En Christe MobileServe Getting Started Guide

MobileServe is available as a mobile app in the App Store and Google Play and can be used on most smartphones and tablets. If you'd rather not use the mobile app, you can create and manage your MobileServe account from any internet-connected device at app.mobileserve.com. Simply skip the download instructions below and start with "Create Your Account."

Download the App

1. Go to the App Store or Google Play.
2. Search "MobileServe."
3. Tap the Get or Install button next to the MobileServe App.

Create Your Account

1. Open the app or go to app.mobileserve.com and select Sign Up.
2. Enter your name, birthday, and create a password. You can skip the Employer/School box.
3. Select Next.
4. Add an optional photo to your profile or skip.
5. Select Next.
6. Enter the 6-digit code corresponding to your group (see below).
7. When it pops up, select Join.
8. To join additional groups, or if you already have a MobileServe account:
    a. Go to your Settings page.
    b. Click on Organizations.
    c. Click Join Organization and enter the next code.
    d. When your Organization name pops up, click Join.

Group Codes

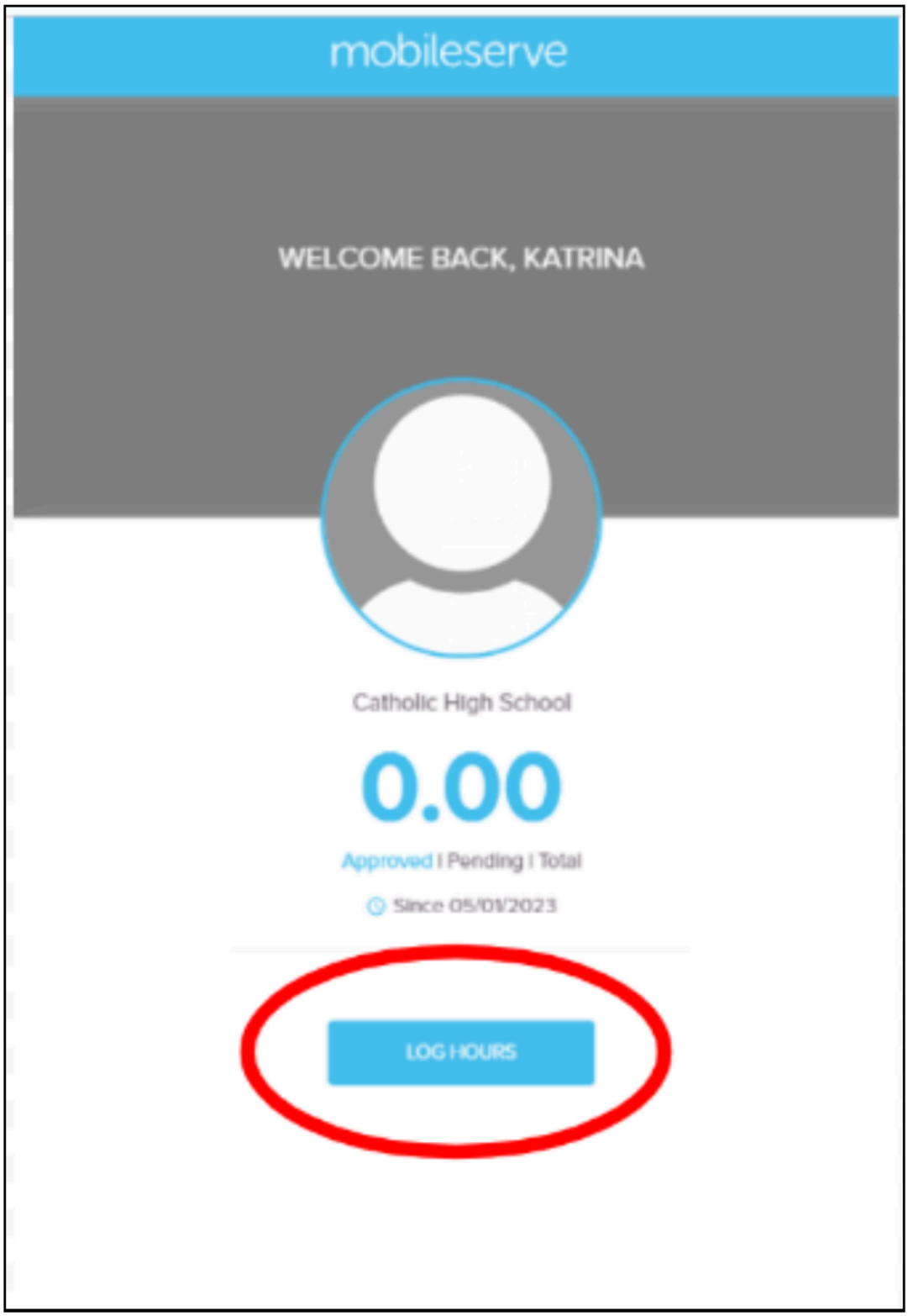
- CHS Class of 2027: 23C7AA
- CHS Class of 2028: 66FAC7
- CHS Class of 2029: F34E49
- CHS Class of 2030: BC815C

