SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
SPECIAL PERSONNEL COMMISSION MEETING AGENDA
November 18, 2026 at 2:00 p.m.
1525 W. Highland Ave., San Bernardino, CA 92411
PERSONNEL COMMISSION OFFICE – WHAA PORTABLE

Welcome! The following information is provided to assist persons who attend the meeting of the Personnel Commission and wish to participate in the meeting.

Assistance/Accommodations
In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Personnel Commission Office at (909) 381-1280. Notification 72 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Addressing the Commission:
Public Comments pertaining to Special Personnel Commission Meeting agenda items: Members of the public may address the Personnel Commission regarding items listed on the agenda, either in person at the meeting or through written comments submitted in advance. Written comments may be emailed to pc_public_comments@sbcusd.k12.ca.us prior to the start of the Personnel Commission meeting. Submitted comments will be shared with the Personnel Commissioners. If a member of the public wishes for their written comment to be read aloud during the meeting, this request should be specifically indicated in the communication. Requests to read written comments aloud will be honored subject to the Personnel Commission's established time limits for public comments. Speakers will be asked to keep their comments brief, and allotted approximately 3 minutes per speaker, per topic. (Government Code §§ 54954.2, 54954.3, and 54957.9.)

Items on the Agenda:
Speakers may comment on any item on the meeting agenda in order to share information for consideration by the Commission immediately before the Commission begins deliberation on the item. A speaker slip must be completed and provided to the Director prior to the agenda item.

Items not on the Agenda:
Item B (Public Comments) provides the opportunity where individuals may address topics that are not listed on the agenda. The Brown Act restricts the Commissioners from engaging in a discussion of non-agenda items or issues raised during public comment except to acknowledge receipt of the information, refer it to staff for further study or refer the item to a future meeting. The Commission may not take any action on issues or topics presented during Public Comments.

Placing Items on a Future Agenda:
Any member of the public may request that a matter within the jurisdiction of the Commission be placed on the agenda of a regular meeting. The request must be in writing and must describe the item to be discussed with sufficient detail including the history of the issue and how it is related to the Personnel Commission. Also to be included is any information or material that the requestor wishes to be reviewed by the Commission regarding the issue. It must be submitted to the Personnel Director at least ten (10) working days before the scheduled

meeting date. Items submitted less than ten (10) working days before the scheduled meeting date may be postponed to a later meeting date to allow sufficient time for consideration and research of the issue.

The Commission Chair and the Director shall decide whether a request is within the subject matter jurisdiction of the Commission. Items not within the subject matter jurisdiction of the Commission may not be placed on the agenda. In addition, the Commission Chair and/or Director will determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative procedure before placing the item on the agenda.

The Commission Chair and/or Director shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item, information item, or under Public Comment.

Closed Session
The Personnel Commission may hold closed sessions only for purposes identified by law. The Commission may hold a closed session at any time during a regular or special meeting and during emergency meetings in accordance with law.

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A. PRELIMINARY FUNCTIONS:

1. Call to Order - Meeting called to order at _____ p.m.

2. Pledge of Allegiance

3. Roll Call:

Chairperson	Ms. Valeria Dixon	_____
Vice Chairperson	Mr. Michael Salazar	_____
Member	Mr. George Bohn	_____
Personnel Director	Ms. Irma Garcia	_____
Senior Personnel Analyst	Mrs. Tamara Booker	_____

4. Approval of agenda, as submitted or amended:

   Motion: _____ Second _____
   Discussion: _____
   Action: Aye: _____ Nay: _____ Abstain: _____

5. Approval of minutes from the October 26, 2026, Special Personnel Commission meeting, as submitted or amended.

   Motion: _____ Second _____
   Discussion: _____
   Action: Aye: _____ Nay: _____ Abstain: _____

B. PUBLIC COMMENTS:

Public Comments pertaining to agenda items: Members of the public may address the Personnel Commission regarding items listed on the agenda, either in person at the meeting or through written comments submitted in advance. Written comments may be emailed to pc_public_comments@sbcusd.k12.ca.us prior to the start of the Personnel Commission meeting. Submitted comments will be shared with the Personnel Commissioners. If a member of the public wishes for their written comment to be read aloud during the meeting, this request should be specifically indicated in the communication. Requests to read written comments aloud will be honored subject to the Personnel Commission's established time limits for public comment. (Government Code §§ 54954.2, 54954.3, and 54957.9.)

In compliance with Government Code §54957.5, any public records, which can be disclosed, related to an open session item on the agenda that have been submitted to the Commission are available for public inspection in the Personnel Commission office during normal business hours, no sooner than 72 hours prior to the meeting. A copy of a previous month's agenda and attachments may be requested by email communication to the Director at any time.

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C. CLOSED SESSION:

The Commission adjourned to closed session at _____ to consider the following matter:

Public Employee Discipline/Dismissal/Release

Pursuant to California Government Code §54957 and Personnel Commission Rule 2.2.5:

Employee Disciplinary Appeal – Deliberation and Consideration of the Hearing Officer's Findings and Recommendation:

Employee #26–0507–01

The Commission reconvened to open session at _____ and reported on the following action(s) taken in Closed Session:

D. ADJOURNMENT:

The Commission adjourned the meeting at _____.

In compliance with Government Code §54957.5, any public records, which can be disclosed, related to an open session item on the agenda that have been submitted to the Commission are available for public inspection in the Personnel Commission office during normal business hours, no sooner than 72 hours prior to the meeting. A copy of a previous month's agenda and attachments may be requested by email communication to the Director at any time.