# FREEBURG CCSD #70
## Request for Planned Absence from School

Students must have prior approval from the administration for a pre-arranged absence to be excused. Approval is subject to the administration's discretion whether the absence will be granted excused or unexcused. Students must make prior arrangements for homework assignments that they will miss due to a pre-arranged absence. Failure to complete any assignment in the time designated by each individual teacher may result in a zero for that assignment. All work is due upon return from the absence.

_____ will be absent from school
(Student's Name) (grade)

from _____ through _____ .
(date) (date)

Description of absence:

_____

_____

_____

_____

_____ _____
**(Parent's Signature) Date** **(Principal's Signature) Date**

| **SUBJECT** | **TEACHER'S INITIALS** | **DATE** |
|---|---|---|
| **1.**_____ | _____ | _____ |
| **2.**_____ | _____ | _____ |
| **3.**_____ | _____ | _____ |
| **4.**_____ | _____ | _____ |
| **5.**_____ | _____ | _____ |
| **6.**_____ | _____ | _____ |

Please complete this form and return it to the Office before leaving.

Rev. 10/2026