Berwyn South School District 100 E-Learning Plan

Public Act 101-0012 allows school districts to take advantage of e-learning when school would otherwise be cancelled due to inclement weather or for other reasons. E-learning days are similar to traditional school days in most ways: attendance will be recorded and students will engage in learning activities provided by teachers. Learning activities will be provided through the use of school issued iPads or other resources.

Statement of Purpose
Virtual e-learning days are an opportunity for learning to continue when students are not physically in our schools. District 100 students have access to a wide variety of learning resources and our staff have been trained on effectively utilizing technology to enhance learning experiences at school and to extend learning beyond the school day. E-learning days count as student attendance days and do not require days to be made up as emergency days at the end of the school year. While we recognize that instruction facilitated in classrooms by teachers is essential for our students, continuing those learning experiences at home is also a valuable component of our current instructional program. Applying these practices on e-learning days supports the practices we already have in place in District 100.

The goals for e-learning days are as follows:

• Provide continuity of learning for students at home in the event school closures are necessary due to severe weather or other circumstances.
• Utilize learning management platforms to provide students with learning resources, assigned work and/or projects, and access to teachers throughout the day.
• Engage students in learning experiences that address learning standards in multiple content areas for a minimum of five hours.
• Provide opportunities for students to check in with their teachers during the day and to the extent possible, continue with lessons/topics as planned for a regular school day.

Communication/Notification
Staff and families will be notified of e-learning days in the same manner that we communicate school closing information. E-learning information will be posted on school and district websites, Facebook, Instagram, and X, and email/text notifications will be sent to families. The decision will be made as early as possible based on the circumstances, with notification coming by 6 a.m. at the latest on the day e-learning would be implemented.

Athletics/Extra-curricular activities
Unless otherwise communicated, on e-learning days all athletics, extra-curricular activities, and school events will be cancelled.

Food Service
Breakfast/lunch pick-up may be available if weather conditions allow. If provided, pick-up will be at Freedom Middle School from 10 a.m. to 12 p.m. for District 100 students. Families will receive food service information when notified of e-learning days. Times and location for food service are subject to change based on weather or other circumstances.

Technology Support
Teachers have a direct line to our District technology department. If you are experiencing any technical issues, please communicate with your child's teacher and they will engage the IT Dept for support.

Connectivity
It is understood that not every student has access to wifi/internet access in their home. Many of our educational apps are downloaded on the iPad and can be used without wifi access. Additional time will be given for students to submit required assignments if they were not able to complete them on the e-learning day.

Teacher Availability
Learning expectations will be posted on Seesaw or Schoology by 8:30 a.m. Staff may utilize any available learning app or programs to enhance the e-learning experience for students, including video lessons and Google Meets. If utilizing Google Meets, links need to be posted through Clever to ensure secure access for students.

The staff schedule for e-learning days is as follows:
• 8:00 a.m. - 8:30 a.m. - Planning/preparation – Coaches and support staff available for support
• 8:30 a.m. – Learning modules posted and period of availability, student engagement, instruction, supervision and support as needed begins. Learning expectations may already be posted in advance of this as platforms for learning are utilized daily in the classroom.
• 8:30 a.m. - 1:30 p.m. - 5-hour block of student engagement, instruction, supervision, monitoring and support as needed.
• 1:30 p.m. - 2:10 p.m. - Duty Free Lunch
• 2:10 p.m. - 3:00 p.m. - Verification/assessment of student work/engagement; planning/prep, contact with coaches and support staff as needed.

Learning expectations will be posted on the district's Learning Management System (LMS) by 8:30 a.m. All teachers will be available via email and identified classroom communication tools, such as Seesaw or Schoology from 8:30 am to 1:30 pm.

Counselors, Social Workers, School Psychologists and School Nurses will be available via email to parents and students on e-learning days and will communicate with their building administrator regarding responsibilities.

ELA, Math, and Instructional Coaches will support teachers and students throughout the day and provide resources during the planning process. They should also be available via email for parents.

As needed, special education teachers and/or certified related service staff will reach out individually to families of students on their caseload to share activities that coincide with IEP or 504 goals and related services. Activities can also be shared electronically, when appropriate.

Monitoring and Verification of Learning Expectations
Student schedule: Students are expected to be engaged in learning activities from 8:30 a.m. to 1:30 p.m. on e-learning days.

All work will be posted by teachers on websites or through the district LMS by 8:30 a.m. on the e-learning day and teachers will submit attendance by 3:00 p.m. If students complete learning expectations outlined by their teacher(s) (i.e. engaged with their teacher(s) during the day, completed expected work, participated in learning activities), they will be marked as present. If, to the best of our knowledge, a student has not participated in e-learning at all by 3:00 p.m., they will be marked absent. We recognize there can be specific challenges for families regarding schedules and responsibilities. If students turn in the expected work within 3 days of the e-learning day, their absence will be adjusted to present. Students who are sick should be called in and will be marked absent, as on regular school days.

Special Services
Every student in District 100 has access to an iPad as a tool for learning and individual learning apps that are typically used on the iPad during the school day will also be available at home. Accommodations will be built into expectations for students on e-learning days, as they would in the classroom. For students who do not have the ability to access learning at home, case managers and other school staff will provide learning experiences to support goals outlined in individualized education plans and similar to those students would be completing if they were in the classroom. Whenever possible, students who have direct related services will engage in an activity provided by the related services personnel (OT, OT, Speech, etc.). Students who may miss required minutes will have that time made up once school is back in session. Circumstances that may require extended school closures will be addressed by our special education staff on an individual basis.