Log Your Hours

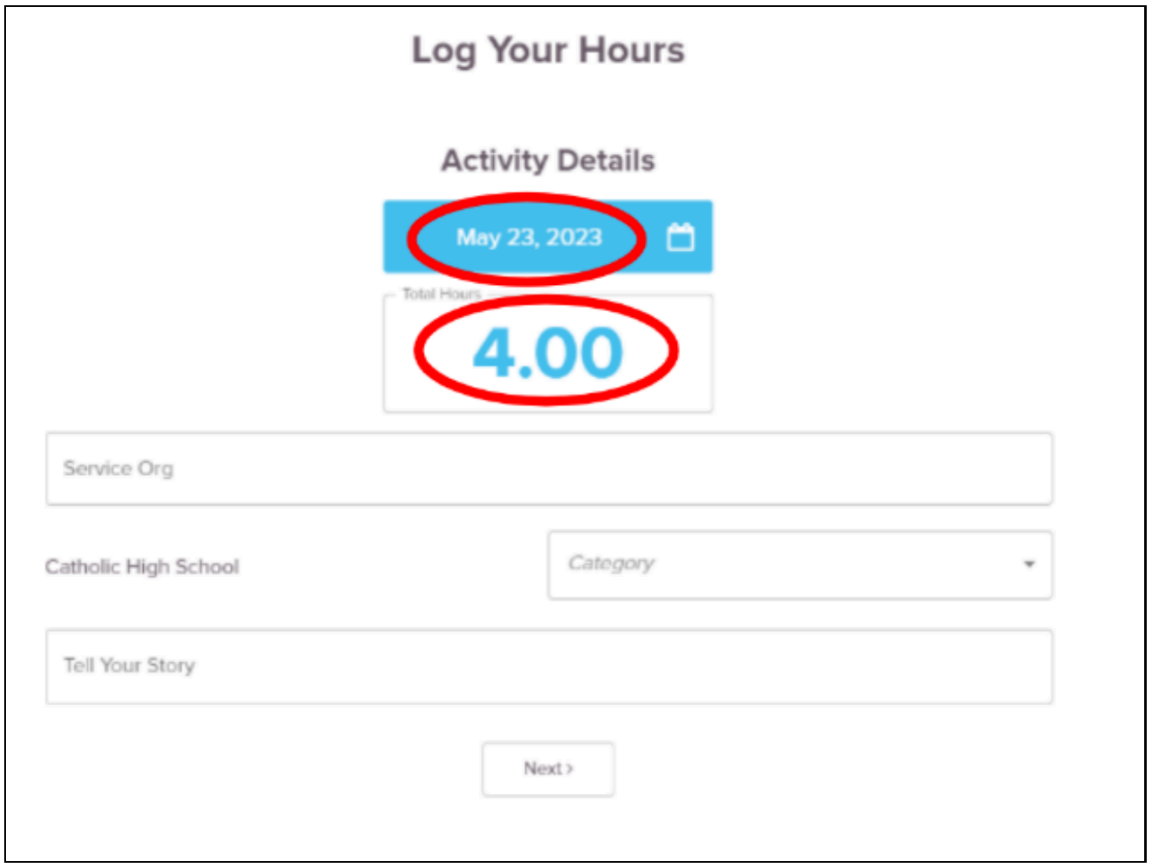
After joining your organization(s), be sure to follow each of the steps below to properly log your En Christe hours.

