F. Compensation for Substitution

Partial Days

1. A teacher who is directed to substitute for another class after a substitute request has gone unfilled will be compensated at the rate of $48 per hour based on the actual time covering the class (e.g. a 51-minute class period would be paid $40.80; covering a full day at the elementary level equals 6 hours and would be paid $288.00). All "Teachers of Record" must request a substitute through in-house coverage or via the online substitute system for any type of absence in order for the covering teacher/SSP employee to be compensated.
2. If two (2) or more teachers/SSP employees cover the class(es) of a colleague for whom there is no substitute, then each teacher/SSP employee shall be paid in accordance with (1) above, divided by the number of teachers/SSP employees who covered that class period or periods even if such coverage is concurrent with a regularly scheduled class of the substituting teacher.
3. All teachers at the secondary level or any secondary teacher who is fully or partially released from equivalent teaching duties and paid on the Salary Schedule regardless of assignment will be compensated up to the equivalent of two class periods (based on the school's schedule) for substituting according to the provisions of this section.
4. All teachers at the elementary level paid on the Salary Schedule regardless of assignment will be compensated up to 6 hours per day for substituting according to the provisions of this section if they are reassigned from or in addition to the responsibilities of their regular assignment.
5. This payment will be in addition to the teacher's per diem.