose of STEM classroom materials and books for preschool students.
From DonorsChoose of classroom supplies to include Lysol wipes, backpacks, and sensory toys

Approve the following donations to JRB:

From gotbooksnj.com, various school supplies

20. IN-STATE CLASS TRIPS-2026-2027-DISTRICT

Approve the following In-State Class Trip(s) for the 2026-2027 school year:

Date	Location	Grade(s)	Teacher
10/27-12/10	Red Bank Count Basie Theatre	Grade 1	K. Pearce
10/29	Keansburg High School	Autism	E. Kaisser, L. Ruban, H. Wilson
10/29	Keansburg High School	LLD/MD	J. Viggiano
11/7	Liberty Science Center	Grades 3-8	KAP Teachers
12/9	Buehler Challenger & Space Ctr.	Grade 5 G & T	A. Spivey
12/10	Red Bank Count Basie Theatre	Grades 6-8 Band Members	A. Zielinski
12/22	Keansburg Early Learning Center	Grades 6-8 Band Members	A Zielinski

4/12	Keansburg Early Learning Center	Grades 6-8 Band Members	A. Zielinski
4/23 & 4/29	Red Bank Count Basie Theatre	Drama Club 9-12	Mr. Buresh
4/23	Red Bank Count Basie Theatre	Grades 6-8 Band Members	A. Zielinski
5/6	Turtle Back Zoo	Grade 1	C. Ganley
5/27	Sheraton Eatontown Prom Venue	Grades 11 & 12	B. Fornash

21. RECONFIGURATION OF GRADES FOR BOLGER

Approve the reconfiguration of grades for the Bolger Middle School grades 4-8 for student(s) to attend special programming.

22. SCHOOL BUS EVACUATION DRILL 2026-2027

In accordance with NJAC 6A:27-1.5 - A School Bus Evacuation Drill to be conducted for the following school(s):

Keansburg Early Learning Center	10/22/26	7:40 am Special Ed. Bus
Keansburg Early Learning Center	10/22/26	9:00 am Regular Ed. Bus
Joseph C. Caruso Elementary School	10/20/26	9:00 am-9:30 am
Joseph R. Bolger Middle School	10/20/26	10:00 am-10:30 am
Keansburg High School	10/7/26	10:00 am-10:30 am

23. COOPERATIVE AGREEMENT BETWEEN THE KEANSBURG HIGH SCHOOL, WALL TOWNSHIP HIGH SCHOOL AND HENRY HUDSON HIGH SCHOOL

Keansburg High School to join an ice hockey cooperative agreement with Wall Township High School and Henry Hudson High School, creating a tri-school cooperative program. Wall Township High School will serve as the host school for the cooperative. This agreement was approved by the NJSIAA Cooperative Committee on October 22, 2026, and is pending final approval by the Executive Committee on November 11, 2026. Participation in this cooperative agreement involves no cost to the district.

DISCUSSION -

Ms. Ferraro - # 21 What is that? **Ms. O'Hare** - It is for special education
Mr. Hoff - #23 **Ms. O'Hare** - opens opportunities for students to participate in ice hockey.

APPROVAL OF GENERAL	
Moved By:	Brooke Clayton
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	Christopher Hoff #17 (R), Judy Ferraro #17 (R)

The Superintendent of Schools recommends positive action on the following items:

ADDENDUM

A1. EXTRA CLASS PERIOD TEACHER-REVISION-DISTRICT

Approve the rescission of the following individual to teach an additional year-long block/course in lieu of her preparation period during the 2026–2027 school year, as included in the September 15, 2026 board meeting.

Rotondi, Jenna

A2. IN-STATE CLASS TRIPS-2026-2027-DISTRICT

Approve the following In-State Class Trip(s) for the 2026-2027 school year:

Date	Location	Grade(s)	Teacher
12/11	Insectropolis Bug Museum	JCCS Autism Program	E. Kaiser, H. Wilson, L. Ruban
2/9	Jenkinson's Aquarium, Point Pleasant, NJ	JCCS Autism Program	E. Kaiser, H. Wilson, L.Ruban

DISCUSSION -

Mr. Kitchen - #A1 - What is this for? **Ms. O'Hare** - She was doing extra period for a teacher out on leave.

APPROVAL OF ADDENDUM	
Moved By:	Patricia Frizell
Seconded By:	Catherine Ryan
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

BOARD SECRETARY'S MONTHLY CERTIFICATION - SEPTEMBER 2026

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in September 2026 in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the SEPTEMBER 15, 2026, in the amount of $956,764.36 and the SEPTEMBER 30, 2026 in the amount of $990,184.93 totaling $1,946,949.29.

