Curriculum and Instruction Subcommittee Special Meeting
November 13, 2026
Suffield Middle School Room C120

Attendees: Assistant Superintendent Norbut, Maureen Sattan, Melissa Finnigan, Brian Fry, Principal Anthony Hibbert and Asst. Principal Shannon Insero. Other attendees came for their agenda item as you will see noted below.

Call to Order at 8:30 a.m.

Motion was made to move #3 (Course Proposal for AP European History) and #4 (Course Proposal for AP Precalculus) on the agenda to #2 and #3 after the Call to Order. Maureen Sattan made the motion and Brian Fry seconded the motion.

Course Proposal for AP European History:

Mr. Efland attended the meeting to present a course proposal for AP European History. The course would be offered next year as a full year course and Mr. Efland would be able to do the training necessary to teach it over the summer. The initial cost of the textbooks for the classroom would be $4225.73 for 25 textbooks. The course would teach from 1420 to current history. The committee approved and it will be presented to the full board. Mr. Efland left the meeting at 8:39 a.m.

Course Proposal for AP Precalculus:

Ms. Pryce attended the meeting to present a course proposal for AP Precalculus. Currently the Honors level Precalculus course is following a similar curriculum as the AP course so the school team felt it would be more beneficial to the students to be able to get college credit if they were to pass the AP exam. This course will replace the Honors course altogether and there will also be an Academic Precalculus course offered as well. They will monitor student feedback regarding the AP course and the administration will adjust accordingly. The committee approved and it will be presented to the full board. Ms. Pryce left the meeting at 9:15 a.m.

SHS Course Selection Manual Updates:

Due to time constraints, the committee was only able to quickly review the updates. Mrs. Insero shared the addition of the Pathways section at the beginning of the Course Selection Manual that aligns with the 6 cluster areas that the state has specified for CTE. The group gave some feedback that this document should be available to school counselors, students, and parents but should be separate as it is a lot of information that would be cumbersome to include with the Course Selection Manual. The Program of Studies section looked great and was very streamlined. The committee also felt that the pathway information should be introduced to students by their school counselor as

early as 8th grade and should be used to help students understand how the schedule gets put together for areas of interest as well as graduation requirements. We will discuss further at our upcoming meeting.

The review of the Draft AI Guidelines for Teaching and Learning will be covered at a later meeting due to time constraints.

Meeting adjourned at 9:22 a.m.