MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, September 28, 2026

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, September 28, 2026.

1. Dr. Zerkel convened the meeting at 3:30 p.m. — **Call to Order**

2. Present for the meeting were Commissioners Catherine McKown, Paulette Foster, Dr. Arline Zerkel. The staff was represented by Jason Richardson and Erin Feely. Guests: Steve Chamberlin. — **Roll Call/Guests**

3. Motion, seconded, and carried, McKown/Foster; the matter passed 3-0 to approve and adopt the agenda.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. — **Agenda Approved**

4. Dr. Zerkel invited the public to comment on items not on the agenda. — **Public Comment**

5. Motion, seconded, and carried, McKown/Zerkel; the matter passed 2-0 to approve the July 27, 2026 minutes.
Ayes: McKown, Zerkel; Noes: None; Abstain: Foster. — **Minutes Approved**

6. Mr. Richardson reviewed the 2nd reading of proposed Amendments to Merit Rules. — **Review Merit Rule Amendments**

7. Motion, seconded, and carried, Foster/McKown; the matter passed 3-0 to approve the proposed Merit Rule Amendments.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. — **Approve Merit Rule Amendments**

8. Mr. Richardson reported on the following: — **Personnel Director's Report**
   - Review of status report for the period of June 22, 2026 – July 27, 2026.
   - Current leaves, separations, and vacancies were reviewed.

9. Dr. Zerkel invited the Commissioners to report on items not on the agenda. — **Reports/Items**

10. Motion, seconded, and carried, McKown/Foster; the matter passed 3-0 to adjourn the meeting.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Dr. Zerkel adjourned the meeting at 3:59 p.m. — **Adjournment**



Jason Richardson
Secretary

The Marin County Office of Education adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Jason Richardson at 415-499-5854. All efforts will be made for reasonable accommodations.