How to Log En Christe Hours

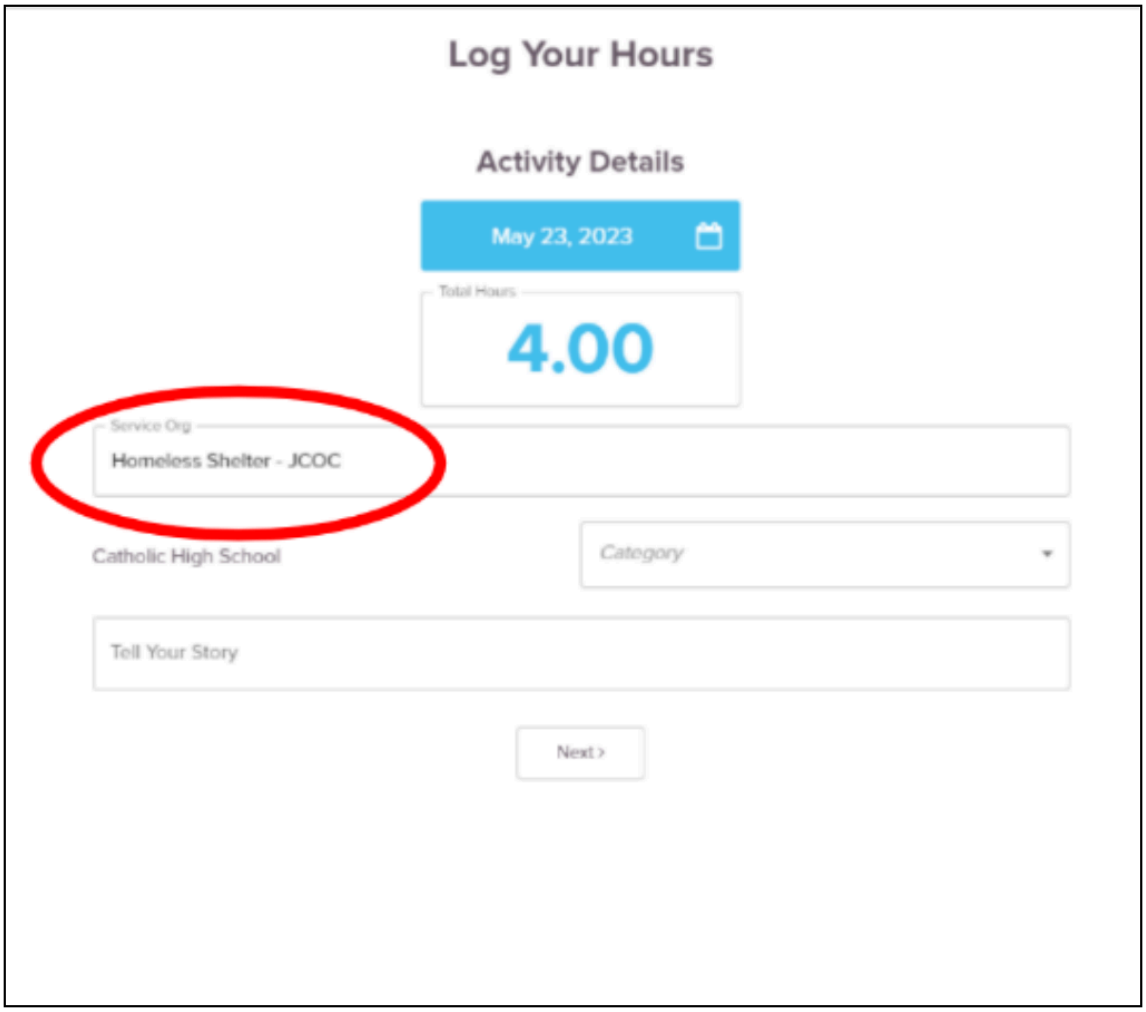
Step 1: Access your MobileServe account and select "Log Hours."



