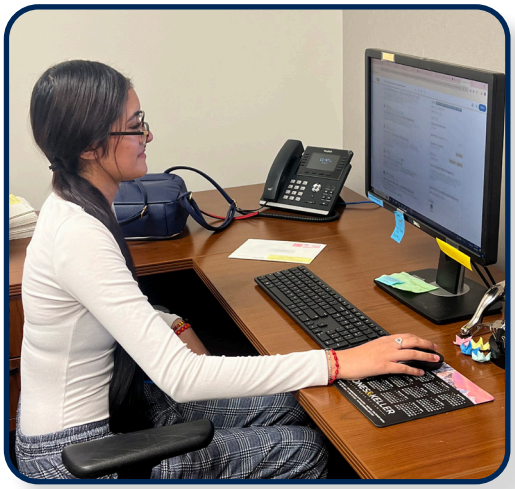
Arrupe Jesuit High School
Corporate Work Study Program

FINANCE

A Workforce Solution for the Finance Industry

Financial services teams depend on accurate data, organized information, and strong operational support, while professionals need to stay focused on clients, investments, and higher-value work.



Through Arrupe Jesuit's Corporate Work Study Program, students provide dependable support that help teams increase capacity. At the same time, firms introduce young people to careers in finance and investment management years before traditional recruiting begins.

What do the students do?

Student responsibilities with Arrupe's current finance partners:

Administrative & Business Operations

- Mailing, scanning, and document-management support
- Assist with expense reports, invoices, and routine office processes
- Organize shared drives & digital files

Data, Reporting & Compliance

- Enter, organize, and validate data under supervision
- Update spreadsheets, databases, and internal tracking systems
- Organize compliance documentation and records for internal review

Client Service & Business Development

- Update CRM records
- Assist with mailings and business development projects
- Prepare meeting materials
- Support meeting and event logistics

Investment & Research Support

- Compile industry and market information
- Update investment and market databases
- Support data-gathering projects
- Prepare and organize presentation materials

95%
Students meet or exceed employer job performance expectations

86%
Partners "very satisfied" with the overall Arrupe program

65%
Supervisors say a student directly improves their workday

Why Finance Firms Partner with Us

1. **INCREASE TEAM CAPACITY**
Students take on structured administrative, data, research, and operational work that can otherwise compete for the time of investment, client service, and business operations teams.

2. **DEVELOP FUTURE TALENT.**
Early exposure gives students a firsthand understanding of careers in investment management, financial analysis, operations, client service, and related fields that build awareness and a future talent pipeline.

3. **STRENGTHEN LOCAL COMMUNITIES**
Investing in Denver students helps build a stronger, more diverse financial workforce for Colorado.

How it Works:

- Four students share one full-time position throughout the school year.
- Students work one day each week, providing five full workdays of support.
- Arrupe manages transportation, workers' compensation coverage, liability insurance, and Department of Labor compliance, eliminating administrative burden for employer partners.
- Your organization receives dependable capacity while helping students build the professional skills and exposure that can launch careers in financial services.

☑ What this IS:

- Real administrative support
- Consistent coverage 5 days a week for the 10-month school year
- A full-time equivalent position
- A long-term financial services workforce strategy

☒ What this is NOT:

- Job shadowing
- Volunteer hours
- A traditional internship
- An added HR burden

Alumni Spotlights



Veronica Valenzuela, '13
Senior Accountant, Crocs, Inc.

CWSP COMPANIES:
2009-2013 - Wells Fargo Securities, LLC



Oscar Lomeli, '11
Accountant, The Colorado Trust

CWSP COMPANIES:
2003-2005 - Snell and Wilmer
2005-2006 - University of Denver
2006-2007 - Janus Henderson

*See our featured alumni at **www.arrupejesuit.com/40Under40**.*

"The Arrupe Jesuit partnership works because the value goes both ways. Students gain meaningful professional experience, while our team benefits. Arrupe students contribute to the Innovest culture in meaningful ways. A great example is Diego (Baez-Tapia) who joined us a Freshman. By the time he was a senior, he was doing the work of our college interns. Incredibly, Diego earned a Daniels full ride scholarship to DU and will be working summers at Innovest. We are hopeful that Diego will join us full time after his college graduation! We are honored to be a part of the Arrupe work study program!

– Richard Todd, CEO/CoFounder of Innovest



Current Finance Partners:

Janus Henderson Investors, partner since 2002

Innovest Portfolio Solutions, partner since 2022

Bow River Capital, partner beginning 2023

Contact ERIN BREEN for more information at ebreen@arrupemail.org.