The Superintendent of Schools recommends positive action on the following items:

1. **RECEIPT AND ACCEPTANCE OF SEPTEMBER 2026 BOARD SECRETARY'S REPORT**
   Recommend the receipt of the Board Secretary's Financial Reports as of September 2026 be accepted as filed, and

   BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3, that no major account or Fund has been overexpended as of June 2026, based upon the Board Secretary's Certification, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. **APPROVE APPROPRIATION TRANSFERS**
   Recommend that the Board of Education approve the following Transfers.

3. **APPROVE BILLS**

   Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of $3,011,600.76.

4. 2026-2027 HOME INSTRUCTION

Recommend the Board approve the following student to receive Home Instruction for the 2026-2027 school year:

Student I.D.	H.I.#	Tutor	Start	End	Hours
3090603303	2	Learnwell	9-16-26	9-19-26	10
1548057508	3	C.Davis	9-21-26	9-28-26	12
3774101065	4	Learnwell	9-27-26	10-1-26	10
3968791400	5	Learnwell	9-30-26	10-14-26	5
3353732652	6	Learnwell	10-3-26	11-3-26	10

Account # 11-150-100-320-80
Account # 11-150-100-101-80

5. 2026-2027 SCHOOL YEAR OUT OF DISTRICT

Recommend the Board of Education approve the following students to attend the placement indicated for the 2026-2027 school year:

Student I.D.	Class.	Placement	Start Date	Public/ Private	Tuition
6194738096	OHI	East Mountain	9-24-26	Private	$487.00 p.d.

Account # 11-000-100-566-80

6. MONMOUTH COUNTY VOCATIONAL SCHOOL REGULAR EDUCATION 2026-2027 SCHOOL YEAR

Academy of Allied Health & Science $7,100.00 per student

Student I.D.
5941733290

Account # 11-000-100-563-80

7. 2026-2027 MCKINNEY-VENTO TUITION

Approve the following students to attend the placement indicated for the 2026-2027 school year:

Student I.D.	Placement	Start	Public/ Private	Tuition
6305869386	Eatontown	9-3-26	Public	$21,417.00
6945211477	Middletown	9-3-26	Public	$19,248.00
4406747924	Middletown	9-3-26	Public	$19.248.00
6980673387	Middletown	9-21-26	Public	$17,857.31

8. APPROVAL OF BUDGET CALENDAR 2027-2028

• October 2026	Administration Meeting Discussion
• November 2026	Distribution of Budget Manual and Information
• December 15, 2026	Deadline to Meet with Facilities and Technology Supervisors
• December 22, 2026	Budget document(s) due to Business Administrator
	Deadline for all items entered into Systems 3000
	Staffing Worksheet must be complete
• January/February/March	Development of Budget by Central Office
• January/February/March	Board/Cabinet Deliberations of Budget
• March 16, 2027	Preliminary Budget Adoption by the Board of Education
• March 19, 2027	Preliminary Budget due to County
• April 27, 2027	Board Budget Public Hearing and Adoption of Final Budget

* *Dates subject to change- 2027 Election Calendar not published*

9. SCHOOL LEAD FILTERS PROGRAM 2026-27

BE IT RESOLVED, that the Keansburg School District Board of Education approves the submission of an application to the New Jersey Department of Education School Lead Filters Program, pursuant to P.L. 2025, c. 76, for reimbursement of eligible filtered bottle-filling stations and/or filtered faucets in an amount not to exceed **$2,069.52**, and authorizes the School Business Administrator to submit all required documentation.

10. SUBMISSION OF NJDOE HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS' CHECKLIST

Approve the submission of the NJDOE Health and Safety Evaluation of the School Buildings' Checklists for the 2026-2027 school year to the County Office.

11. COMPREHENSIVE MAINTENANCE PLAN AND FORM M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities listed for the various school facilities of the Keansburg School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Keansburg School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Keansburg School District in compliance with the Department of Education requirements.

12. FY27 CULTIVATING ONGOING ACHIEVEMENT THROUGH COACHING IN LITERACY (COACH-L) CONTINUATION GRANT ACCEPTANCE

Approve the acceptance of funds of the Cultivating Ongoing Achievement through Coaching In Literacy (COACH-L) Continuation Grant in the amount of $154,317.00.

