Mount Pleasant Elementary School

School Year: 2026-2027

Parent and Family Engagement Policy/Plan and Procedures

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN **REQUIRED** COMPONENTS

A. Mount Pleasant will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
    - The Title I teacher will create a rough draft of the Parent and Family Engagement Policy/Plan and Procedures document based on the approved plan from the previous year.
    - A draft of the Parent and Family Engagement policy will be shared with the committee.
    - A Parent Advisory Team will be formed by inviting parents, teachers, and administrators to serve on the committee. An Advisory Team meeting will be held to discuss needs and ideas. Parents, teachers and administrators will provide input, the group will work together to review and revise the draft document.
    - After final approval the policy/plan will be sent home in every student's folder as well as posted on the school website.
    - Translated copies will also be sent home and posted as needed.

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
    - The Parent and Family Engagement Committee will meet in Fall 2026 at Mount Pleasant Elementary School. Members can join in-person, anyone unable to attend the meeting in person but are interested in serving on the committee will be sent the documents to be reviewed through email and asked to offer feedback.
    - The Right to Know information was distributed on August 11, 2026 5:45-7:00 at Kindergarten Orientation. Parents and students were able to tour the school, meet the teachers, hear general information about the handbook, PTA and Title I.
    - The Right to Know meeting was distributed again, August 12, 2026 4:00-6:00 at Back to School Night. Parents and students were able to bring in supplies, meet their teachers, hear general information about the handbook, PTA and Title I.
    - Parents were given a flyer explaining Title One at Mount Pleasant Elementary while at the Kindergarten orientation and Back to School Night.
    - Parents were asked to complete a form if they were interested in serving on the Parent Advisory Committee.
    - Parents were also given an invitation to the Annual Title I meeting to be held on August 31, 2026

C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, childcare, or home visits, as such services related to Parent and Family Engagement.
    - Anyone wanting to participate but unable to attend The Parent and Family Engagement Committee meeting in person will be sent the documents to be reviewed through email and asked to offer feedback. Other events are scheduled for the evening to accommodate work hours.
    - Childcare is provided when appropriate.
    - Refreshments are provided at events to encourage attendance.
    - August 31, 2026 4:00-5:30 Annual Title I Meeting.
    - December 10, 2026 6:00-7:30 Winter Literacy Night
    - March 11, 2027 6:00-7:30 STEM Night
    - Families will be notified of event dates and times at least two weeks prior to the event. Information will go home via flyers, robo calls, emails and social media posts. All documents will be translated as needed.
    - Surveys will be given to parents of the best meeting times and future meetings will be adjusted based on parent feedback.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
    - School Parent and Family Engagement Policy/Plan will be reviewed and revised with staff, student and parent input at the Parent and Family Engagement committee meeting in the Fall of 2026.
    - The document is emailed to parents beforehand for review.
    - Discussions and recommendations will be considered and added before finalizing the plan.
    - Surveys and open communication throughout the school year will be used to collect ongoing parent feedback.
    - All plans will be posted on the school website.

E. Implement an effective means of outreach to parents of English learners, in a language the parents can understand, to inform them regarding how they can:
    - be involved in the education of their children; and
    - be active participants in assisting their children to:
        - attain English proficiency;
        - achieve at high levels within a well-rounded education; and
        - meet the challenging State academic standards expected of all students
    - Translate all notices, newsletters, and school plans
    - Utilize interpreters at meetings or over the phone.
    - Provide parents with strategies to help with homework

- Student reports will be sent with clear explanations of assessment results and proficiency benchmarks will be shared so that parents can track their students' progress.
- Offer family engagement events that celebrate different cultures

F. Provide parents of participating children—
   - timely information about programs under this part;
   - a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
   - if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
   - All event flyers will be sent home at least two weeks prior to the event.
   - Academic Assessment results used at Mount Pleasant Elementary to measure student progress include the following: Virginia Language and Literacy Screening System (VALLSS), Mastery Connect, IXL Benchmarks, SOL scores, Virginia Kindergarten Readiness Program (VKRP) and World-Class Instructional Design and Assessment (WIDA).
   - Parent questions will be addressed in a timely manner with in person meetings or over the phone meetings.
   - Written curriculum maps and pacing guides can be provided to parents upon request.

G. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
   - Parents can submit concerns to the Executive Director of Elementary Instruction and Title I for Roanoke County Public Schools.

PART II-**REQUIRED** SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
- Provide frequent reports to parents on their child's progress.
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
- Provide high quality curriculum in a supportive and effective learning environment, following the Roanoke County Math Plan and the Roanoke County Literacy Plan including targeted Reading Intervention Plans.
- Help students follow school and classroom procedures using Positive Behavioral Interventions and Support (PBIS).
- Offer at least 3 parent involvement events during the school year.
- Send home progress reports and report cards on a regular schedule.
- Use ParentVue for real-time updates
- Provide explanations of assessments and proficiency levels at the time the score is given.
- Share teacher contact information
- Parents should make sure their child/ren is/are on time and attends school regularly.
- Parents should support the school's efforts to maintain proper discipline.
- Parents should encourage their child/ren to complete all homework assignments.
- Offer flexible meeting times
- Allow parents to request a conference outside of parent-teacher conference day
- Provide opportunities for parents to volunteer in classrooms, events, and school activities
- Use multiple methods (calls, emails, text, newsletters, apps) to reach families
- Provide translated documents
- Provide interpreter support during meetings
- Encourage parent feedback through surveys and open discussions and respond promptly to questions or concerns.

BUILDING **CAPACITY** FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must**:

- Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
    - Provide step-by-step guides for reading report cards and test score reports
    - Offering training on how to access and use online gradebook, ParentVue
    - Offer regular parent-teacher conferences with flexible scheduling to discuss progress
- Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
    - At Back to School Night and Kindergarten Orientation parents were presented with Internet Safety PowerPoint by the guidance Counselor. Which included things to look out for and strategies to fight against the harms of technology and social media.
    - Practice activities and study strategies will be sent home regularly by classroom teachers.
- Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
- Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
    - Roanoke County Public Libraries and Roanoke County Sheriff's Office are invited to events during the school year.
    - Mount Pleasant Elementary has one Preschool classroom.
- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents. of participating children in a format and, to the extent practicable, in a language the parents can understand.
    - Mount Pleasant represents 2 different languages. Parents are provided with translated documents. The **following are allowable activities:**

1) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
2) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
3) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
4) May train parents to enhance the involvement of other parents.
5) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.
6) May adopt and implement model approaches to improving Parent and Family Engagement.
7) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
    - Mount Pleasant Elementary has two parents serving on this district wide council.
8) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

- Mount Pleasant Elementary provides translated copies of school documents.
- Mount Pleasant Elementary provides translators who help with parent/teacher conferences.
- Mount Pleasant Elementary provides a translation line for teachers/parents to assist with parent communication.

PART IV-ADOPTION – This Mount Pleasant Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Mount Pleasant Elementary on 8/31/2026 and will be in effect for the period of the 2026-2027 school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 11/11/2026.

Signature of Title I Authorized Representative
Ashley Scott

Date:
8/31/2026

Name and Signature of Parents, Students, and Staff Involved in the Policy Development Process:

Name: Ashley Scott

Role or Title: Title I teacher

Signature: Ashley Scott

Name: Leslie Mann

Role: Gen. Ed Teacher

Leslie Mann

Name: Kristen Seth

Role or Title: Reading Specialist

Signature: KSeth

Name: Jill Lane

Role or Title: Principal

Signature: Jill B Lane

Name: Crystal Bondurant

Role or Title: Assistant Principal

Signature: Crystal Bondurant

Name: Kari Barnes

Role or Title: Parent

Signature: Kari Barnes

Name: Matthew Mari
Role or Title: Parent
Signature: Matthew Mari