PINELLAS COUNTY SCHOOLS

2025/2026

APPLICATION FOR LEVEL 4 PLACEMENT ON SALARY SCHEDULE FOR TEACHERS WHO HAVE COMPLETED ALL REQUIREMENTS FOR THE DOCTORATE DEGREE WITH THE EXCEPTION OF THE DISSERTATION (ABD).

THIS UPGRADE ONLY APPLIES TO TEACHERS HIRED BEFORE JULY 1, 2011

THIS PART TO BE COMPLETED BY TEACHER

1. _____
   Name of Teacher

2. Name and Address of University _____

   _____

3. Date of Enrollment in Doctoral Program _____

4. Type of degree candidate is seeking _____
   (i.e. Ed.D., Ph.D.)

5. College Division awarding doctorate degree _____

6. Program _____
   (i.e. English, Elementary Ed, Science, Vocational Ed)

7. Concentration, if applicable _____
   (i.e. College of Education, College of Natural Sciences)

Official transcript(s) showing the name and date of the degree and all credit to substantiate the increment should be sent along with the application form. If official transcript(s) will not be available by the deadline, submit the application form before the deadline and send the transcript(s) as soon as possible. Note this fact on the application form.

_____ _____
Date Signature of Doctoral Candidate

THIS PART TO BE COMPLETED BY UNIVERSITY WHERE CANDIDATE IS SEEKING DEGREE

The School Board of Pinellas County, Florida, provides an interim step on its teacher salary schedule to those teachers who have completed all requirements for the doctorate degree with the exception of the dissertation (ABD). In order for the teacher to be eligible for the current school year (2025/2026) the requirements must have been met by September 1, 2025.

An official application for the salary increment must be filed in the Human Resources Department by October 31, 2025 in order to be eligible for the increment in the 2025-2026 school year.
Exception: Teachers who start after October 1 must apply within thirty (30) days of their starting date.

Has this teacher, _____
completed all requirements for the doctorate degree with the exception of the dissertation (ABD) by the September 1, 2025 deadline?

YES ☐ NO ☐

If yes, please give date all requirements were met. _____

_____ _____
Date College Division Authorized Signature
for Doctoral Program

_____ _____
Date Registrar Signature and Seal

Please return completed form to: HR, Certification, Pinellas County Schools,
301 Fourth St. SW, P.O. Box 2942, Largo, FL 33770
or certification@pcsb.org.