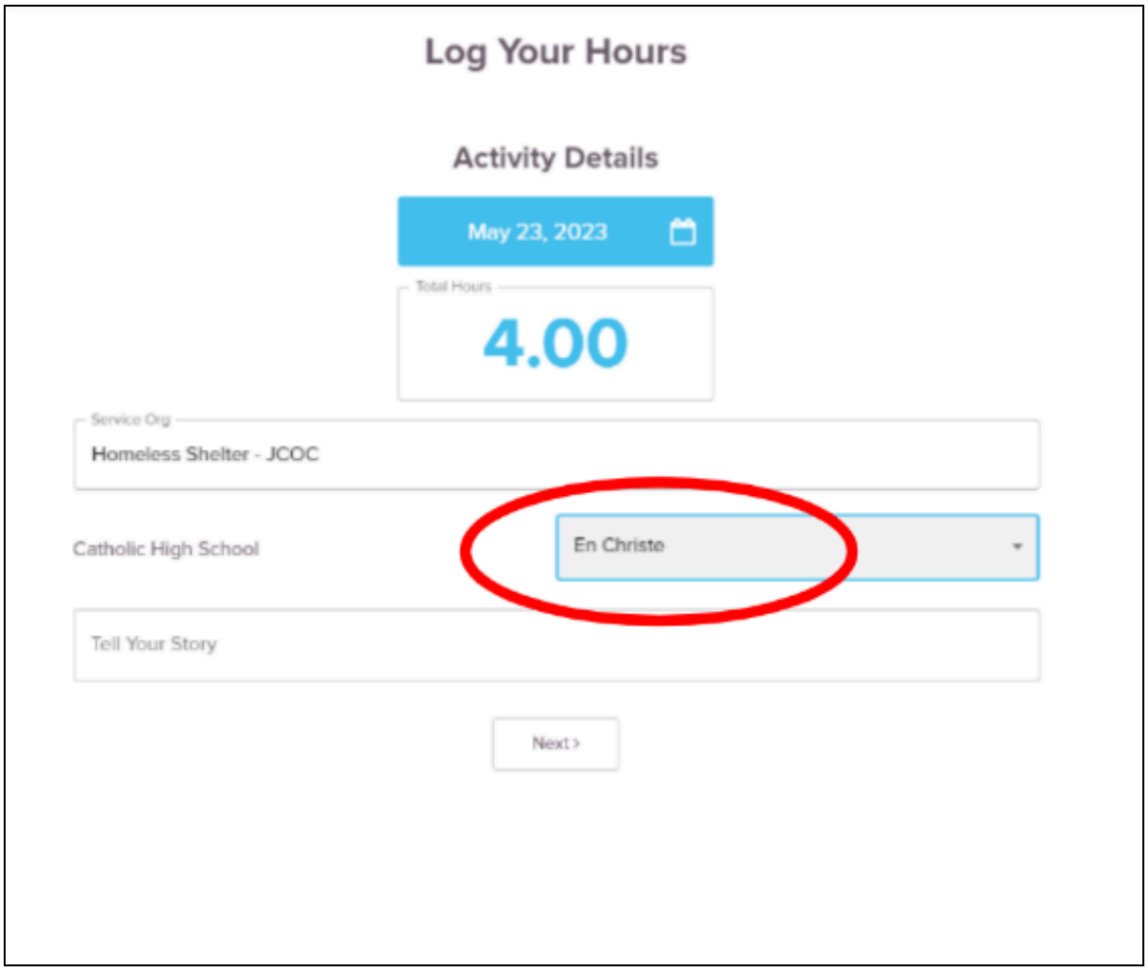
Step 2: Click on the date to select the correct date on which you served. Under "Total Hours," enter how many hours you spent in service at this particular organization on that particular date.



