The monthly meeting of the Board of Directors was held October 20, 2026 at 6:00pm
LILA Upper School, 19850 Fenway Ave N Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:05pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Becky Swenson (Teacher)	Present
Michael Rynders (Parent - At Large)	Present
Karl Schaumann (Teacher)	Present
Erin Turner (Community Member)	Present
Olivia Christensen(Parent)	Present
Katie Quesada, (Parent, Secretary)	Present
Nicole Rasmussen (Executive Director, *ex officio member*)	Present
Julie Lundgren (CFO, *ex officio member*)	Present
Erin Voss (Teacher)	Present
Kevin Hathaway (Teacher)	Present

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member.

Position/Role	Discussion
None	

Review of Agenda:

- No changes

Conflict of Interest Disclosure:

- None

School/Community Presentations:

Name	Position/Role	Presentation
none		

Celebrate LILA:

- 6th grade went to Wolf Ridge- a wonderful, enjoyable event and highly positive experience. Kudos to Teacher Erin Chapman for all her work and coordination
- Scary Scamper on Saturday
- Portfolio exchanges in Lower School today with students returning to their previous year's classroom.
- Seniors did their trip to Duluth, went to 3 colleges and the aquarium; around 58 students

<u>School Update (Executive Director)</u>

- Staff Changes Report
- Strategic Plan Reflection

Shared the MCA Assessment data-reading and math scores, the trajectory follows typical for immersion, running above the state average but still hoping that they would be higher. We are higher than most VOA scores. We do see some trend for some scores going down. Overall, males are testing higher in Math and females in Reading

Our EL and SPED students are showing some growth, but still performing lower than preferred overall.

The district leadership team will be looking at our IB review to look at Lower School, Middle and Upper school and looking at the PD being delivered.

Casvi program participants are now in Spain.

MACS partnership and video for the state legislature was filmed today, to inform legislators about why charter schools are important in Minnesota.

LILA advocates are also still working on funding, parent cohort and other school advocacy groups.

Staffing-Still have a few openings, making sure we have high quality staff in the hiring processes, making sure smooth transitions happen for any transfers

Professional development is being differentiated by grade level, school, and any additional training needed for Responsive classroom. Vector training completed. HR went to a career fair to network for new employees.

Building maintenance- 2 new AC units in the Lower School kitchen and front office. At Kinder Center, sewer pump maintenance is underway and will resolve issues.

Lower Campus PTO Boosterthon video underway, marketing team has been getting footage. Boosterthon funds are targeted for the language ambassador program and playground at the Lower School. LILA is planning a major playground surface renovation over the next 3 years or so.

Legislator Stout is a charter school advocate who came to LILA for a tour. He may be on the K12 finance committee in the 2027 legislative session.

LILA's authorizer, VOA-MN, visited to complete their fall 2026 review of all sites.

- Enrollment Report: enrollment is still shifting as students settle in for the year. On Nov 1st, enrollment opens for the 2027-28 school year.

Action Items

Action Item: Treasurer's Report (August 2026 financial reports)

Explanation	Treasurer's Report (August 2026 financial reports)

Motion	Motion to approve the treasurer's report for the August 2026 financial reports

Made by	Erin Turner	Seconded by	Karl Schaumann

Discussion	Reviewed and discussed the report set for August.

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approval for Youth Voice grant application for $5000 for a kindergarten-created multi-media art installation at Kinder Center

Explanation	Grant for the multi-media art installation at Kinder Center

Motion	Motion to approve the Youth Voice grant application for $5,000 for the Kinder center art installation led by teacher Kirstie Alwin

Made by	Kevin Hathaway	Seconded by	Erin Voss

Discussion	Positive discussion surrounding this grant application as Kirstie Alwin has led art installations in the past at LILA with great success.

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss	Nay	0	Abstain	1 Feagan

			Hathaway				

Decision	Motion carries.

Action Item: Approval for Blaze Credit Union Teacher Grant 2026 for Kinder Center to help pay for the shade sail over the nature playground $2500

Explanation	Grant for $2,500 from Blaze Credit Union for shade sail at Kinder Center

Motion	Motion to approve the Blaze Credit Union Teacher Grant 2026 for Kinder Center to help pay for the shade sail over the nature playground $2500

Made by	Karl Schaumann	Seconded by	Kevin Hathaway

Discussion	Approval for the Blaze Credit Union Teacher grant

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approval for Blaze Credit Union Teacher Grant 2026 for Lower School to purchase a classroom robotics kit, extended warranty, and teacher PD bundle $2500

Explanation	For Lower School- classroom robotics bundle for $2,500

Motion	Motion to approve the Blaze Credit Union Teacher Grant 2026 for Lower School to purchase a classroom robotics kit, extended warranty, and teacher PD bundle $2500

Made by	Erin Voss	Seconded by	Katie Quesada

Discussion	Grants support classroom learning by extending the available funds. Finance team can support grant writing.

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approval to apply for a NSLP FY26 Equipment Grant for a single piece of kitchen equipment, based on highest priority (3-door freezer at LS); up to $25,000

Explanation	Approval for kitchen equipment for up to $25,000, highest priority freezer at lower school

Motion	Motion to approve applying for a NSLP FY26 Equipment Grant for a single piece of kitchen equipment, based on highest priority (3-door freezer at LS); up to $25,000

Made by	Kevin Hathaway	Seconded by	Becky Swenson

Discussion	Turned in on 10/19. Most kitchen equipment is mostly over 20 years old and needs replacing. This equipment will be retired as part of an overall prioritized plan for Fund 02, which has grown since its beginning 2 years ago.