13. RESOLUTION PLEDGING TO PRACTICE AND PROMOTE CIVILITY IN THE BOARD OF EDUCATION OF THE KEANSBURG SCHOOL DISTRICT

WHEREAS, recent national polls* indicate that Americans are dissatisfied with and frustrated by the lack of civility in public discourse today; and

WHEREAS, the Board of Education of the Keansburg School District recognizes that freedom of speech and freedom of expression are sacrosanct, protected by both state and federal law, and allow individuals to express their opinions and to communicate ideas without fear of repercussion; and

WHEREAS, the Board of Education of the Keansburg School District further recognizes that the public exchange of diverse ideas and varied viewpoints allows for robust discussion and is indispensable to the decision-making process; and

WHEREAS, as elected representatives of the community and stewards of the public trust, the members of the Board of Education of the Keansburg School District recognize that their position allows them to model open, free and vigorous debate, while also maintaining the highest

standards of civility, mutual respect and decorum; and

WHEREAS, the members of the Board of Education of the Keansburg School District recognize that they are models not only for the community, but also for the students they serve; and

WHEREAS, in order to publicly declare its commitment to civil discourse and to express its concern for the common good and well-being of all its students, staff, parents and community, the Board of Education of the Keansburg School District has determined to adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED THAT:

§ The Board of Education of the Keansburg School District pledges to practice and promote civility, to engage in civil discussions, to respect and tolerate the viewpoints of others and to work collaboratively;

§ The Board of Education of the Keansburg School District pledges to communicate openly, honestly and transparently as permitted by law; and

§ The Board of Education of the Keansburg School District enacts this civility pledge to build a stronger and more prosperous school community, to achieve the district's goals and to advance the education of all students.

§ A copy of this resolution is shared with the New Jersey School Boards Association (NJSBA).

14. <u>2026-2029 KEA SIDEBAR-PARAPROFESSIONAL AND SECRETARIES CLASS COVERAGE</u>

Paraprofessionals and Secretaries who have been approved on the District's substitute list and hold a valid substitute certificate shall be compensated an additional $20 per hour for class coverage.

DISCUSSION -

Mr. Hoff #9 and #14 - **Mr. Sette** - We applied for reimbursement for some school water filters. **Ms. O'Hare** #14 - We have secretaries who have their sub certifications, and it is not in the contract to pay them if they are needed to cover a class. **Mr. Kitchen** - they get paid $20 additional? **Ms. O'Hare** - yes

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Kenneth Cook
Seconded By:	Patricia Frizell
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	

ADDENDUM

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

BA1. APPROVE RESOLUTION TO JOIN THE NJ SCHOOLS HEALTH INSURANCE FUND - TABLED

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the SCHOOLS HEALTH INSURANCE FUND hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Keansburg School District Board of Education, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.

ii. SCHOOL BOARD will participate in the following type (s) of coverage (s): a) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.

iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.

iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.

v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:

a) A long term philosophy on rates.
b) A willingness to work with bargaining units to achieve plan design changes.
c) Professional management with stability and commitment.
d) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

i. Approval of the SCHOOL BOARD by the SHIF.

ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.

iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of School Board as a member of the SHF.

BA2. APPROVE RESOLUTION TO JOIN THE NJ SCHOOLS HEALTH INSURANCE FUND INDEMNITY AND TRUST AGREEMENT - TABLED

WHEREAS, the governing bodies of various school boards within the State of New Jersey, have elected to form a joint insurance fund as defined in N.J.A.C. 11:15-5.2, and as such an entity is authorized and described in N.J.S.A. N.J.S.A. 18A:18B-1 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the SCHOOL BOARD has agreed to become a member of the SHIF in accordance with and to the extent provided for in the Bylaws of the SHIF and in consideration of such obligations and benefits to be shared by the membership of the SHIF;

NOW THEREFORE, it is agreed as follows:

1. The SCHOOL BOARD accepts the SHIF's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.

2. The SCHOOL BOARD agrees to participate in the SHIF with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the SCHOOL BOARD's resolution to join.

3. The SCHOOL BOARD agrees to become a member of the SHIF and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on February 1, 2027 and ending on January 31, 2030 at 12:01 AM provided, however, that the SCHOOL BOARD may withdraw at any time subsequent to the delivery of ninety (90) day prior written notice of the intent to withdraw to the SHIF as provided in the Bylaws.

4. The SCHOOL BOARD certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the SHIF, the SCHOOL BOARD agrees (i) that it shall jointly and severally assume and discharge the liability of each and every member of the SHIF for the periods during which the SCHOOL BOARD is a member of the SHIF, (ii) acknowledges that the SCHOOL BOARD and all other members of the SHIF, as a condition of membership in the SHIF, have executed and delivered an Indemnity and Trust Agreement similar to this Agreement and (iii) by the execution of this Agreement the full faith and credit of the SCHOOL BOARD is pledged to the punctual payment of any sums which shall become due to the SHIF in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the SCHOOL BOARD for claims and expenses that are not covered by the SHIF, or for that portion of any claim or liability not within the SCHOOL BOARD's retained limit or in an amount which is in excess of the SHIF's limit of coverage.

6. If the SHIF in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the SCHOOL BOARD agrees to reimburse the SHIF for all such reasonable expenses, fees, and costs, inclusive of attorney fees, on demand.