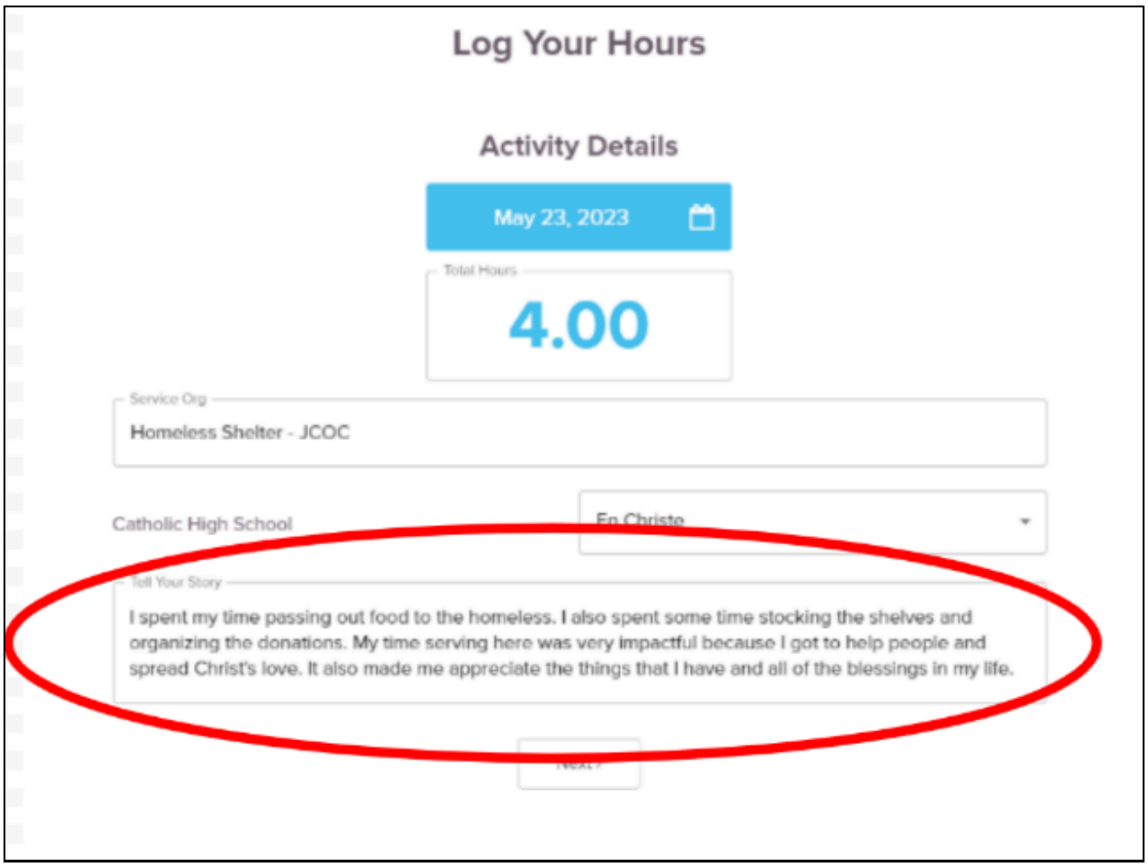
Step 3: Choose one of the 7 approved location types (sent via email and listed on the CHS website) to enter as your "Service Org," and enter the name of the location next to the type. Please use the following format: Approved Location Type - Name of Location. Here are two examples: Homeless Shelter - JCOC, Nursing Home - Marian Manor.