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Policy 228: Credit Card Users

Explanation	Policy 228 Credit Card Users

Motion	Motion to approve additions and changes for Policy 228: Credit Card Users

Made by	Karl Schaumann	Seconded by	Kevin Hathaway

Discussion	Some additions and changes for the Credit Card Users policy

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner	Nay	0	Abstain	1 Feagan

			Quesada Voss Hathaway				

Decision	Motion carries.

Action Item: Policy 108 Fixed Assets

Explanation	Policy 108: Fixed Assets

Motion	Motion to approve changes to the Policy 108: Fixed Assets

Made by	Erin Turner	Seconded by	Karl Schaumann

Discussion	Added some grammatical changes

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Policy 134: Data Practices Requesting Subject Information

Explanation	Some small changes in wording and grammar to Policy 134

Motion	Motion to approve changes to Policy 134: Data Practices Requesting Subject Information

Made by	Katie Q	Seconded by	Erin Turner

Discussion	Some small changes in technology wording and grammatical changes, formatting changes

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Policy 204: Background Checks

Explanation	Policy 204: Background Checks

Motion	Motion to approve formatting and wording changes to Policy 204: Background Checks

Made by	Karl Schaumann	Seconded by	Kevin Hathaway

Discussion	Formatting, changes in wording, confirmed with HR director that the policy is

	best practice

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Policy 302: Anti-bullying

Explanation	Changes to Policy 302 by updating the malicious and sadistic behavior to Part D

Motion	Motion to approve Changes to Policy 302

Made by	Becky Swenson	Seconded by	Kevin Hathaway

Discussion	Discussion continued from Sept 2026 board meeting in regards to adding additional policy information to Part D on malicious and sadistic behavior

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner	Nay	0	Abstain	1 Feagan

			Quesada Voss Hathaway				

Decision	Motion carries.

Action Item: Policy 306: Student Disability Nondiscrimination

Explanation	Wording changes to Policy 306

Motion	Motion to approve Policy 306: student disability nondiscrimination

Made by	Kevin Hathaway	Seconded by	Erin Voss

Discussion	Changed wording from disabled students to students with disabilities, a few copy edits

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Policy 504: Distribution of Non-School Literature

Explanation	Review of Policy 504: distribution of non-school literature

Motion	Motion to approve Policy 504: Distribution of Non-School Literature

Made by	Kevin Hathaway	Seconded by	Erin Voss

Discussion	Follow up from the parent speaker at the Sept 2026 meeting, policy was reviewed and no changes are needed to the wording. As written, approvals for external signage and flyers go through the executive director.

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: CACR & Annual Report 25-26

Explanation	Review and approve the CACR & Annual Report 25-26

Motion	Motion to approve CACR & Annual Report 25-26

Made by	Erin Turner	Seconded by	Kevin Hathaway

Discussion	This is a comprehensive report, collaborative document. Will be submitted to VOA by November 1, 2026.

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Dialog/Discussion Items

a. Strategic Planning Committee Update
Next steps- would like to have districtwide involvement. Will look at the current reality, have identified areas of focus, moved into data gathering including surveys, community circles, goals and strategies, and setting priorities. Academic Experience, Financial, and Culture and Community as possible groups. Along with district leadership, the committee will seek input from LILA staff, students, and community involvement. Possibly looking at businesses that have been community partners. Helps us guide what to look at and dig into, all to be determined.

Reports

a. Finance & Audit Committee minutes 10/19/2026 (for review and file)

b. Recent New Hires/Terminations (for review and file–Staff Changes link above)
c. Executive Committee meeting minutes [9.14.26] (for review and file)

Subject	Finance & Audit Committee minutes 10/19/2026 (for review and file)
Discussion	None

Subject	Recent New Hires/Terminations (for review and file)
Discussion	None

Subject	Executive Committee meeting minutes [9.14.20] (for review and file)
Discussion	None

Consent Agenda (Chair)

a. Board minutes, regular meeting, 9/8/26
b. Board minutes, special meeting, 9/14/26
c. Donation Report (Sept 2026)

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda: Board Meeting Minutes from 9/8/26

Made by	Karl Schaumann	Seconded by	Erin Voss

Discussion	None

Role Call		Yea	8	Nay	0	Abstain	1

Vote			Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway				Feagan

Decision	Motion carries.

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve donation report from Sept 2026

Made by	Katie Quesada	Seconded by	Becky Swenson

Discussion	None

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda:Special Board Meeting Minutes from 9/14/26

Made by	Karl Schaumann	Seconded by	Kevin Hathaway

Discussion	None

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Announcements

- Community updates
  LILA Foundation fundraiser: Scary Scamper on October 24th
  Local, state and federal mid-term voting is open and there is a school finance amendment to the constitution on the ballot. Leaving the ballot question blank is counted as a “no”.

- Board member training updates
  - Nicole Rasmussen: Supplemental Continuous Improvement (MDE, 10.7.26), CPI Refresher (9.21.26 & 9.28.26), Leading School Level Implementation of

MNMTSS (Brightworks, 9.24.26)

Reflection on Board Performance

- Chair-led activity on highs and lows in reflection.

Adjourn: 7:36pm

Motion	Motion to adjourn at 7:36pm