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By Erica Boucher at 12:41 pm, Nov 17, 2026

Minutes of the Regular Monthly Meeting of the
Suffield Water Pollution Control Authority & Treatment Facility
November 10, 2026

MEMBERS PRESENT:	MEMBERS ABSENT:	ALSO, PRESENT:
Daniel Holmes, Chairman	Frank Bauchiero	Alex Kaminski: Chief Operator
Travis Watroba, Vice Chairman		Anna Clark: Business Administrator
Todd Mervosh, Treasurer		Imeran Chaddha: Assistant Business Administrator
Michael Blanchette		Frances Cameron: Woodard & Curran Representative
John Murphy		
Nick Shute		

1. CALL TO ORDER:

- Daniel Holmes called the Regular Monthly Meeting for November 10, 2026 to order at 7:02 pm.

2. CITIZEN INPUT: None

3. APPROVAL OF MINUTES:

- October 13, 2026 Public Hearing Meeting Minutes, Review & Approval
    - John Murphy motioned to approve the October 13, 2026 Public Hearing Meeting Minutes.
    - Travis Watroba seconded the motion; motion passed unanimously.

- October 13, 2026 Regular Meeting Minutes, Review & Approval
    - Travis Watroba motioned to approve the October 13, 2026 Regular Meeting Minutes.
    - John Murphy seconded the motion; motion passed unanimously.

4. CHANGES TO THE AGENDA:

- Daniel Holmes requested to add Executive Session under New Business, Item 9c, to discuss peer review services and associated strategy to recover costs related to 79 Halladay Avenue West.
    - Travis Watroba motioned to add Executive Session under New Business, Item 9c, to discuss peer review services and associated costs relating to 79 Halladay Avenue West.
    - Nick Shute seconded the motion; motion passed unanimously.

5. CHAIRMAN'S UPDATE: None

6. TREASURER'S REPORT: – Todd Mervosh reported the following:

- Administration (O&M) Bills 2026/2027: $ 120,348.20
- RCM Bills 2026/2027: $ 18,326.64
- Administration fund distribution (October payroll): $124,314.80
  - Nick Shute motioned to approve the Treasurer's report.
  - Travis Watroba seconded the motion; motion passed unanimously.

7. STAFF REPORTS:

a. Superintendent's Report – Alex Kaminski reviewed the Superintendent's report and highlighted the following:

- Average October plant flows, approximately 99% removals, and nitrogen of approximately 11 pounds.
- The UV disinfection season ended.
- Required regulatory submissions were completed.
- The Old Orchard development installed a sewer main across the WPCA driveway to the interceptor manhole; paving and damage repair remained outstanding. The Town was addressing driveway use, pavement repairs, and easement questions.
- A sewer lateral repair at 552 Boston Neck Road was performed without a WPCA permit or inspection. Staff contacted the contractor, who had not subsequently appeared to obtain a permit; enforcement procedures would be reviewed with Attorney Andrew Lord.
- Routine work included catch basin maintenance, pump station elevator work, backflow testing, septic pumping, flow meter calibration, air-release flushing, and valve exercising.
- Volvo and Vactor vehicles underwent inspections and service; the Volvo required brake-system and tire repairs.
- Pump Station 10 (Woodbridge Drive) generator startup issues were being addressed with vendors.
- At Pump Station 5 (Fairhill Lane), preparatory bolt replacements were completed ahead of valve replacement.
- Paving at Pump Station 18 (Wisteria Lane) was completed, but the contractor damaged a propane tank valve and was expected to cover the repair cost.
- Sludge production remained below the monthly allotment.

b. Business Administrator's Report – Anna Clark reported the following:

- The budget variance report through the end of September for fiscal year 26/27 is 81% unexpended vs 75% unexpended.
- During October $701.22 (1.52%) was collected from major delinquent accounts.
- Twelve of the major delinquent accounts have been transferred to Andrew Barsom.
- The overall delinquent balance is $250,034.49 with $178,457.50 being the 2026 sewer use.
- The current October 2026 collection rate is 91.24%. The 2025 October collection rate was 91.65%.

8. OLD BUSINESS:

a. Stony Brook Design – Frances Cameron reported the following:

- Ongoing coordination with Connecticut Department of Energy and Environmental Protection regarding construction administration approval.
- The proposed Route 159 temporary bypass crossing would use ductile iron pipe left in place for potential future use; DOT had agreed with this approach.
- Alternative routing for another bypass segment near Branch Road was discussed.

b. Approval of 2026/2027 Sewer Benefit Assessment for 79 Halladay Avenue West

- Travis Watrova motioned to approve the 2026/2027 Sewer Benefit Assessment for 79 Halladay Avenue West for $12,000.
- Michael Blanchette seconded the motion; motion passed unanimously.

c. Approval of 2026/2027 Sewer Benefit Assessment for 357 Hickory Street in the current property owner's name.

- The property owner, Tyler Senecal, requested clarification about prior ownership, sewer capacity notices, the July 2025 inspection, and the timing of the assessment.
- Staff explained that a sewer benefit assessment follows the property and acknowledged that an earlier notice had used the prior owner's information from the permit record.
- The owner requested a copy of the original sewer capacity approval letter showing assessment information; staff agreed to locate and provide it.
- With Attorney Andrew Lord absent and additional questions outstanding, a motion to table the item was requested.
  - Travis Watroba motioned to table the Approval of 2026/2027 Sewer Benefit Assessment for 357 Hickory Street in the current property owner's name to next meeting.
  - John Murphy seconded the motion; motion passed unanimously.

9. NEW BUSINESS:

a. Sewer Capacity of 1148 South Street

- Travis Watroba motioned to approve the sewer capacity for 1148 South Street.
- Michael Blanchette seconded the motion; motion passed unanimously.

b. Sewer Capacity for Hamlet Homes at Limric Lane

- Travis Watroba motioned to approve the sewer capacity for Hamlet Homes at Limric Lane.
- John Murphy seconded the motion; motion passed unanimously.

c. Executive Session

- Daniel Holmes motioned to enter the Executive Session to discuss peer review services and associated costs relating to 79 Halladay Avenue West at 8:00pm.
- John Murphy seconded the motion; motion passed unanimously.

- Travis Watroba motion to exit the executive session at 8:30pm.
- John Murphy seconded the motion; motion passed unanimously.
  - No action was taken

ADJOURNMENT:

- John Murphy motioned to adjourn the Regular Monthly Meeting of November 10, 2026 at 8:31 pm.
- Travis Watroba seconded the motion; the motion passed unanimously.

Respectfully submitted,

Anna Clark

Anna Clark
Business Administrator

For paper or electronic copy of the entire meeting packet please contact the WPCA