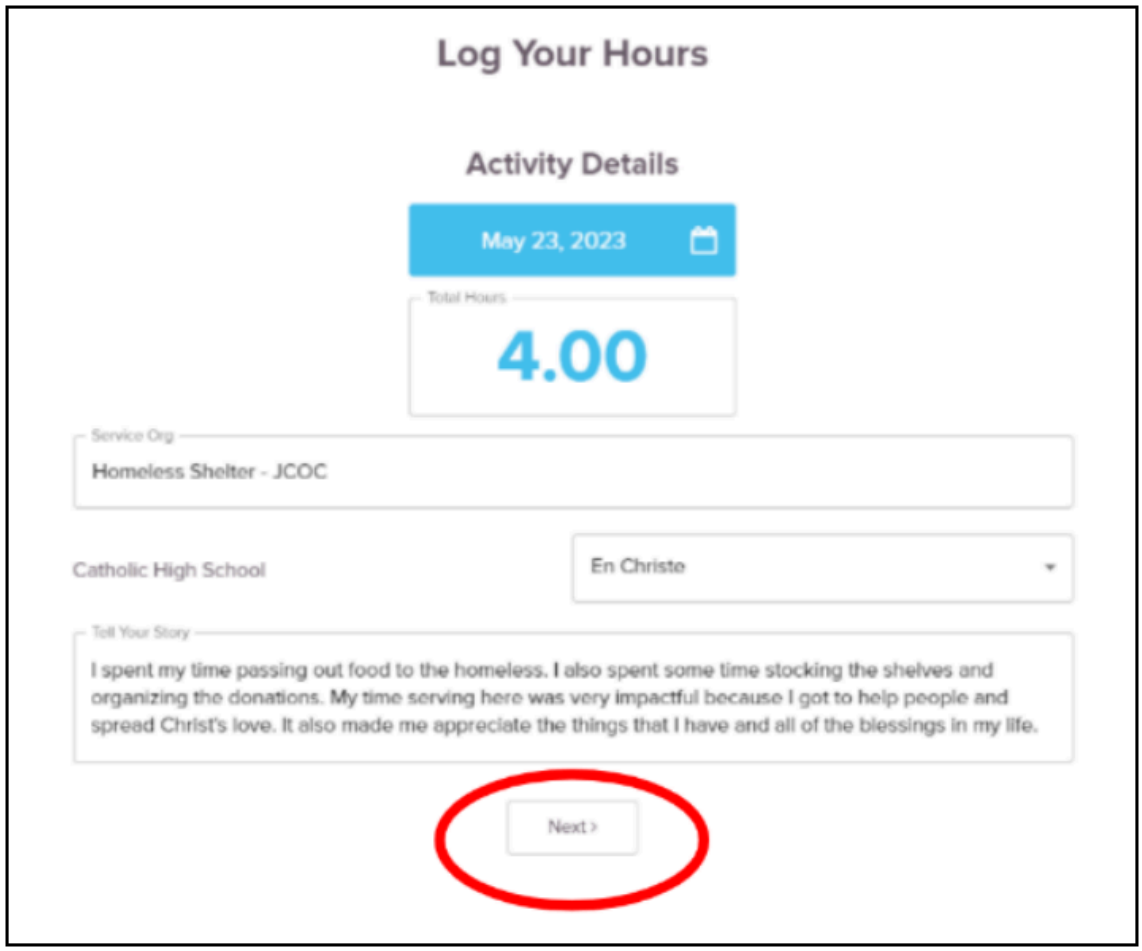
Step 4: Select "En Christe" as the "Category."