7. The SCHOOL BOARD and the SHIF agree that the SHIF shall hold all moneys in excess of the SCHOOL BOARD's retained loss fund paid by the SCHOOL BOARD to the SHIF as fiduciaries for the benefit of SHIF claimants all in accordance with N.J.A.C. 11:15-5.1 et seq.

8. The SHIF shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. N.J.S.A. 18A:18B-1 et seq., and N.J.A.C. 11:15-5.13 and such other statutes and regulations as may be applicable. More specifically, the

aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

a) Employer contributions to group health insurance

b) Employee contributions to contributory group health insurance

c) Employer contributions to contingency account

d) Employee contributions to contingency account

e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding the terms of paragraph 8, above, to the contrary, the SHIF shall not be required to establish separate trust accounts for employee contributions provided the SHIF provides a plan in its Bylaws or Risk Management Plan for the recording and accounting of employee contributions of each member.

10. Each SCHOOL BOARD who shall become a member of the SHIF shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement. Each SCHOOL BOARD, by the execution and delivery of an Indemnity and Trust Agreement agrees to be jointly and severally bound with each other member of the SHIF who executes and delivers an Indemnity and Trust Agreement to the terms and conditions set forth in said Indemnity and Trust Agreement.

BA3. RESOLUTION TO APPROVE FUND COMMISSIONER – SCHOOLS HEALTH INSURANCE FUND - TABLED

BE IT RESOLVED, by the Keansburg School District Board of Education, that Lindsey Case be and is hereby appointed as Fund Commissioner to the Schools Health Insurance Fund, effective February 1, 2027, to represent the Keansburg School District Board of Education and

BE IT FURTHER RESOLVED, that Michael Sette be and is appointed as the Alternate Fund Commissioner to the Schools Health Insurance Fund.

BA4. RESOLUTION APPROVING SUBMISSION OF THE KEANSBURG HIGH SCHOOL WINDOW REPLACEMENT PROJECT TO THE NEW JERSEY DEPARTMENT OF EDUCATION

BE IT RESOLVED, by the Keansburg School District Board of Education to approve the submission of the Window Replacement at Keansburg High School to the New Jersey Department of Education, for review and Department approval of an "other capital project" with no state funding which is consistent with the districts approved long range facilities plan.

Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

DISCUSSION - None

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT ADDENDUM	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS - None

OLD/NEW COMMUNICATIONS -

Brooke Clayton – Congratulations to Ms. Ryan and Mr. O'Keefe on their many years of dedicated service.

Kenneth Cook – Congratulations to Mr. Stark on his achievements throughout the years. Thank you to the Board of Education members and administration for attending the workshop. It was great to see the adoption of the civility pledge.

Kim Kelaher-Moran – Congratulations to the Key Club on being featured in the *Asbury Park*

Press. The article is a testament to the outstanding students of Keansburg. Thank you to everyone involved.

Matthew Kitchen – No comments.

Patricia Frizell – No comments.

Judy Ferraro – Congratulations to Mr. O'Keefe and Ms. Ryan on their retirements.

Catherine Ryan – Best wishes to Mr. O'Keefe and Ms. Ryan on their retirements.

Christopher Hoff – Apologized for missing the September meeting due to a scheduling conflict. He praised the football team for an amazing season, the cheerleading squad for doing an outstanding job, and the tennis team for its continued improvement. He also acknowledged the new class presidents and apologized for missing Back-to-School Night events.

Mr. Hoff, the Mr. Coleman run was a successful event, and he reminded everyone that Thanksgiving pie orders were still available. He also reminded residents that the Halloween curfew was in effect for both Mischief Night and Halloween, with trick-or-treating scheduled from noon to 7 p.m.

He expressed his appreciation for sharing breakfast with fellow Board of Education members at the annual School Board Conference and praised the Central Office, teachers, principals, and vice principals for their outstanding work throughout the year. Regarding the State of the School update, he acknowledged the district's continued focus on improving attendance and emphasized that students who attend school have the opportunity to learn.

In response to Mr. Hoff's question about volunteers, Dr. Bird explained that the district has a mentoring program for chronically absent students, pairing them with volunteer staff members. Now in its fourth year, the program also includes staff texting students who are late, with parental permission.

Mr. Hoff shared that he received his first issue of the *Bolger Monthly* and thought it was excellent, suggesting that it be shared throughout the district. He also enjoyed attending the class awards at Caruso School and praised Mr. Stark's field, noting that he had the honor of speaking at the event.

He congratulated the Key Club on welcoming 21 new members and praised the dinner as a wonderful event. He closed by expressing his appreciation for Ms. Ryan and Mr. O'Keefe, noting that both will truly be missed.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, and Catherine Ryan
Nay:	
Abstain/Recuse:	

Moved by Judy Ferraro, seconded by Kenneth Cook, and unanimously carried, the meeting adjourned at 9:05 pm.

Respectfully submitted,

Michael Sette
Assistant Business Administrator