PLEASE POST

GARY RUSH
Superintendent of Schools
ADMINISTRATION OFFICE

RODNEY GILMORE, Ed. D.
Associate Superintendent for Human Resources
HUMAN RESOURCES DEPARTMENT

November 17, 2026 **JOB POSTING # 182**

2026-2027 SCHOOL YEAR VACANCY

This position is subject to Civil Service approval

POSITION: **ATTENDANCE AIDE**

JOB DUTIES:
- Assist attendance staff in visiting homes of absent students, to report the child's absence from school and determine the cause of absence
- Submit written documentation of visits to their supervisor
- Meet weekly with supervisor to review cases

LOCATION: Prospect School

COMPENSATION: Contractual

CLOSING DATE: November 24, 2026

APPLICATION PROCEDURE: To apply click on this link www.olasjobs.org/hempstead-ufsd

Rodney Gilmore, Ed.D.

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We are an Equal Opportunity Employer