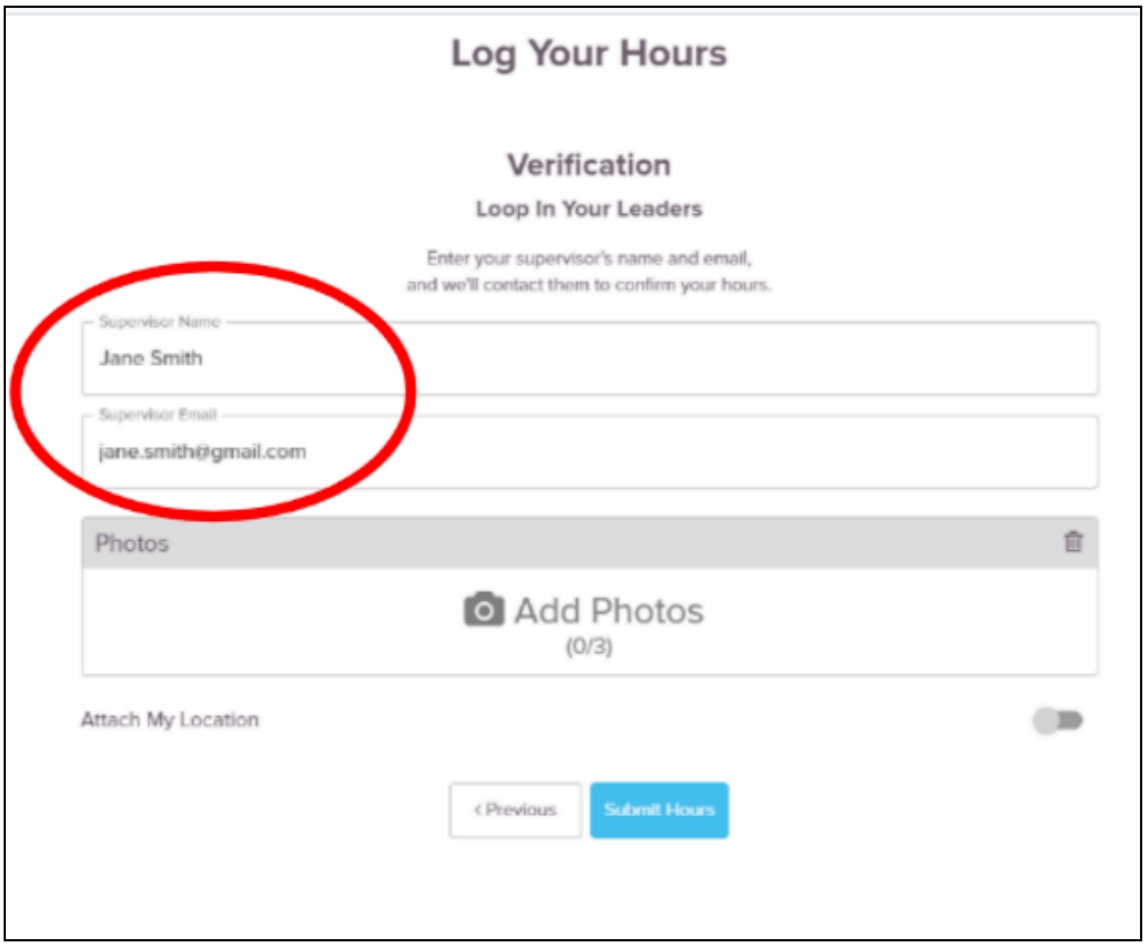


Step 5: Under "Tell Your Story," type 3-4 sentences describing what type of service you performed and any reflections you had about the time you spent serving.



Step 6: Select "Next." On the next page, enter your Supervisor's Name and Email. Make sure that your supervisor checks his/her spam folder and that he/she knows the email comes from MobileServe. Remember, your parents cannot be your supervisor.


Log Your Hours
Activity Details
May 23, 2023
Total Hours
4.00
Service Org
Homeless Shelter - JCOC
Catholic High School
En Christe
Tell Your Story
I spent my time passing out food to the homeless. I also spent some time stocking the shelves and organizing the donations. My time serving here was very impactful because I got to help people and spread Christ's love. It also made me appreciate the things that I have and all of the blessings in my life.
Next ›



Step 7: Add 1-3 photos documenting what you did during your time of service, then select "Submit Hours." If you are not permitted to take photos during your service, please take a photo of yourself at the location before or after you serve (be sure to include a sign or verbiage that denotes the location name).

Verification

Loop In Your Leaders

Enter your supervisor's name and email,
and we'll contact them to confirm your hours.

Supervisor Name

Jane Smith

Supervisor Email

jane.smith@gmail.com

Photos





Add Photos
(2/3)

Attach My Location

‹ Previo

Submit Hours